

Section 9 - WORK SAFETY & HEALTH

9.1 Work Health and Safety Policy

Statutory context Work Health and Safety Act 2020

Corporate context

Policy 8.1 – Disciplinary Action
 Policy 8.4 – Grievance
 Policy 9.4 – Workplace Visitors – Management

Code of Conduct – Employees

Executive Instructions –

- 9.1 – Work Health and Safety – All Workers, including contractors

WHS – Manuals, Requirements, Standards and Procedures
 WHS – Contractors Handbook

History

Adopted	26 April 2017
Reviewed	24 July 2019
Reviewed	28 October 2020
Adopted	24 November 2020
Last reviewed	7 June 2021
Reviewed	February 2022 (draft version)
Adopted	23 March 2022

Policy Statement

1. The Shire of Narrogin will plan and conduct works in such a manner that the health, safety and welfare of persons is given the highest level of protection, so far as is reasonably practicable, including for:
 - a) Any members of the community, or other persons, who may be affected by works undertaken;
 - b) All workers, whilst engaged in the performance of works, and;
 - c) All visitors to our workplaces.

2. The Shire understands and accepts responsibilities imposed under WHS legislation and is committed to providing healthy and safe working conditions, which are aimed at the prevention of work related injuries or ill health. Consistent with this, the Shire will:
 - a) Provide and maintain a healthy and safe work environment through the proactive identification of work related hazards and elimination of these where possible, or reduction of associated risk level through the application of the hierarchy of risk controls where hazards cannot be completely eliminated;
 - b) Strive to achieve high standards and continuous improvement in work health and safety performance by utilising best practice procedures and taking into account current levels of technical knowledge and development;
 - c) Comply with all applicable legislation and requirements;
 - d) Establish, implement and maintain an Work Health and Safety Management System; including measurable objectives and targets aimed at elimination of work related injury and illness;
 - e) Ensure that all workers and other persons within the workplace are fully informed of potential hazards and associated risk control measures, including through a process of training, instruction, information sharing and supervision as applicable;
 - f) Effectively communicate and consult with all WHS duty holders, including workers and their representatives, so as to ensure that everyone within the workplace is offered the opportunity to

- participate in the ongoing development of a healthy and safe workplace; and
- g) Ensure that all workers, are fully aware of their responsibility to take reasonable care to safeguard their own health and safety at work and to avoid adversely affecting the health or safety of others through any act or omission at work and report hazards, accidents, incidents and near misses to their supervisor.

3. Copies of this Policy shall be made readily available to all workers, and any other interested parties, including through display within the workplace.

– End of Policy –

Notes

Refer –

1. WHS – Manuals, Requirements, Standards and Procedures
2. WHS – Contractors Handbook