



Shire of  
**Narrogin**

## MINUTES

### ORDINARY COUNCIL MEETING

**27 March 2024**

The Chief Executive Officer recommends the endorsement of these minutes at the next Ordinary Meeting of Council.

Signed: ..

.....

Date: 28 March 2024

These minutes were confirmed at the Ordinary Council Meeting held on 24 April 2024.

Signed: .....

(Presiding Person at the meeting at which minutes were confirmed)

### **Acknowledgement of Noongar People**

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

Naatj ngiyan Birdiya Gnarojin kep unna nidja Noongar Moort ngaala maya nidja boodjera baarlap djoowak karlerl koolark. Ngalak niny ngullang karnan balang Bibolman baalap borong koora wer boorda.

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Shire of  
**Narrogin**

*Love the life*

# STRATEGIC COMMUNITY PLAN

**SNAPSHOT**

2017-27

## VISION

To be a leading regional economic driver and a socially interactive and inclusive community.

## MISSION

Provide leadership, direction and opportunities for the community.

## KEY PRINCIPLES

In achieving the Vision and Mission, we will set achievable goals and work with the community to maintain a reputation of openness, honesty and accountability. In doing so we will:

- Respect the points of view of individuals and groups;
- Build on existing community involvement;
- Encourage community leadership;
- Promote self-reliance and initiative;
- Recognise and celebrate achievement;
- Support the principles of social justice; and
- Acknowledge the value of staff and volunteers.

## OUR VALUES

### Care with Trust & Teamwork

**Caring** - We display kindness and concern for one another and our community

**Accountability** - We accept responsibility for our actions and outcomes

**Respect** - We treat everyone how we would like to be treated

**Excellence** - We go the extra mile to deliver outstanding services

**Trust** - We share without fear of consequences

**Team Work** - We work together for a common goal

## ECONOMIC

### Support growth and progress, locally and regionally...

#### Growth in revenue opportunities

- Attract new industry, business, investment and encourage diversity whilst encouraging growth of local business
- Promote Narrogin and the Region
- Promote Narrogin's health and aged services including aged housing

#### Increased Tourism

- Promote, develop tourism and maintain local attractions

#### An effective well maintained transport network

- Maintain and improve road network in line with resource capacity
- Review and implement the Airport Master Plan

#### Agriculture opportunities maintained and developed

- Support development of agricultural services

## SOCIAL

### Provide community facilities and promote social interaction...

#### Provision of youth services

- Develop and implement a youth strategy

#### Build a healthier and safer community

- Support the provision of community security services and facilities
- Advocate for mental health and social support services
- Continue and improve provision of in-home care services

### Existing strong community spirit and pride is fostered, promoted and encouraged

- Develop and activate Sport and Recreation Master Plan
- Engage and support community groups and volunteers
- Facilitate and support community events
- Provide improved community facilities (eg library/recreation)
- Encourage and support continued development of arts and culture

#### Cultural and heritage diversity is recognised

- Maintain and enhance heritage assets
- Support our Narrogin cultural and indigenous community

#### A broad range of quality education services and facilities servicing the region

- Advocate for increased education facilities for the region
- Advocate for and support increased education services

## ENVIRONMENT

### Conserve, protect and enhance our natural and built environment...

#### A preserved natural environment

- Conserve, enhance, promote and rehabilitate the natural environment

#### Effective waste services

- Support the provision of waste services

#### Efficient use of resources

- Increase resource usage efficiency

#### A well maintained built environment

- Improve and maintain built environment

## CIVIC

### Continually enhance the Shire's organisational capacity to service the needs of a growing community...

#### An efficient and effective organisation

- Continually improve operational efficiencies and provide effective services
- Continue to enhance communication and transparency

#### An employer of choice

- Provide a positive, desirable workplace

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## **ORDINARY COUNCIL MEETING 27 MARCH 2024**

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### **1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS**

The Presiding Member, President Ballard, declared the meeting open at 7: 00 pm.

### **2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE**

#### **Elected Members (Voting)**

Mr L Ballard – Shire President (Presiding Member)

Cr G Broad – Deputy Shire President

Cr M Fisher

Cr C Bartron

Cr J Pomykala

Cr R McNab

#### **Staff**

Mr D Stewart – Chief Executive Officer

Mr M Furr – Executive Manager Corporate & Community Services

Mr T Evans – Executive Manager Technical & Rural Services

Mr A Awang – Executive Manager Development & Regulatory Services

Ms V Ward – Executive Support Coordinator

#### **Leave of Absence**

Cr T Wiese (Approved at the Council Meeting of 28 February 2024).

#### **Apologies**

Nil

#### **Absent**

Nil

#### **Visitors**

12 Members of the Public

**3. DECLARATIONS OF INTEREST BY ELECTED MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING AGENDA**

Name	Item No	Interest	Nature
President Ballard	10.1.2	Financial	Renting a property off the proponent.
Cr Pomykala	10.4.1	Impartiality	Committee Member of Narrogin Repertory Club.

**4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**5. PUBLIC QUESTION TIME**

Nil

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

The next Council meeting is scheduled for 24 April 2024.

**7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**7.1 Ordinary Council Meeting**

**OFFICER'S RECOMMENDATION AND COUNCIL RESOLUTION 270324.01**

Moved: Cr Pomykala

Seconded: Cr Bartron

That the minutes of the Ordinary Council Meeting held on 28 February 2024 be confirmed as an accurate record of the proceeding, subject to the following correction:

1. Page 80, Public Submission No. 17, header be amended by deleting the following text "(submission received on 8 February after the closing date)", noting that the submission was indeed received within the submission period.

**CARRIED 6/0**

For: President Ballard, Cr Broad, Cr Fisher, Cr Bartron, Cr Pomykala, Cr McNab

Against: Nil

**8. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION**

The Shire President advised that 5 Elected Members, including himself and the Chief Executive Officer had attended a site visit to the Flat Rocks WindFarm in Kojonup on Saturday 21/3/24 to gain a better understanding of the pro's and cons of such a development.

**9. PETITIONS, DEPUTATIONS, PRESENTATIONS OR SUBMISSIONS**

Nil

## 10. MATTERS WHICH REQUIRE DECISIONS

### 10.1 DEVELOPMENT AND REGULATORY SERVICES

#### 10.1.1 FINAL ADOPTION LOCAL PLANNING POLICY – WIND FARMS/TURBINES

File Reference	18.6.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Shire of Narrogin
Previous Item Numbers	10.1.1, 22 November 2023 Res 221123.03
Date	16 February 2024
Author	Azhar Awang – Executive Manager Development and Regulatory Services
Authorising Officer	Dale Stewart – Chief Executive Officer
<b>Attachments</b> 1. Local Planning Policy – Wind Farms/Turbines 1A. Local Planning Policy – Wind Farms/Turbines (with amendments) 2. Schedule of Submissions	

#### Summary

The purpose of this agenda report is for the consideration for final adoption of a Local Planning Policy (LPP) on Wind Farms/Turbines after completion of the public advertising period. This policy aims to provide clear guidelines and regulations for the establishment and operation of wind farms and turbines, ensuring sustainable development while addressing community concerns.

#### Background

The proposed Local Planning Policy – Wind Farm/Turbines, was considered by Council at its meeting held on 22 November 2023. Council at that meeting resolved as follow:

*That with respect to the proposed Draft Local Planning Policy Wind Farm/Turbines, Council:*

- 1. Resolve to adopt the Draft Local Planning Policy on Wind Farms (Attachment 1) pursuant to Schedule 2, Part 2, Division 2, Clause 3(1) of the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015 for the purpose of conducting public advertising;*
- 2. Authorise the Chief Executive Officer to advertise the Draft Local Planning Policy on Wind Farms/Turbines in accordance with the Planning and Development (Local Planning Schemes) Regulations 2015 to 31 January 2024; and*
- 3. Any submissions received during the public advertising period will be referred to a future Council Meeting for further consideration.*

The proposed Local Planning Policy was advertised in accordance with clause 87, Schedule 2 of the Deemed Provisions contained in the Planning and Development (Local Planning Schemes) Regulations 2015.

The LPP was advertised in the Narrogin Observer, Shire's website, Facebook, Shire's Notice board and written notifications to the relevant stakeholders. Advertising closed on 31 January 2024.

At the conclusion of the public submissions period a total of 17 submissions were received and has been included in the Schedule of Submissions (Attachment 2). A copy of the actual submissions (in full) has been separately provided to Elected Members.

As interest in renewable energy, specifically wind energy, continues to rise, there is a compelling need for a comprehensive local planning policy to navigate the development and implementation of wind farms and turbines within the Shire of Narrogin. The absence of a tailored policy introduces uncertainties and the potential for inconsistent decision-making, highlighting the importance of establishing clear guidelines.

This multifaceted dialogue highlights the complexities associated with wind farm development within the Shire of Narrogin, emphasising the necessity for a well-defined local planning policy to address both the community's concerns and the broader objectives of sustainable and responsible development.

## Consultation

Consultation has occurred with the following officers:

- Elected Members;
- Chief Executive Officer;
- Executive Manager Technical and Rural Services;
- Executive Manager Corporate and Community Services; and
- Planning Assistant.

Due to the Christmas break and School Holiday, the advertising period was extended to 31 January 2024.

Written notifications were also referred to the following stakeholders: Main Roads WA; Western Power, Civil Aviation Safety Authority; Air Services Australia; Royal Flying Doctors; DFES; Department of Planning, Lands and Heritage; DWER; DBCA; DPIRD; EPA; Local aerial spraying Contractors; Local Gliding club; Local Flying Club.

At the conclusion of the advertising period a total of 17 written submissions were received and a detail of these submissions are included in Attachment 2 – Schedule of Submissions.

## Statutory Environment

The sections of the Acts, Regulations and/or Local Laws that apply to this item are:

- Shire of Narrogin Local Planning Scheme No. 3. The Wind farm is classified as "Renewable Energy Facility", which is defined as:

*"means premises used to generate energy from a renewable energy source and includes any building or other structure used in, or relating to, the generation of energy by a renewable resource. It does not include renewable energy electricity generation where the energy produced*

*principally supplies a domestic and/or business premises and any on selling to the grid is secondary. "*

- Planning and Development (Local Planning Schemes) Regulations 2015.  
Clause 3 and 4 under Part 2, Schedule 2 of the Deemed Provisions contained in the Regulations set out the power for local government to make a local planning policy and the procedure for making a local planning policy, including a requirement to advertise a Draft Local Planning Policy for a period not less than 21 days. The Shire is required to refer the Local Planning Policy to the Western Australian Planning Commission, where there is a potential inconsistency with State Planning Policy.

Clauses 4 and 87 of the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015, provides guidance as to the publication requirements of the LPP.

#### *"4. Procedure for making local planning policy*

*(1) If the local government resolves to prepare a local planning policy the local government must, unless the Commission otherwise agrees, advertise the proposed policy as follows —*

*(a) publish in accordance with clause 87 the proposed policy and a notice giving details of —*

*(i) the subject and nature of the proposed policy; and*

*(ii) the objectives of the proposed policy; and*

*(iii) how the proposed policy is made available to the public in accordance with clause 87; and*

*(iv) the manner and form in which submissions may be made; and*

*(v) the period for making submissions and the last day of that period;*

*(b) if, in the opinion of the local government, the policy is inconsistent with any State planning policy, give notice of the proposed policy to the Commission;*

*(c) give notice of the proposed policy in any other way and carry out any other consultation the local government considers appropriate.*

*(2) The period for making submissions specified in a notice under subclause (1)(a)(v) must not be less than the period of 21 days after the day on which the notice is first published under subclause (1)(a).*

*(3) After the expiry of the period within which submissions may be made, the local government must —*

*(a) review the proposed policy in the light of any submissions made; and*

*(b) resolve to —*

*(i) proceed with the policy without modification; or*

*(ii) proceed with the policy with modification; or*

*(iii) not to proceed with the policy.”*

Clause 87 (3) requires the LPP to be published in the following manner:

*(a) publish on the website of the local government*

*(i) the document; or*

*(ii) a hyperlink to a webpage on which the document is published; and*

*(b) if it is reasonably practicable to do so, make a copy of the document available for public inspection at a place in the district of the local government during normal business hours.”*

## Policy Implications

The proposed policy is influenced by the Western Australian Planning Commission's (WAPC) Position Statement on Renewable Energy Facilities. It takes into account the guidelines and recommendations set forth by WAPC to promote the responsible and sustainable development of wind energy projects.

The WAPC Position Statement on Renewable Energy Facilities provides the following guidelines:

- Outlines key environmental and planning considerations for renewable energy proposals.
- Encourages early consultation with the community and local government.
- Recommends any application address specific matters such as environmental impact, visual impact, noise, aviation safety and construction impact.
- Recommends that any turbine be a minimum of 1.5 kilometres from any dwelling or sensitive land use.

The proposed advertising period has been lengthened from the minimum in keeping with the principles of the Council's Community Engagement Policy 1.14.

## Financial Implications

Adoption and implementation of the Local Planning Policy on Wind Farms/Turbines may incur minor administrative, and advertising initial costs related to policy development and public consultation.

## Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective:	1.	Economic Objective (Support growth and progress, locally and regionally)
Outcome:	1.1	Growth in revenue opportunities
Strategy:	1.1.1	Attract new industry, business, investment and encourage diversity whilst encouraging growth of local business
Strategy:	1.1.2	Promote Narrogin and the Region
Outcome:	1.2	Increased Tourism
Strategy:	1.2.1	Promote, develop tourism and maintain local attractions

Objective:	3.	Environment Objective (Conserve, protect and enhance our natural and built environment)
Outcome:	3.1	A preserved natural environment
Strategy:	3.1.1	Conserve, enhance, promote and rehabilitate the natural environment

### Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
The absence of a specific policy exposes the Shire to potential unregulated development of wind farms, leading to uncertainties, community dissatisfaction, and inconsistent decision-making. Adopting a clear policy mitigates these risks and ensures responsible development.	Likely (4)	Minor (2)	Medium (5-9)	Compliance Requirements	Adopt the proposed Local Planning Policy as amended.

### Risk Matrix

Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of eight (8) has been determined for this item. Any items with a risk rating over 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

### Comment/Conclusion

The Draft LPP for Wind Farms and Turbines has been formulated based on the experiences of neighbouring Local Governments, specifically the Shire of West Arthur and Williams. These Shires have encountered comparable pressures and concerns voiced by affected property owners, which has contributed to the development of the Shire's policy.



The Draft LPP outlines the policy purpose, objectives, expectations for community consultation, and matters to be considered such as noise, environmental impact, visual impact, other potential impacts and traffic management.

Some of these issues are outlined in the Western Australian Planning Commission Position Statement: Renewable Energy Facilities - March 2020.

The Draft LPP complements and expands on the guidelines that are already outlined in the WAPC Position Statement.

At the conclusion of the public submissions period a total of 17 written submissions were received. Below are the summary of the issues received during the public submission period:

- Extending the boundary setback greater than the Shire recommended setback distance – between 800m to 1.5km.
- Concerns from a thrown blade or a toppled turbine beyond the minimum setback from property boundary.
- Concern with aerial crop spraying and aircraft turning circle.
- Issue with noise including infrasound and ground vibrations.
- Requirement for a more detail approach to Decommissioning plan.
- Right to build anywhere on the land given the restriction with the location of the wind farm from sensitive land use.
- Livestock disturbance.
- Water erosion.
- Biosecurity issue with the working from paddocks to paddocks.
- Risk of the wind turbines to the safety of the gliding and flying club.
- Best practice approach to considering bushfire risk and safety measures and in the design, construction and operation of windfarms.
- Light flotation.
- Visual amenity and landscape assessment.
- Protected bird life.
- Impact on future subdivision of adjoining land.
- Timeframe and stages as to when community consultation are to be undertaken.
- Narrogin airport and aviation risk with Wind Farm development.

The detail submissions including officer's comments and recommendations have been included in Attachment 2 – Schedule of Submissions.

The majority of the issues raised can be adequately addressed at the Development Application stage.

Based on the submissions received during the advertising period, the LPP has been amended to incorporate the recommended changes as highlighted in the LPP (Attachment 1). It is therefore recommended that the Council adopts the Local Planning Policy – Wind Farms/ Turbines with amendments as per Attachment 1.

## Voting Requirements

Simple Majority

## **OFFICERS' RECOMMENDATION**

Moved: Cr Bartron

Seconded: Cr Pomykala

That with respect to the proposed Local Planning Policy Wind Farm/Turbines, Council:

1. Note the submissions and recommended modifications as outlined in the Schedule of Submissions included in Attachment 2;
2. Resolve to proceed with the Local Planning Policy on Wind Farms (Attachment 1), with modifications, pursuant to Schedule 2, Part 2, Division 2, Clause 4(3)(b)(ii) of the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015;
3. Authorise the Chief Executive Officer to publish a notice of the Local Planning Policy on the Shire website in accordance with Schedule 2, Part 2, Division 2, Clause 4(4) of the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015, after which time the Local Planning Policy has effect on the publication of the notice; and
4. Write to all individuals and agencies that submitted their comments during advertising period advising of the Council's decision.

## **PROCEDURAL MOTION AND COUNCIL RESOLUTION 280224.05**

Moved: Broad

Seconded: Bartron

That the motion regarding the proposed Local Planning Policy Wind Farm/Turbines be deferred, pending a site visit by available Elected Members to the Kojonup Flat Rocks Wind Farm, to better inform the proposed policy with respect to the distance to noise sensitive properties and setbacks as to whether it should be greater than what it is currently, following which the motion be reconsidered at the 27 March 2024 Ordinary Council Meeting.

**CARRIED 7/0**

For: President Ballard, Cr Broad, Cr Fisher, Cr Bartron, Cr Pomykala, Cr Wiese, Cr McNab.  
Against: Nil

Elected Members, with the exception of Cr Wiese and Cr Fisher, undertook a site visit to the Kojonup Flat Rocks Wind Farm on Saturday 23 March 2024, resulting in modifications to the proposed policy in accordance with Attachment 1A.

## **AMENDMENT**

Moved: Cr Broad

Seconded: Cr Fisher

That with respect to the proposed Local Planning Policy Wind Farm/Turbines, motion that Part 2 be amended to read as follows:

2. Resolve to proceed with the Local Planning Policy on Wind Farms (Attachment 1A), pursuant to Schedule 2, Part 2, Division 2, Clause 4(3)(b)(ii) of the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015.

**CARRIED 6/0**

**AMENDMENT BECOMES THE SUBSTANTIVE MOTION 270324.02**

Moved: Cr Bartron

Seconded: Cr Pomykala

That with respect to the proposed Local Planning Policy Wind Farm/Turbines, Council:

1. Note the submissions and recommended modifications as outlined in the Schedule of Submissions included in Attachment 2;
2. Resolve to proceed with the Local Planning Policy on Wind Farms (Attachment 1A), pursuant to Schedule 2, Part 2, Division 2, Clause 4(3)(b)(ii) of the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015;
3. Authorise the Chief Executive Officer to publish a notice of the Local Planning Policy on the Shire website in accordance with Schedule 2, Part 2, Division 2, Clause 4(4) of the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015, after which time the Local Planning Policy has effect on the publication of the notice; and
4. Write to all individuals and agencies that submitted their comments during advertising period advising of the Council's decision.

**CARRIED 6/0**

For: President Ballard, Cr Broad, Cr Fisher, Cr Bartron, Cr Pomykala, Cr McNab

Against: Nil

## D11 - Local Planning Policy – Wind Farm/Turbines

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**Statutory context** Shire of Narrogin Local Planning Scheme No 3 (LPS 3)  
 Planning and Development Act 2005  
 Planning and Development (Local Planning Schemes) Regulations 2015 (Regulations)

**Corporate context**

**History** Nil

### **Background**

This local planning policy is formulated within the framework of the Shire of Narrogin Local Planning Scheme No. 3, guided by the Planning and Development Act 2005 and the Planning and Development (Local Planning Schemes) Regulations 2015. It aims to provide clear guidelines for the establishment and operation of wind farms and turbines within the Shire of Narrogin while adhering to the legislative requirements.

Wind energy represents a clean and sustainable source of power, contributing to the reduction of greenhouse gas emissions. In recognising the potential benefits of wind farms and turbines, the Shire of Narrogin acknowledges the need to strike a balance between promoting renewable energy and safeguarding the interests and well-being of the community.

### **Purpose**

The purpose of this policy is to provide a framework for the assessment, approval, and regulation of wind farms and turbines within the Shire of Narrogin. This policy seeks to ensure that any proposed wind energy projects are developed in a manner that minimises negative impacts and maximises the benefits to the community and the environment.

### **Policy Basis**

This Policy has been prepared in accordance with the Planning and Development (Local Planning Schemes) Regulations 2015 Deemed provisions Schedule 2 Part 2 Division 2 – Local Planning Policies. This Policy may be cited as Local Planning Policy No. D11 – Wind Farm/Turbines.

The Policy does not bind the local government in respect of any application for development approval but the local government is to have due regard to the provisions of this Policy and the objectives which the Policy is designed to achieve before making its determination.

### **Objective**

The objectives of the Wind farms/Turbines Local Planning Policy are:

- To promote the responsible development of wind farms and turbines, supporting renewable energy generation within the Shire.
- To protect the health, safety, and amenity of the community and the environment.
- To provide clear guidelines for assessing and approving wind energy projects.
- To facilitate community consultation and engagement throughout the development process.
- To address potential impacts, including environmental, visual and landscape, noise, and other relevant factors.
- To set out minimum standards and requirements.

## **Definitions**

Renewable Energy Facility:

The Shire of Narrogin Local Planning Scheme No 3 defines Renewable Energy Facility as - *Premises used to generate energy from a renewable energy source and includes any buildings or other structure used in, or relating to, the generation of energy by a renewable source. It does not include renewable energy electricity generation where the energy produced principally supplies a domestic and/or business premises and any on selling to the grid is secondary.*

Sensitive Land Use:

Means land uses that are residential or institutional in nature where people live or regularly spend extended periods of time. These include, but are not limited to dwellings, short stay accommodation, hospitals, educational establishments, childcare centres, corrective institutions and places of worship.

Shadow Flicker:

This is a result from the sun's position in relation to the wind turbine blades as they rotate. This occurs under certain combinations of geographical position and time of day. The seasonal duration of this effect can be calculated from the machine's geometry and the site's latitude. Shadow Flicker can be modelled in advance and siting and design can mitigate the problem. This is more likely to be an issue for turbines located to the east or west of a dwelling.

### **Acoustic Consultant**

A person who meets all of the following criteria:

- holds a tertiary academic qualification that can be applied to the field of acoustics and the measurement and management of environmental noise.
- has a minimum of three years of experience working in the field of acoustics and the measurement and management of environmental noise
- holds membership of grade Member or Fellow in the Australian Acoustical Society or membership of the Association of Australasian Acoustical Consultants, or international equivalent.

## **Policy Provisions**

### ***General Requirements***

In accordance with the Shire of Narrogin Local Planning Scheme No. 3, "Renewable Energy Facility" is listed as an "A" use under "Rural" and "General Industry" zones, which is defined as:

*"Means that the use is not permitted unless the local government has exercised its discretion by granting development approval after advertising the application in accordance with clause 64 of the deemed provisions."*

Planning Approval is required for all Wind Farms/Turbines under the respective zones. In addition to the completed application form and relevant fee, applicants must submit a location plan, site plan, elevations and manufacturer's specifications, decommissioning and end of life plan, and details demonstrating compliance with the Shire of Narrogin Local Planning Scheme No. 3 and relevant legislation including the Environmental Protection (Noise) Regulations 1997.

Applications for Wind Turbines located on properties/buildings identified on the Shire's Heritage List or Municipal Inventory of Heritage Places, will require submission of written justification by a suitably qualified person (e.g. a qualified Heritage Advisor), unless determined otherwise by the Shire's Planning Services in consultation with the State Heritage Office.

Wind farms and turbines shall be sited and designed to minimise adverse impacts on the environment and the community, **based on best industry standards.**

Adequate setbacks and safety measures shall be incorporated to protect public health and safety against major breakdown of, or incidents at, the wind turbine generator and associated infrastructure. The minimum recommended setback from property boundaries shall be a minimum of the total height of the structure including, the propellor blades at the highest point, plus additional 20m.

Decommissioning plans must be submitted and approved as part of the development application demonstrating principles of recycling, repurposing and rehabilitation. This should include the following:

1. Life Cycle Reusability Assessment:

- Proponents must provide a comprehensive plan demonstrating the purposeful and sustainable reuse of engineering structures and concrete footings at the end of their useful life.
- Examples of demonstrable suggestions for useful lives, specifically for masts, blades, and infrastructure, based on the design life cycle, should be included.

2. Financial Responsibility for End-of-Life Measures:

- Proponents are required to predict and finance the costs associated with ensuring a sustainable end product at the conclusion of the wind farm's life cycle.
- Options for financing include:
  - a. Costs borne by the landowner.
  - b. Establishment of a sinking fund.
  - c. Creation of a protected, cash-backed asset, serving as a condition on the land with obligations passed on to successive landowners.

3. Protection Against Financial Instability:

- Proponents must address potential risks associated with the longevity of companies involved in wind farm development.
- Mechanisms should be in place to ensure that finances for the removal of infrastructure remain secure even if the original company ceases to exist or lacks sufficient funds.

4. Compliance and Monitoring:

- Ongoing monitoring will be conducted to ensure compliance with the sustainable end-of-life measures outlined in the proposal.
- Non-compliance may result in penalties and revocation of development approvals.

5. Community Engagement:

- Proponents are encouraged to engage with the local community to address concerns and provide transparency regarding the sustainable practices adopted.

Developers are also required to include a Site Rehabilitation Plan detailing the steps for future decommissioning of facilities. The plan should consider the impact of buried cables and turbine foundations on seeding depth and crop/pasture root potential. Decommissioning to "normal deep ripping depth" to ensure adequate depth for breaking up compacted soil layers in the future.

### *Community and Stakeholder Consultation*

Developers must actively engage in meaningful community and stakeholder consultation throughout the project's lifecycle prior to lodgment of any formal development application, ensuring that residents and stakeholders are informed and have opportunities to provide feedback. Consultation shall include public meetings, information sessions, and other appropriate methods to engage with the community. It is also encouraged for the developer to make reference to the "Guide to Best Practice Planning Engagement in Western Australia (2023)", published by DPLH, when implementing Community Consultation.

Developers should also liaise with relevant key stakeholders early in the process, including the Shire, Main Roads WA, Western Power, Civil Aviation Safety Authority (CASA), Air Services Australia, Royal Flying Doctor Service (RFDS), Department of Fire and Emergency Services (DFES), Department of Planning, Lands and Heritage (DPLH), Department of Water and Environmental Regulation (DWER), Department of Biodiversity, Conservation and Attractions (DBCA), Department of Primary Industries and Regional Development (DPIRD), Environmental Protection Authority (EPA), Local aerial spraying contractors, unlicensed airstrip owners (within a 5km radius of a turbine) and any relevant incorporated local aeronautical associations.

The outcome of the Community and Stakeholder Consultation should be included in the lodgement of a detailed Community and Stakeholder Engagement Plan outlining the outcomes of the pre-lodgement Community and Stakeholder consultation.

### Community Enhancement Fund

The NSW Office of Environment and Heritage underscores the significance of integrating benefit sharing mechanisms into wind energy projects to cultivate widespread community support. In their report titled 'Strategic Options for delivering ownership and benefit models for wind farms in NSW,' it is highlighted that projects offering such mechanisms are more likely to garner backing from various stakeholders, including businesses, community groups, landowners, and neighbours. By demonstrating long-term benefits during the consultation phase, particularly those that extend broadly to the community, proponents can foster greater acceptance, support and cooperation. One effective approach involves establishing a 'Community Enhancement Fund' (CEF) in collaboration with local government to enhance the liveability and sustainability of the Shire and its Towns.

This could encompass initiatives in;

- Arts and Culture (including Public Art, Sculptures & Murals);
- Community and Recreational Infrastructure;
- Tourism Facilities; and
- Recreational Reserves and Activation.

A recommended best practice approach entails initiating early engagement with the local government to devise a thematic approach (such as listed above) for community enhancement projects, facilitated through an annual competitive grant round funded by a percentage of the Construction Investment Value (CIV) over the project's operating life. For instance, a suggested percentage could be calculated by dividing the initial CIV by the accepted operating life, then multiplying by 1.5%. For instance, a wind energy facility with a construction cost of \$200,000,000 may allocate \$100,000 annually to the CEF over a 30-year period.

Additionally, consideration could be given to investing part or all of the CEF into initiatives aimed at reducing energy costs for the community, thereby furthering the project's positive impact. Projects that demonstrate outcomes from their Community and Stakeholder Consultation such as that listed above, together with how local business could benefit and how 'buy local' will be implemented, where reasonable and practical to do so, will be highly regarded.

### *Environmental Impact*

A comprehensive environmental impact assessment by a suitably qualified environmental consultants (independent of the developer), including flora and fauna studies, shall be conducted and submitted as part of the development application. Consideration is required of environmental impacts both during the construction and operational stages of the development.



including habitat protection and rehabilitation, such as:

- Stopover sites, local bird species roosting and nesting sites **for birds of conservation significance** ;
- Location of bird **of conservation significance** colonies;
- Areas of high raptor activity;
- **Livestock disturbance**; and
- The accumulative impact of wind turbines on migration routes.

**Developers are to submit a management plan on biosecurity management plan to ensure all excavation equipment/drilling rigs and the likes are thoroughly cleaned and free from any soil/plant material prior to leaving paddocks and especially moving from property to property.**

#### *Visual and Landscape Impact*

Wind farms and turbines shall be designed to ~~blend~~ **integrate to the greatest extent possible into the natural and rural landscape setting** ~~the natural landscape, minimising visual disruption.~~ A visual and Landscape Impact Assessment is required that addresses the following:

- landscape significance and sensitivity to change, site earthworks, topography, ~~extent of cut and fill,~~ the extent and type of vegetation, clearing and rehabilitation areas, land use patterns, built form character, public amenity and community values.
- likely impact on views including the visibility of the facility using view shed analysis and simulations of views from significant viewing locations including residential areas, major scenic drives and lookouts.
- layout of the facility including the number, height, scale, spacing, colour, surface reflectivity and design of components, including any ancillary buildings, signage, access roads, and incidental facilities.
- measures proposed to minimise unwanted, unacceptable or adverse visual impacts.

**It is also recommended that the developer include reference to the WAPC Visual Landscape Planning Manual and the Wind farm and Landscape Values (2005) published by the Western Australian Wind Energy Association and Australian Council of National Trust.**

#### *Noise Impact*

Wind turbines shall be designed and operated to minimise noise emissions.

~~Noise Impact Assessments shall be conducted to determine potential impacts on nearby residents and any sensitive land use, and mitigation measures shall be implemented as necessary to demonstrate that it can meet the standards under the Environmental Protection (Noise) Regulations 2017.~~

**A noise impact assessment, including infrasound and ground vibration, to be completed by an acoustic consultant, shall be prepared demonstrating compliance with the Environmental Protection (Noise) Regulations 1997 for both construction and operational phases. The noise impact assessment is to have due regard to future land uses.**

It is recommended that any wind farm/turbine be located a minimum of 1.5 kilometres from any dwelling or sensitive land use, unless an agreement is entered into with impacted landowners. **The Environmental Noise Branch section of the Department of Water and Environmental Regulation recommend an alternative noise criterion of 40dBLA10, whichever is the greater or the applicable LA10 assigned noise level , to be achieved at those residences associated with the project (accommodation for wind farm staff, or caretaker residence).**



## Bushfire

Developers are to provide a Bushfire Management Plan for areas that fall within the Bushfire Prone Area. Reference should be made to *State Planning Policy 3.7 – Planning in Bushfire Prone Areas* (SPP 3.7). It is also recommended that the developer review the Victorian Country Fire Associations document - Design Guidelines and Model Requirements for Renewable Energy Facilities v4 (2023), as this document provides a best practice approach to considering bushfire risk and fire safety measures in the design, construction and operation of renewable energy facilities (including windfarms).

## *Other Potential Impacts*

Developers must assess and address any other potential impacts, such as electromagnetic interference or shadow flicker.

All potential impacts ~~shall be~~ that are identified and shall be mitigated to the greatest extent possible by the developer, to protect the interests of the community.

Developers are required to take into consideration the Narrogin Airport and the Airport Master Plan's future planning, when developing wind farm/turbines within close proximity to the area, so as not to impact the operation and activities of the Airport users including any aeronautical, gliding and flying associations operating within the Shire. Consultation with relevant government authorities and airport operators will be required.

Developers of wind turbine proposals should refer to the National Aviation Safeguarding Framework (NASF) Guideline D: Managing the Risk to Aviation Safety of Wind Turbine Installations (Wind Farms) / Wind Monitoring Towers to determine any potential aviation safety risks and possible mitigation measures. Any potential aviation safety risks identified require consultation with the Civil Aviation Safety Authority (CASA), Air Services Australia and/or the Commonwealth Department of Defence.

The NSAF guideline identifies consultation with unlicensed airstrip owners and CASA/Air Services. CASA has released an advisory circular AC 139.E-05v1.1 Obstacles (including wind farms) outside the vicinity of a CASA certified aerodrome.

All wind farm and turbine developments must adhere to and comply with the regulations, specifications, and requirements outlined by the Civil Aviation Safety Authority (CASA), as though the Narrogin Airport and Airstrips were registered. This ensures that the development does not impede the potential future upgrade of the Narrogin Airport from its current unregistered CASA **uncertified** status to that of a Registered CASA **certified** Airport.

Consultation with relevant government authorities and airport operators will be required.

Wind farm proposals should not have negatively impact through interference with normal agricultural or farming activities of nearby rural properties, such as aerial spraying. An aviation assessment by a suitable qualified aviation consultant may be required to demonstrate turbines will not impact on aerial spraying activities of surrounding farms or unlicensed airstrips.

Developers are required to provide a surface water management plan, incorporating appropriate design methods to manage water erosion from intense summer or winter rainfall events.

This local planning policy on Wind Farms/Turbines is designed to guide future development while ensuring the preservation of the Shire of Narrogin's unique character and the well-being of its residents. Developers and relevant authorities are encouraged to adhere to these guidelines for the responsible and sustainable development of wind energy projects within the Shire.

## Road Contributions for Wind Energy Facility Developments

The Shire of Narrogin recognises that the development of wind energy facilities may have significant impacts on the condition and serviceability of the local road network, especially during the construction phase. The Shire of Narrogin requires proponents of wind energy facilities to be assessed for any road contributions for repairs or upgrades to sealed and/or unsealed roads managed by the Shire of Narrogin as a result of construction or ongoing activities associated with the development beyond those considered normal day to day access and egress.

Reference should be made to the WAPC Transport Assessment Guidelines. The Traffic Assessment should consider:

- Operation and Maintenance Agreements to Access State Road Network – Main Roads Western Australia.
- Route Assessments for the transport of dangerous goods on road network.
- A traffic management plan in conjunction with an application for a permit that requires vehicle and machinery access and movement for Restricted Access Vehicles shall be submitted for approval to the satisfaction of Heavy Vehicle Services – Main Roads Western Australia. (e.g. Transport of large wind turbine blades and towers).

The Developer will be responsible for:

- Preparation of a pre-development “Road and Shire infrastructure condition” report, that identifies and records the conditions of any local roads and the Shire Infrastructure that will be affected by any route for heavy vehicles and delivery trucks needed for the construction phase;
- The costs associated with any damage caused to the roads or Shire infrastructure attributed to the construction phase of the development. Any damage shall be rectified by the developer to the standard identified in the pre-lodgment “Road and Shire Infrastructure Condition” report.
- All costs of any upgrading required for construction transport routes and/or the development.

The road contributions will be calculated based on the Western Australia Local Government Association’s (WALGA) Heavy Vehicle Cost Recovery Policy Guideline for Sealed Roads, which provides a fair and transparent method for determining the additional maintenance and reconstruction costs attributable to the increased heavy vehicle traffic generated by the wind energy facility development. Any contributions need to be consistent with the principles that underpin the State Planning Policy 3.6 – Infrastructure Contributions.

The road contributions will be negotiated and agreed upon between the Shire of Narrogin and the ~~proponent~~ developer prior to the approval of the development application. The road contributions will be paid by the ~~proponent~~ developer to the Shire of Narrogin in accordance with the terms and conditions of the agreement. The Shire of Narrogin will use the road contributions to fund the necessary road works to maintain and improve the safety and functionality of the local road network.

No works can occur within a State Road Reserve without Main Roads approval.

– End of Policy

## D11 - Local Planning Policy – Wind Farm/Turbines

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**Statutory context** Shire of Narrogin Local Planning Scheme No 3 (LPS 3)  
 Planning and Development Act 2005  
 Planning and Development (Local Planning Schemes) Regulations 2015(Regulations)  
 DPLH Position Statement: Renewable energy facilities (March 2020)

**Corporate context**

**History** Nil

### **Background**

This local planning policy is formulated within the framework of the Shire of Narrogin Local Planning Scheme No. 3, guided by the Planning and Development Act 2005 and the Planning and Development (Local Planning Schemes) Regulations 2015. It aims to provide clear guidelines for the establishment and operation of wind farms and turbines within the Shire of Narrogin while adhering to legislative requirements.

Wind energy represents a clean and sustainable source of power, contributing to the reduction of greenhouse gas emissions. In recognising the potential benefits of wind farms and turbines, the Shire of Narrogin acknowledges the need to strike a balance between promoting renewable energy and safeguarding the interests and well-being of the community.

### **Purpose**

The purpose of this policy is to provide a framework for the assessment, approval, and regulation of wind farms and turbines within the Shire of Narrogin. This policy seeks to ensure that any proposed wind energy projects are developed in a manner that minimises negative impacts and maximises the benefits to the community and the environment.

### **Policy Basis**

This Policy has been prepared in accordance with the Planning and Development (Local Planning Schemes) Regulations 2015 Deemed provisions Schedule 2 Part 2 Division 2 – Local Planning Policies. This Policy may be cited as Local Planning Policy No. D11 – Wind Farm/Turbines.

The Policy does not bind the local government in respect of any application for development approval, but the local government is to have due regard to the provisions of this Policy and the objectives which the Policy is designed to achieve before making its determination.

### **Objective**

The objectives of the Wind farms/Turbines Local Planning Policy are:

- To promote the responsible development of wind farms and turbines, supporting renewable energy generation within the Shire.
- To protect the health, safety, and amenities of the community and the environment.
- To provide clear guidelines for assessing and approving wind energy projects.
- To facilitate community consultation and engagement throughout the development process.
- To address potential impacts, including environmental, visual and landscape, noise, and other relevant factors.
- To set out minimum standards and requirements.

## **Definitions**

Renewable Energy Facility:

The Shire of Narrogin Local Planning Scheme No 3 defines Renewable Energy Facility as – *Premises used to generate energy from a renewable energy source and includes any buildings or other structure used in, or relating to, the generation of energy by a renewable source. It does not include renewable energy electricity generation where the energy produced principally supplies a domestic and/or business premises and any on selling to the grid is secondary.*

Sensitive Land Use:

Means land uses that are residential or institutional in nature where people live or regularly spend extended periods of time. These include, but are not limited to dwellings, short stay accommodation, hospitals, educational establishments, childcare centres, corrective institutions and places of worship.

Shadow Flicker:

This is a result of the sun's position in relation to the wind turbine blades as they rotate. This occurs under certain combinations of geographical position and time of day. The seasonal duration of this effect can be calculated from the machine's geometry and the site's latitude. Shadow Flicker can be modelled in advance and siting and design can mitigate the problem. This is more likely to be an issue for turbines located to the east or west of a dwelling.

Acoustic Consultant

A person who meets all of the following criteria:

- holds a tertiary academic qualification that can be applied to the field of acoustics and the measurement and management of environmental noise.
- Has a minimum of three years of experience working in the field of acoustics and the measurement and management of environmental noise.
- holds membership of grade Member or Fellow in the Australian Acoustical Society or membership of the Association of Australasian Acoustical Consultants, or international equivalent.

## **Policy Provisions**

### ***General Requirements***

In accordance with the Shire of Narrogin Local Planning Scheme No. 3, "Renewable Energy Facility" is listed as an "A" use under "Rural" and "General Industry" zones, which is defined as:

*"Means that the use is not permitted unless the local government has exercised its discretion by granting development approval after advertising the application in accordance with clause 64 of the deemed provisions."*

Planning Approval is required for all Wind Farms/Turbines under the respective zones. In addition to the completed application form and relevant fee, applicants must submit a location plan, site plan, elevations and manufacturer's specifications, decommissioning and end of life plan, and details demonstrating compliance with the Shire of Narrogin Local Planning Scheme No. 3 and relevant legislation including the Environmental Protection (Noise) Regulations 1997.

Applications for Wind Turbines located on properties/buildings identified on the Shire's Heritage List or Municipal Inventory of Heritage Places, will require submission of written justification by a suitably qualified person (e.g. a qualified Heritage Advisor), unless determined otherwise by the Shire's Planning Services in consultation with the State Heritage Office.

Wind farms and turbines shall be sited and designed to minimise adverse impacts on the environment and the community, based on best industry standards.

Adequate setbacks and safety measures shall be incorporated to protect public health and safety against major breakdown of, or incidents at, the wind turbine generator and associated infrastructure.

The minimum recommended setback from property boundaries shall be a minimum of 3 times the total height of the structure including, the propellor blades at the highest point or 500 metres, whichever is greater.

Decommissioning plans must be submitted and approved as part of the development application demonstrating principles of recycling, repurposing and rehabilitation. This should include the following:

1. Life Cycle Reusability Assessment:

- Proponents must provide a comprehensive plan demonstrating the purposeful and sustainable reuse of engineering structures and concrete footings at the end of their useful life.
- Examples of demonstrable suggestions for useful lives, specifically for masts, blades, and infrastructure, based on the design life cycle, should be included.

2. Financial Responsibility for End-of-Life Measures:

- Proponents are required to predict and finance the costs associated with ensuring a sustainable end product at the conclusion of the wind farm's life cycle.
- Options for financing include:
  - a. Costs borne by the landowner.
  - b. Establishment of a sinking fund.
  - c. Creation of a protected, cash-backed asset, serving as a condition on the land with obligations passed on to successive landowners.

3. Protection Against Financial Instability:

- Proponents must address potential risks associated with the longevity of companies involved in wind farm development.
- Mechanisms should be in place to ensure that finances for the removal of infrastructure remain secure even if the original company ceases to exist or lacks sufficient funds.

4. Compliance and Monitoring:

- Ongoing monitoring will be conducted to ensure compliance with the sustainable end-of-life measures outlined in the proposal.
- Non-compliance may result in penalties and revocation of development approvals.

5. Community Engagement:

- Proponents are encouraged to engage with the local community to address concerns and provide transparency regarding the sustainable practices adopted.

Developers are also required to include a Site Rehabilitation Plan detailing the steps for future decommissioning of facilities. The plan should consider the impact of buried cables and turbine foundations on seeding depth and crop/pasture root potential. Decommissioning to "normal deep ripping depth" to ensure adequate depth for breaking up compacted soil layers in the future.

### *Community and Stakeholder Consultation*

Developers must actively engage in meaningful community and stakeholder consultation prior to lodgment of any formal development application, ensuring that residents and stakeholders are informed and have opportunities to provide feedback. Consultation shall include public meetings, information sessions, and other appropriate methods to engage with the community. It is also encouraged for the developer to make reference to the "*Guide to Best Practice Planning Engagement in Western Australia (2023)*", published by DPLH, when implementing Community Consultation.

Developers should also liaise with relevant key stakeholders early in the process, including the Shire, Main Roads WA, Western Power, Civil Aviation Safety Authority (CASA), Air Services Australia, Royal Flying Doctor Service (RFDS), Department of Fire and Emergency Services (DFES), Department of Planning, Lands and Heritage (DPLH), Department of Water and Environmental Regulation (DWER), Department of Biodiversity, Conservation and Attractions (DBCA), Department of Primary Industries and Regional Development (DPIRD), Environmental Protection Authority (EPA), Local aerial spraying contractors, unlicensed airstrip owners (within a 5km radius of a turbine) and any relevant incorporated local aeronautical associations.

The outcome of the Community and Stakeholder Consultation should be included in the lodgement of a detailed Community and Stakeholder Engagement Plan outlining the outcomes of the pre-lodgement Community and Stakeholder consultation.

### *Community Enhancement Fund*

The NSW Office of Environment and Heritage underscores the significance of integrating benefit sharing mechanisms into wind energy projects to cultivate widespread community support. In their report titled 'Strategic Options for delivering ownership and benefit models for wind farms in NSW,' it is highlighted that projects offering such mechanisms are more likely to garner backing from various stakeholders, including businesses, community groups, landowners, and neighbours. By demonstrating long-term benefits during the consultation phase, particularly those that extend broadly to the community, proponents can foster greater acceptance, support and cooperation. One effective approach involves establishing a 'Community Enhancement Fund' (CEF) in collaboration with local government to enhance the liveability and sustainability of the Shire and its Towns.

This could encompass initiatives in;

- Arts and Culture (including Public Art, Sculptures & Murals);
- Community and Recreational Infrastructure;
- Tourism Facilities; and
- Recreational Reserves and Activation.

A recommended best practice approach entails initiating early engagement with the local government to devise a thematic approach (such as listed above) for community enhancement projects, facilitated through an annual competitive grant round funded by a percentage of the Construction Investment Value (CIV) over the project's operating life. For instance, a suggested percentage could be calculated by dividing the initial CIV by the accepted operating life, then multiplying by 1.5%. For instance, a wind energy facility with a construction cost of \$200,000,000 may allocate \$100,000 annually to the CEF over a 30-year period.

Additionally, consideration could be given to investing part or all of the CEF into initiatives aimed at reducing energy costs for the community, thereby furthering the project's positive impact. Projects that demonstrate outcomes from their Community and Stakeholder Consultation such as that listed above, together with how local business could benefit and how 'buy local' will be implemented, where reasonable and practical to do so, will be highly regarded.

In exchange for contributing to a CEF as outlined, the Shire of Narrogin will enter into an agreement with the proponent. This agreement provides clarity and surety to the proponent for budgeting purposes for the life of the project, protects the landowner from unintended or foreseen consequences and potentially eroding the sustainability of the agricultural entity, and entails the local government refraining from seeking rating of the wind farm, its turbines, or associated infrastructure based on gross rental value under Section 6.28 of the Local Government Act 1995.

Instead, revenues from the CEF will be allocated to the proposed initiatives for the betterment of the community. This agreement also ensures that the current landowner is not unfairly affected by subsequent additional rating measures. However, it acknowledges that the wind farm activity will have ongoing adverse effects on civic infrastructure throughout the project's lifespan, leading to increased costs for the local government. These costs include expenses related to road construction, repairs, and sourcing materials like gravel, as well as increased regulatory compliance and monitoring associated with perceived or real noise and environmental impacts, not normally associated with traditional rural or general agricultural pursuits.

#### *Environmental Impact*

A comprehensive environmental impact assessment by suitably qualified environmental consultants (independent of the developer), including flora and fauna studies, shall be conducted and submitted as part of the development application. Consideration is required of environmental impacts both during the construction and operational stages of the development.

Developers must implement measures to mitigate and manage potential environmental impacts, including habitat protection and rehabilitation, such as:

- Stopover sites, local bird species roosting and nesting sites for birds of conservation significance;
- Location of bird of conservation significance colonies;
- Areas of high raptor activity;
- Livestock disturbance; and
- The accumulative impact of wind turbines on migration routes.

Developers are to submit a management plan on biosecurity management plan to ensure all excavation equipment/drilling rigs and the likes are thoroughly cleaned and free from any soil/plant material prior to leaving paddocks and especially moving from property to property.

#### *Visual and Landscape Impact*

Wind farms and turbines shall be designed to integrate to the greatest extent possible into the natural and rural landscape setting. A visual and Landscape Impact Assessment is required that addresses the following:

- landscape significance and sensitivity to change, site earthworks, topography, the extent and type of vegetation, clearing and rehabilitation areas, land use patterns, built form character, public amenity and community values.
- likely impact on views including the visibility of the facility using view shed analysis and simulations of views from significant viewing locations including residential areas, major scenic drives and lookouts.
- layout of the facility including the number, height, scale, spacing, colour, surface reflectivity and design of components, including any ancillary buildings, signage, access roads, and incidental facilities.
- measures proposed to minimise unwanted, unacceptable or adverse visual impacts.

It is also recommended that the developer include reference to the WAPC Visual Landscape Planning Manual and the Wind farm and Landscape Values (2005) published by the Western Australian Wind Energy Association and Australian Council of National Trust.

### *Noise Impact*

Wind turbines shall be designed and operated to minimise noise emissions.

A noise impact assessment, including infrasound and ground vibration, to be completed by an acoustic consultant, shall be prepared demonstrating compliance with the Environmental Protection (Noise) Regulations 1997 for both construction and operational phases. The noise impact assessment is to have due regard to future land uses.

Regardless of the noise impact assessment, which may determine turbines should be located further away from noise sensitive premises, it is required that any wind farm/turbine be located a minimum of 2.0 kilometres or 10 times the height of the structure, at its highest point inclusive of the blade, whichever is the greater, from any dwelling or sensitive land use, unless a written agreement is entered into with impacted landowners prior to construction of the structure and a notification to that effect is imposed on the title of that lot or location.

The Environmental Noise Branch section of the Department of Water and Environmental Regulation recommend an alternative noise criterion of 40dBLA10, whichever is the greater or the applicable LA10 assigned noise level, to be achieved at those residences associated with the project (accommodation for wind farm staff, or caretaker residence).

In order to accurately assess noise levels from wind turbines, measurements shall be taken from the extremity or tip of the blade of the wind turbine in its horizontal position, which is closest to the noise-sensitive premise being measured against or for. It is acknowledged that the head of the turbine rotates with wind direction, and consequently, the blades themselves, depending on their length, may extend up to 100 metres closer to the noise-impacted premise than the structure. This approach ensures that noise measurements capture the most relevant and representative data regarding potential impacts on nearby premises.

Noise impact measurements, conducted over a minimum period as defined by relevant standards, must consider atmospheric and climatic conditions that promote noise transmission, particularly during times typically experienced at the location. This includes early morning periods, low wind conditions, and early morning fog, all of which can amplify noise transmission. Additionally, seasonal or prevailing winds that may enhance noise transmission towards the relevant premise must also be taken into account during the assessment.

### *Safe Work Zone*

*Developers must provide the local government with a copy of any safe work method statement relating to the operation of the proposed turbines for when they are operational. This information will assist in evaluating and determining any setback from boundaries and additionally any adverse potential impact on adjoining landowners and neighbours, who are entitled to full enjoyment of maintaining and improving their property at all times, unless a written agreement with that landowner states otherwise.*

### *Tourism*

Developers are to consider the impact of tourism traffic and the risk of traffic congestion or vehicle accidents by providing a suitable viewing platform or pull off bays with appropriate interpretation and signage and to liaise with the Shire of Narrogin and / or Main Roads WA on suitable and agreed location(s).

### *Bushfire*

Developers are to provide a Bushfire Management Plan for areas that fall within the Bushfire Prone Area. Reference should be made to *State Planning Policy 3.7 – Planning in Bushfire Prone Areas* (SPP 3.7). It is also recommended that the developer review the Victorian Country Fire Associations document - Design Guidelines and Model Requirements for Renewable Energy Facilities v4 (2023), as this document provides a best practice approach to considering bushfire risk and fire safety measures in the design, construction and operation of renewable energy facilities (including windfarms).



### *Other Potential Impacts*

Developers must assess and address any other potential impacts, such as electromagnetic interference to mobile telephones, radio reception and television reception or shadow flicker.

All potential impacts that are identified shall be mitigated to the greatest extent possible by the developer, to protect the interests of the community.

Developers are required to take into consideration the Narrogin Airport and the Airport Master Plan's future planning, when developing wind farm/turbines within close proximity to the area, so as not to impact the operation and activities of the Airport users including any aeronautical, gliding and flying associations operating within the Shire. Consultation with relevant government authorities and airport operators will be required.

Developers of wind turbine proposals should refer to the National Aviation Safeguarding Framework (NASF) Guideline D: Managing the Risk to Aviation Safety of Wind Turbine Installations (Wind Farms) / Wind Monitoring Towers to determine any potential aviation safety risks and possible mitigation measures. Any potential aviation safety risks identified require consultation with the Civil Aviation Safety Authority (CASA), Air Services Australia and/or the Commonwealth Department of Defence.

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All wind farm and turbine developments must adhere to and comply with the regulations, specifications, and requirements outlined by the Civil Aviation Safety Authority (CASA), as though the Narrogin Airport and Airstrips were registered. This ensures that the development does not impede the potential future upgrade of the Narrogin Airport from its current unregistered CASA uncertified status to that of a Registered CASA certified Airport.

Consultation with relevant government authorities and airport operators will be required.

Wind farm proposals should not have a negative impact through interference with normal agricultural or farming activities of nearby rural properties, such as aerial spraying. An aviation assessment by a suitable qualified aviation consultant will be required to demonstrate turbines will not impact on aerial spraying activities of surrounding farms or unlicensed airstrips, unless a written agreement with the impacted landowner is provided.

Developers are required to provide a surface water management plan, incorporating appropriate design methods to manage water erosion from intense summer or winter rainfall events.

This local planning policy on Wind Farms/Turbines is designed to guide future development while ensuring the preservation of the Shire of Narrogin's unique character and the well-being of its residents. Developers and relevant authorities are encouraged to adhere to these guidelines for the responsible and sustainable development of wind energy projects within the Shire.

### **Road Contributions for Wind Energy Facility Developments**

The Shire of Narrogin recognises that the development of wind energy facilities may have significant impacts on the condition and serviceability of the local road network, especially during the construction phase. The Shire of Narrogin requires proponents of wind energy facilities to be assessed for any road contributions for repairs or upgrades to sealed and/or unsealed roads managed by the Shire of Narrogin as a result of construction or ongoing activities associated with the development beyond those considered normal day to day access and egress.

Reference should be made to the WAPC Transport Assessment Guidelines. The Traffic Assessment should consider:

- Operation and Maintenance Agreements to Access State Road Network – Main Roads Western Australia.
- Route Assessments for the transport of dangerous goods on road network.
- A traffic management plan in conjunction with an application for a permit that requires vehicle and machinery access and movement for Restricted Access Vehicles shall be submitted for approval to the satisfaction of Heavy Vehicle Services – Main Roads Western Australia. (e.g. Transport of large wind turbine blades and towers).

The Developer will be responsible for:

- Preparation of a pre-development “Road and Shire infrastructure condition” report, that identifies and records the conditions of any local roads and the Shire Infrastructure that will be affected by any route for heavy vehicles and delivery trucks needed for the construction phase;
- The costs associated with any damage caused to the roads or Shire infrastructure attributed to the construction phase of the development. Any damage shall be rectified by the developer to the standard identified in the pre-lodgment “Road and Shire Infrastructure Condition” report.
- All costs of any upgrading required for construction transport routes and/or the development.

The road contributions will be calculated based on the Western Australia Local Government Association’s (WALGA) Heavy Vehicle Cost Recovery Policy Guideline for Sealed Roads, which provides a fair and transparent method for determining the additional maintenance and reconstruction costs attributable to the increased heavy vehicle traffic generated by the wind energy facility development. Any contributions need to be consistent with the principles that underpin the State Planning Policy 3.6 – Infrastructure Contributions.

The road contributions will be negotiated and agreed upon between the Shire of Narrogin and the ~~proponent~~ developer prior to the approval of the development application. The road contributions will be paid by the ~~proponent~~ developer to the Shire of Narrogin in accordance with the terms and conditions of the agreement. The Shire of Narrogin will use the road contributions to fund the necessary road works to maintain and improve the safety and functionality of the local road network.

No works can occur within a State Road Reserve without Main Roads approval.

*– End of Policy*

Submissions	Comments	Officer Comment	RECOMMENDATION
1. Public 1	<p>I am very pleased with the Narrogin Shire for taking this step to protect/provide the Narrogin Shire Ratepayers from developers changing our local rural landscape and activities, to something that this area has not seen since the clearing of land in the late 1800 and early 1900's.</p> <p>In general, I endorse the policy, however I have the following concerns.</p> <ol style="list-style-type: none"> <li>1. Setback of the turbine height plus 20 metres from a boundary, I would advise needs to be extended to a far greater distance, for these reasons: <ol style="list-style-type: none"> <li>a) Shadows (and moving shadows, up to 300km/hr), would start extending across the neighbouring boundary on a mid-summer's day from about 3pm till sunset and from sunrise to about 9am depending upon the orientation of the turbine to the boundary. This is impeding on the neighbours farm. An example are the shadows of the high rise buildings impacting the beach on the Gold Coast.</li> <li>b) Debris from a thrown blade or a toppled turbine may splatter beyond the 20 metres of extra distance.</li> <li>c) Aerial crop spraying will require a greater distance for aircraft turning and to minimise turbulence from the turbines</li> </ol> </li> </ol>	<p>Noted.</p> <p>The Local Planning Scheme No. 3 requires a minimum setback of 20 metres from the front, sides, and rear in Rural Zones, except for a 50-meter setback requirement from a Primary Distributor Road.</p> <p>The outlined policy details the potential shadow effect on neighbouring properties and outlines mitigation measures based on the placement of wind turbines, with specific attention to those situated in the east or west of dwellings.</p> <p>This is a design requirement to ensure the safety aspects of the structure. There is a possibility of this occurring, but unsure as to the full extent of the distance of flying debris.</p> <p>The proposed setback for the wind turbine from the property boundary incorporates the</p>	<p>No change.</p> <p>No change</p> <p>No change to the proposed setback.</p> <p>No change to the proposed setback.</p>

	<p>affecting aircraft safety in an already dangerous occupation. (an existing normal farming activity)</p> <p>*** To largely resolve the above issues, I recommend that the <b>setback distance from boundary to turbine be <u>no less than 800 metres</u></b>. This would also conform with the neighbouring Shire of Williams planning strategy.</p> <p>2. A recommended set back of turbines from residences and sensitive areas, I would also advise needs to be greater than 1.5 km in a quiet rural setting.</p>	<p>entire height of the structure (250m+) along with an extra 20m. This arrangement ensures a considerable distance between the structure and the property boundary, providing ample space for safe aerial spraying activities within the corresponding farm area.</p> <p>The suggested corridor for the wind farm, indicatively identified from the meteorology mast tower's position, is situated between Cowcher Road, Clayton Road, Cornwall Road, and Williams-Kondinin Road. However, it is acknowledged that many properties within this area may lack the necessary length to meet the recommended 800m setback from the property boundary. Notably, the affected properties share the same ownership, allowing them the capability to fulfill this requirement collectively.</p> <p>The National Health and Medical Research Council</p>	<p>The proposed setback distance is based on the height of the tower to the tip of the blade plus the additional . 20m. Council may wish to consider extending the setback distance. Based on the proposed height of the wind turbine to be around the 250m to 270m, the minimum setback would be 300m, which would be considered reasonable.</p> <p>Based on the recommended setback by the National</p>
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		<p>recommends a minimum setback of 1.5km from sensitive land use, stating that such a distance is unlikely to cause any significant effects on physical or mental health in noise-sensitive areas. This recommendation has been endorsed by the Department of Planning, Lands, and Heritage, incorporating it into their Position Statement on Renewable Energy Facilities as an acceptable guideline.</p>	<p>Health and Medical Research Council and the Department of Planning, Land and Heritage for wind turbine, a minimum setback of 1.5klm will be applied to sensitive land uses. No change to policy.</p>
	<p>a) Blade noise and 7mW generators will produce a noise unlike any other piece of industrial farm machinery on a generally constant basis day and <u>night</u>. This noise may be multiplied by a number of turbines in close proximity to the residence. (Not a normal farming practice).</p>	<p>As per above comments. In order to address the noise issue, it is recommended that a noise impact assessment be undertaken as part of the proposed Wind farm and potential impacts on nearby residents and any sensitive land use, in accordance with the Environmental Protection (Noise) Regulations 1997. The proposed Policy addresses this requirement.</p>	<p>No change to policy requirement.</p>
	<p>b) Infrasound and ground vibrations <u>are known</u> to cause disturbances to resident neighbours. Research evidence</p>	<p>As per above comment, the noise impact assessment, can also include the potential</p>	<p>Amend policy to include Infrasound and ground vibration.</p>

	<p>indicates that many windfarm hosts do not or no longer live on their farms.</p> <p>*** My recommendation is <b>a mandatory distance of <u>no less than 5 kms</u> from a turbine and a residence or sensitive area.</b> (There is space, as approximately, only 4% of Australia is arable land.)</p> <p>3. In the <i>Environmental Impact</i> paragraph, I would like to see a suitably qualified environmental consultant <b>independent</b> of the Developers.</p>	<p>Infrasound and vibration generated from the proposed wind turbine that are likely to impact the surround residents and other sensitive land uses.</p> <p>The suggested corridor for the planned wind farm, situated amidst Cowcher Road, Clayton Road, Cornwall Road, and Williams-Kondinin Road, spans approximately 5 kilometres in length. Imposing a mandatory distance of 5 kilometres, as proposed, would effectively prohibit the establishment of any wind farm in this region. Such a restriction is deemed unreasonable and inconsistent with the guidelines supported by the Department of Planning, Lands, and Heritage. It is recommended that the minimum 1.5klm from sensitive land use be maintain.</p> <p>Support amendment to include additional wording – Suitably qualified environmental consultant <b>independent of the Developers.</b></p>	<p>No change to Policy.</p> <p>Amend policy to include Suitably qualified environmental consultant <b>independent of the Developers.</b></p>
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	<p>4. In the initial sentences of <i>Other Potential Impacts</i> paragraph. I am concerned about the <u>Developers</u> identifying <u>all</u> potential impacts and mitigating to protect the interests of the community.</p> <p>*** My recommendation would read: <b>All potential impacts that <u>are</u> identified, shall be mitigated by the Developer to protect the interests of the community.</b></p> <p>5. I am also concerned with the wording (at the end of <i>Other Potential Impacts</i> paragraph). “Developers and relevant authorities are <u>encouraged</u> to adhere to these guidelines for the.....” The word encouraged indicates that it is an option.</p> <p>*** <b>Developers and relevant authorities <u>are</u> to adhere to these guidelines for the.....</b></p> <p>6. The requirement of decommissioning <u>plans</u> may not have any substance, as wind farms can change hands and as the wind farm life comes to an end, the available finances for what will most likely be an outdated and no longer economically viable industry, won’t be there. Will the remnants of an era, be left to scar the landscape indefinitely?</p>	<p>The developer, leveraging its environmental reporting and prior experience with comparable projects, would likely have identified various potential issues associated with the wind farm. This reporting process involves raising awareness of potential issues and providing recommendations for mitigation.</p> <p>No objection to the proposed amendment. Amend Policy to incorporate the proposed changes.</p> <p>As this is a local Planning Policy, it is not a statutory document and therefore the wording encouraged is acceptable in this context.</p> <p>Agreed. Amend Policy to incorporate the proposed changes.</p> <p>Uncertain about the specifics of the arrangement between the wind farm developer and the landowner, especially when the land is to be resold to a</p>	<p>Amend policy to incorporate additional wording as per comment.</p> <p>No change.</p> <p>Amend policy as per the attached.</p>
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	<p>*** This is a difficult one to provide a recommendation for other than to: <b>Have a sizable fund set aside for the duration of the wind farm.</b> (Rather than just a plan.)</p> <p>I <b>fully indorse</b> the following items that are included in the Shires Planning Proposal:</p> <ol style="list-style-type: none"> <li>1 Recognition of the <b>existing and future uses of the Narrogin Airport</b>. This is critical as it is already an important piece of shire infrastructure that should not be restricted in its future development, nor should existing functions of the airport be restricted by other developments.</li> <li>2 Recognition of <b>local unlicensed airstrips</b>. As a recreational pilot with my own unlicensed airstrip, wind turbines in the vicinity of it would be a huge impediment to my flying</li> </ol>	<p>potential buyer. Recognise the difficulty in enforcement. One potential solution is to include a notification or memorandum on the Certificate of Titles as a condition of approval, alerting prospective purchasers to any retained infrastructure and the existing decommissioning plan. The decommissioning plan should outline the procedures for removing the wind turbines and rehabilitating the affected land at the conclusion of the development's life cycle. This should include cost estimates for decommissioning and the removal of all structures and infrastructure, to be submitted at the application lodgement stage.</p> <p>Noted.</p> <p>Noted.</p> <p>Noted.</p>	
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	<p>activities. My airstrip and other private airstrips are also used for crop spraying. Often these other airstrips are not as clearly defined as mine, as they are often only used seasonally.</p> <p><b>3</b> The recognition of <b>not negatively impacting normal agricultural or farming activities</b> and <b>ensuring the preservation of:</b></p> <p>a) The <b>unique character including significant viewing locations, including from residences.</b></p> <p>b) <b>Flora and fauna</b>, as some species are threatened.</p> <p>c) The <b>well-being of its residents.</b></p> <p><b>4</b> The negotiation and <b>payment of road funds</b> to maintain or improve the condition of the local road network.</p>	<p>Noted.</p> <p>Noted.</p> <p>Noted.</p> <p>Noted.</p>	
2. Public 2	<p>Having read the local planning policy wind farm turbines I would like to express my concerns of distances from boundaries I am of the firm belief that the 1.5 km proposed from dwellings or sensitive land use should apply to all boundaries of the proposed wind farm</p> <p>Major Concerns</p>	<p>Agree in principle, that any potential disturbances arising from activities on the site should be confined within the property boundary. Nevertheless, in most instances, achieving this may not be feasible. Consequently, the applicant is required to show evidence of their ability to address and alleviate the associated concerns, ensuring compliance with the minimum standards required by relevant Acts and Legislations.</p>	No change.

	1. Right to build anywhere on our land	Every structure must adhere to the minimum setbacks outlined in the existing Local Planning Scheme. The suggested wind turbine does not impose limitations on neighbouring properties' freedom to build anywhere on their land. However, it is essential for them to acknowledge and assess potential risks associated with constructing in close proximity to this type of development.	No change.
	2. Moving Shadows encroaching onto our farmland	This will be dependent on the location of the Wind Turbines. It is more likely to pose a concern if the Wind Turbines are situated to the east or west of a dwelling.	No change.
	3. Noise	The draft policy requires that the developer conduct a Noise Impact Assessment to evaluate potential effects on neighbouring residents and sensitive land uses, along with specifying the necessary mitigation measures to be implemented.	No change.
	4. Livestock disturbance	This can be address at the early stage of development through the environmental impact. The	No change.

	<p>5. Use of planes and helicopters for spraying</p>	<p>draft policy has specified this as one of the prerequisites for the developer to fulfill. The draft policy include a requirement for the developer to liaise with relevant key stakeholders including local aerial spraying contractors and unlicensed airstrip owners.</p>	<p>No change.</p>
<p>3. Main Roads WA</p>	<p>Thank you for consulting Main Roads on the proposed Local Planning Policy described above. Main Roads have completed a review and provide the following comments:</p> <p>Reference should be made to the WAPC Transport Assessment Guidelines. The Traffic Assessment should consider: Operation and Maintenance Agreements to Access State Road Network – Main Roads Western Australia Route Assessments for the transport of dangerous goods on road network. A traffic management plan in conjunction with an application for a permit that requires vehicle and machinery access and movement for Restricted Access Vehicles shall be submitted for approval to the satisfaction of Heavy Vehicle Services – Main Roads Western Australia. (e.g. Transport of large wind turbine blades and towers)</p> <p>Reference should be made to the provision of service reports detailing: Impact to existing / planned services in road corridors: service infrastructure impacting state road network. Power Network Upgrades or New Works to distribute power generated from renewable sources crossing road corridors.</p>	<p>Amend policy to include reference to Traffic Assessment Management Plan.</p>	<p>Amend Policy as highlighted.</p>

	<p>Temporary upgrades to road network or relocation of above ground infrastructure to facilitate transport of large items, and new or upgraded driveway/crossover access to the State Road Network will require a design review and application process.</p> <p>No works can occur within a State Road Reserve without Main Roads authorisation.</p>		
4. Department of Primary Industries and regional Development	<p>Thank you for inviting the Department of Primary Industries and Regional Development (DPIRD) to comment on the above proposal. DPIRD supports the development of the Local Planning Policy – Wind Farm/Turbines and offers the following comments to assist the process:</p> <p><b>Water erosion</b> DPIRD is aware of wind farms where soils/landscapes, which would normally be considered low risk of water erosion, have suffered serious erosion. Very large and heavy machinery movement combined with access roads, pads for turbines and other features can concentrate water flow resulting in erosion. The earlier remedial works are undertaken on disturbed areas deemed to be at risk of compaction or erosion reduces the risk of land degradation occurring. DPIRD suggests a general requirement should include a surface water management plan, incorporating appropriate design methods to manage water erosion from intense summer or winter rainfall events.</p> <p><b>Biosecurity</b> It is important to manage the biosecurity risks associated with the construction and ongoing operations of a wind farm. This</p>	<p>Noted.</p> <p>Agreed. To include in policy requiring the developer to provide a surface water management plan, incorporating appropriate design methods to manage water erosion from intense summer or winter rainfall events.</p> <p>Agreed. To include in the policy requiring the developer to submit a management plan on</p>	<p>Amend Policy as per comment.</p> <p>Amend Policy as per comment.</p>

	<p>will minimise the biosecurity risk for the landholder as well as for adjoining farms and along transport routes. DPIRD suggests a general requirement should include a biosecurity management plan to ensure all excavation equipment/drilling rigs and the likes are thoroughly cleaned and free from any soil/plant material prior to leaving paddocks and especially moving from property to property.</p> <p><b>Decommissioning and Rehabilitation Plan</b></p> <p>A wind farm is expected to have an operational life of approximately 20 to 30 years. At the end of this period, DPIRD expects the facilities would be either decommissioned, restoring the area to its previous land use or the facilities would be upgraded to extend the wind farm's operational lifespan. DPIRD suggests a Site Rehabilitation Plan should be part of the application process and should outline the steps for the future decommissioning of these facilities. As the depth to buried cables and the cut down turbine foundations (being below ground) will impact seeding depth and crop/pasture root potential, DPIRD suggests that decommissioning is planned to "normal deep ripping depth" to ensure the depth will be adequate to enable the breaking up of compaction soil layers in the future.</p>	<p>biosecurity management plan to ensure all excavation equipment/drilling rigs and the likes are thoroughly cleaned and free from any soil/plant material prior to leaving paddocks and especially moving from property to property.</p> <p>Agreed. To expand on the Draft policy to include a Site Rehabilitation Plan detailing the steps for future decommissioning of facilities. The plan should consider the impact of buried cables and turbine foundations on seeding depth and crop/pasture root potential. Decommissioning to "normal deep ripping depth" to ensure adequate depth for breaking up compacted soil layers in the future.</p>	<p>Amend Policy as per comment.</p>
5. Narrogin Gliding Club	<p>In order to effect a safe and sustainable operation, the location of a base of operation is paramount. In the case of NGC, the Narrogin Aerodrome (designated YNRG) provides the following:-</p> <p>1. At least one runway that is:-</p>	<p>Noted.</p>	

	<p>a. Well maintained.  b. Of sufficient length for arrivals and departures  c. Not encumbered by objects that are likely to create a collision risk.  d. Not located in an area that is unduly impacted by adverse weather over an extended period.  2. Services that are necessary to allow a membership to flourish in a club environment.  3. A safe training environment where the sport can be perpetuated.</p> <p>In its current status, it achieves those requirements and more. Gliders (sailplanes) by their nature are most often engineless. Their energy is derived from thermal activity where the ground is heated by the sun to produce lift in columns of rising air, where they are detected and used to increase the altitude of a glider to enable extended distances, dependant on the available solar energy en route. Should the energy not be sufficient, gliders are designed and equipped to land in areas that are away from the intended landing area. This process requires the ability to analyse and select an area where a safe “out-landing” can occur. Part of this analysis is to evaluate objects and conditions that may not be conducive to a successful outcome which carries a level of risk where, in a poor scenario, has the potential cause injury or worse.</p> <p>In respect of the wind farm proposal, the high structure of the turbine towers and the variable periodic nature of the turning blades, increases the risk of a collision significantly and decreases the ability to make accurate judgements of an acceptable landing area in an out-landing scenario.</p> <p>In order to address structures that are likely to create an increased risk to aviation, the Civil Aviation Safety Authority (CASA), who are the regulatory body in all general aviation compliances, produce documents</p>	<p>Any works to the runway needs to be consistent with the Shire of Narrogin Airport Master Plan adopted by the Shire.</p> <p>Noted.</p> <p>Noted.</p> <p>Noted.</p>	<p>No change.</p>
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	<p>that are directed toward increased safety in the first instance. In this scenario, reference to these compliances must be made to ensure satisfactory continuance and future direction of the Narrogin Aerodrome.</p> <p>Given the concerns and statements above, it is the opinion of Narrogin Gliding Club, that the installation of wind turbine towers in proximity to the Narrogin Aerodrome is an unacceptable increased risk to aviation safety in our instance.</p>	<p>This will be subject to the Development Application assessment and due process.</p>	
6. DFES	<p>I refer to your letter dated 7 December 2023 in relation to the referral of Draft Local Planning Policy – Wind Farm/Turbines.</p> <p>It is unclear from the documentation provided if the Shire has applied <i>State Planning Policy 3.7 – Planning in Bushfire Prone Areas</i> (SPP 3.7) to this proposal, noting that the policy itself will not result in the intensification of land uses.</p> <p>Exemptions from the requirements of SPP 3.7 should be applied pragmatically by the decision maker and are identified in <i>Guidelines for Planning in Bushfire Prone Areas (section 2.6)</i>.</p> <p>Should you apply SPP 3.7 then, we request the relevant information pursuant to this policy be forwarded to DFES to allow us to review and provide comment prior to the Shire’s endorsement of the policy.</p> <p>DFES supports the text requesting early engagement regarding new development proposals, and notes that the proponents should also be advised to review the Victorian Country Fire Associations document - Design Guidelines and Model Requirements for Renewable Energy</p>	<p>This is for the consideration and adoption of the LPP and SPP 3.7 has not been applied. This will be considered at Development Application stage during the referral process to the relevant agencies.</p> <p>This will be determined on a case by cases basis at Development Stage.</p> <p>As per above comments.</p> <p>This can be address at Development Application Stage requiring the applicant to develop and submit a Fire</p>	<p>Recommended that an additional clause be added for development within Bushfire Prone Areas.</p> <p>Add reference to Victorian Country Fire Associations document - Design Guidelines and Model</p>

	Facilities v4 (2023), as this document provides a best practice approach to considering bushfire risk and fire safety measures in the design, construction and operation of renewable energy facilities (including windfarms). The document is available through the following link - <a href="#">Renewable Energy Fire Safety   CFA (Country Fire Authority)</a>	Management Plan to address as a condition of approval.	Requirements for Renewable Energy Facilities v4 (2023)
7. Public 3	<p>Thank you for the opportunity to comment on the proposed wind turbine policy being developed by the Shire.</p> <p>I write as a property owner who is likely to be adversely affected by the placement of wind turbines in proximity to my dwelling. It now seems possible that towers could be erected to the north, east and west of my dwelling.</p> <p>My concerns relate to general amenity and health as well as land devaluation.</p> <p>The proposed wind farm development represents a significant change of land use from agricultural purposes to light industrial and should not be to the detriment of existing property holders who bought in good faith into an agricultural landscape.</p> <p>I make the following observations on:</p> <ul style="list-style-type: none"> <li>• <b>Land owner and resident issues</b></li> <li>• <b>Issues surrounding the general amenity and the environment need to be addressed. These include but are not limited to: Visual impact, Health concerns, Noise impact, Light fluctuation, Low frequency emissions. I am assuming a tall structure, of at least 230m to the blade tip and in that context observe</b></li> </ul>	<p>While land valuation remains a consideration, it cannot serve as a legitimate rationale for refusal in planning matters.</p> <p>The Local Planning Scheme has listed Renewable Energy Facility as an "A" use, which is defined as a use not permitted unless the local government has exercised its discretion by granting development approval after advertising.</p> <p>Acknowledging the concerns raised, they will be tackled during the Development Application phase, wherein all development specifics and supporting documents are submitted for review. This phase involves the</p>	<p>No change.</p> <p>No change.</p>



	<p>1.1 Light fluctuation</p> <p>Any property in a rough line between a tower and the sun will experience light flutter caused by the turning blades. In mid to late afternoon (or morning) when say the sun's elevation is 30deg and the tower height is 230m the shadow cast will be 400m, much longer of course if the tower is also on a hill, or it is late or early in the day.</p> <p>1.2 Sound and low frequency emanations.</p> <p>It is fair to note that the tip speed of the blade is likely to be great (the longer the blade the greater the speed for a given rotation. This in turn is correlated to the decibels created by the blades. An increase from ~120m diameter blades to ~175m is about 3db, (on the face of it not much) but because decibels are measured logarithmically this is in fact about twice the power. The distance of travel and the strength of the vibrations will therefore be greater. These details are not known to me. However, the company Neoen should be required to provide this information, and for these to be appraised in terms of wind direction and speed since both will affect the distance of travel. It should also include an assessment of the physical impact on buildings and on the health of people and animals. <b>There should be absolutely no measurable sound or vibration or other annoyance internal to a house or workshop.</b></p> <p>In answering questions at a Senate enquiry one South Australian farmer who was actually hosting a wind farm was adamant that they should not</p>	<p>establishment of a Local Planning Policy, guiding developers on addressing pertinent issues during the application submission.</p> <p>This will be dependent on the location of the Wind Turbine, particularly for the Wind Turbines located to the east and west of a dwelling.</p> <p>The suggested Policy requires a Noise Impact Assessment to evaluate potential effects on nearby residents and sensitive land uses. It also requires the implementation of mitigation measures to meet the acceptable noise standard as per the Environmental Protection (Noise) Regulations 2017.</p> <p>The Environmental Protection (Noise) Regulations 2017</p>	<p>No change</p> <p>No change.</p> <p>No change.</p>
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	<p>be within 5km of a dwelling – he had to use ear plugs at night and experienced a loud thumping noise throughout the house.</p> <p><b>1.3 Visual Amenity</b>  In order to minimize the negative impacts on health, visual aspect and general amenity the Shire has a recommended that the distance of the turbines from occupied buildings be at least 1.5 km. this is probably insufficient; it is based on a recommendation from the past when turbines were smaller. If this recommendation was based on a height of 150m then a 230m tower should have a setback of 2.3km to accord an equivalent visual impact. My personal view is that the elevation along the line of site from a home to the top of the blades should be no more than 7.5 deg. Anything greater could be classed as visual pollution. An angle of 7.5 would mean that for a tower on a hill together totalling say 300m above the surrounding land there would have to be a distance of at least 2279m from the dwelling, and a tower of 200m on flat lane would have to be 1520m distant.</p> <p><b>1.4 Protected Birdlife</b>  To the north of my house can usually be found two wedge tailed eagles, occasionally more. Extreme care should be taken to ensure that this fully protected bird is indeed fully protected.</p> <ul style="list-style-type: none"> <li>• <b>Shire's Interest</b></li> <li>• <b>It is not in the Shire's interest to allow the visual and other amenity of rural landholders to be diminished; indeed, it is</b></li> </ul>	<p>regulates the acceptable noise level.</p> <p>Regarding the recommended distance of 1.5 km between turbines and occupied buildings, we understand your concern that this distance may not adequately account for the visual impact of larger turbines. Your observation regarding the relationship between turbine height and setback distance is duly noted. It's clear that as turbines grow in size, setbacks need to be adjusted accordingly to maintain visual harmony and minimise potential negative impacts.</p> <p>The policy requires that a comprehensive environmental impact assessment be undertaken by the applicant at the development application stage including habitat protection and rehabilitation on location of bird colonies and areas of high raptor activity.</p> <p>Noted.</p>	<p>No change.</p> <p>No change.</p>
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	<p><b>in the Shire’s interest to consolidate and extend the opportunities for people to live rurally in accordance with its own objectives and to encourage population growth in the Shire.</b></p> <p>2.1 Subdivisions</p> <p>The Shire currently has a number of sub-divisions with dwellings in situ. It should not be assumed that the existing houses in these subdivisions are all that may be built and it should be considered that these subdivisions might be expanded in area and that others might be proposed. Shire planning should clearly articulate these possibilities and the company Neoen be required to accommodate these future possibilities. Thus, a significant buffer around current and future subdivisions should be incorporated into all development proposals.</p> <p>The State Planning Commission Position Statement observes that <i>“the future growth of regional towns ... should not be compromised by renewable energy facilities impacting upon locations that will accommodate future sensitive land use such as residential dwellings, particularly on the urban-rural fringe”</i></p> <p>Properties which are on a number of titles and whose owners have an interest in creating lifestyle blocks or farm worker accommodation (typically on degraded land or land not well suited to farming ) on one or more of those titles will have their options seriously curtailed.</p>	<p>There is nothing in the Local Planning Scheme Map nor the Local Planning Strategy to indicate the future subdivision of the properties in Rural zoned land. It is acknowledged that consideration should be given to the possible impact of Wind Turbine to sensitive land uses including a Residential dwelling.</p> <p>We understand the importance of preserving the growth potential of regional towns while also considering the needs and aspirations of property owners in these areas. Your point about properties spanning multiple titles and the potential implications for creating lifestyle blocks or farm worker accommodation is duly noted. We recognise that these options may be essential for property owners seeking to utilise degraded land or areas</p>	<p>No change.</p> <p>No change.</p>
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	<p>2.2 Boundary set backs</p> <p>In addition, the use of farm land and the rearranging of land assets may be harmed by turbines built too close to a boundary. The Shire's proposed recommendation of a boundary set back may not be adequate. Thus, a greater distance than the proposed height (tower height+blade length+20m may be in order. In this context it would seem desirable that, other things being equal any development which straddles two or more shires should be subject to the same conditions. (I believe that both Williams and Narrogin Shires may be involved in the Neoen proposal).</p>	<p>unsuitable for traditional farming purposes.</p> <p>We understand your apprehension about the adequacy of the proposed boundary setback recommendation and the potential implications for farm land use and land asset rearrangement. Your suggestion that a greater distance than the proposed height may be necessary to mitigate these concerns is duly noted. Ensuring that turbines are set back at a sufficient distance from property boundaries is essential to minimise potential conflicts and disruptions to agricultural activities.</p>	<p>No change.</p>
	<p>2.3 End of Life</p> <p>The construction of turbines is a costly affair which involves thousands of tons of concrete and iron as well as motors which include cobalt and rare earths and blades which include potentially toxic substances such as biphenyl A. The decommissioning of such turbines will also be costly, and it should not be left to the land holders or the turbine owners both of whom might be transitory or non-financial in 20 years or so. Alternative strategies need to be set in place to ensure a complete and safe dismantling as well as a restoration of land to a level fit for agricultural purposes. If this requires a trust fund to be set up (and</p>	<p>Your points regarding the significant resources involved in turbine construction, including materials such as concrete, iron, cobalt, rare earths, and potentially toxic substances in the blades, are duly noted. We recognise the importance of considering the long-term</p>	<p>No change..</p>

	<p>managed by the Shire) then so be it. Currently it is unknown and so quite vexing as to whether anybody but the landholder – as distinct from the wind farm developer is responsible for restoration and decommissioning. In itself this should be enough to “put on hold” any proposal, at least until the legal position is made clear and water tight.</p> <p>2.4 Benefits to the Shire</p> <p>There appears to be no reference as to how the Shire will benefit from this project; there is however an opportunity for the Shire to leverage it into tangible benefits for the rate payers. The Shire should set in place ‘preference for local businesses’ clauses in the construction phase and the operational phase, as well as being provided with an allocation of cheap power. Otherwise, there will be precious little benefit to the local community with main beneficiaries being overseas companies or absentee landholders.</p> <p>2.5 Consultation and Compensation.</p>	<p>impacts of turbine decommissioning and the need for strategies to ensure safe dismantling and restoration of land for agricultural purposes. You raise a valid concern regarding the responsibility for decommissioning and restoration, particularly in cases where landholders or turbine owners may change over time. It is crucial to establish clear and enforceable guidelines to ensure that these responsibilities are appropriately managed and that adequate provisions are in place for the long-term stewardship of decommissioned turbine sites.</p> <p>The decision to engage local businesses will ultimately rest with the developer, and undoubtedly, from a financial standpoint, it would be prudent to consider their involvement as a sound economic choice.</p>	<p>No change.</p>
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	<p>To the extent possible the Shire should demand that the Developers give fair and full compensation to those affected; the current understanding is that land holders who host turbines gain significantly and those others affected gain pathetically little. However, the loss of asset value for neighbouring properties may be substantial and the Shire, as the representative of its residents should satisfy itself that property owners are fully satisfied with any settlement negotiated before giving approval to a project. If this matter is not dealt with properly the Shire will suffer with its reputation as a desirable location suffering and with the possibility of personal recriminations and bitterness developing.</p> <p>I do not believe that to date the Developers have engaged in meaningful community consultation. Thus, the Shire should itself consult with affected landowners through their representative body, but more so should ensure that throughout the project's life the Developers actually do so.</p> <p style="text-align: center;">• <b>Other Matters</b></p> <p><b>3.2 Clear Language</b></p> <p>The Shire's recommendations in a number of aspects refers to appropriateness – adequacy and minimization etc. This is a good, but such sentiments need to be quantified before they are meaningful, and there is a need to say who judges such things.</p> <p><b>3.2 Number of towers</b></p> <p>In line with local planning guidelines and taking into account the views of those most directly affected the Shire should impose strict conditions on the number and density of turbines that may be constructed in any</p>	<p>We appreciate your concerns about ensuring fair compensation for all affected parties and maintaining the reputation of our community as a desirable location. However, any agreement entered to is between the applicant and the affected property owners.</p> <p>Noted. Under the Planning and Development Act, the proposed development must undergo public advertisement for submissions, which includes providing written notifications to neighbouring and affected properties, as well as relevant stakeholders, prior to making a decision.</p> <p>Noted.</p> <p>Due consideration will be given in terms of the numbers and location of the Turbines.</p>	<p>No change.</p> <p>No change.</p> <p>No change.</p>
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	<p>given locality. Living in a forest of such things is hardly conducive to a satisfying rural experience.</p> <p>3.3 Agricultural Land</p> <p>On the face of it the proposed project will severely impact the best agricultural land in the district and so be at odds with the Shires guidelines as well as that articulated in The State Planning Department's Position Statement which refers to construction on "<i>cleared land with low agricultural value</i>".</p>	<p>We understand your apprehension about the potential conflict with both the Shire's guidelines and the State Planning Department's Position Statement, particularly regarding construction on cleared land with low agricultural value. Preserving agricultural land is essential for sustaining our local economy and food security, and we take these considerations seriously. As we continue to evaluate the proposed project, we will carefully assess its potential impacts on agricultural land and consider how to minimise any adverse effects. It is our goal to ensure that any development aligns with both local and state guidelines while also taking into account the needs and concerns of our community.</p>	No change.
<b>8. Hon Steve Martin MLC</b>	Thank you for the opportunity to make a submission to your draft Local Planning Policy on Wind Farms/Turbines.		

<p><b>Member for the Agricultural Region</b></p>	<p>I wish the Narrogin Shire Council all the very best in formulating a policy that meets the needs of your residents and rate payers, and adequately deals with the growing demand for renewable energy projects in regional WA. I do note with interest that there is no proposal I am aware of to locate a solar farm or array of wind turbines in the Metropolitan area, so regional areas such as ours are being expected to carry the load in making WA cleaner and greener.</p> <p>The renewable energy sector is full of opportunities and eager investors hoping to capitalise on the enormous demand for cleaner energy. There are also risks for small communities if adequate planning procedures, and guidelines that take into account community expectations, are not in place.</p> <p>I hope it might be useful if I outline briefly some of my experiences regarding the development of wind farms in the Agricultural Region.</p> <p>Your draft policy discusses the vital role of community consultation in the success or otherwise of any proposal. Of course, consultation doesn't always result in agreement, as we saw in the recent debacle surrounding the introduction of the Aboriginal Cultural Heritage Act. The integration of a wind farm into a rural farming district is more likely to succeed if some form of agreement between the proponents and impacted neighbours can be reached before the project commences.</p> <p>In the recent Kojonup/Broomehill wind farm development this was not achieved, and the lingering level of anger and resentment is detrimental to the local community.</p>	<p>Noted.</p> <p>Hence, why the Shire is developing this policy to ensure that the developer address the concerns upfront in their application.</p> <p>We appreciate your perspective and acknowledge the complexities involved in reaching consensus on significant projects, such as the integration of a wind farm into a rural farming district. You rightly point out that community consultation does not always lead to agreement, as demonstrated by recent challenges surrounding the introduction of the Aboriginal Cultural Heritage Act. We understand that differing</p>	<p>No change.</p> <p>No change.</p>
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	<p>I'm uncertain how this could be best achieved in the planning framework, but the harmony of your community needs to be considered.</p> <p>The issue of setbacks will obviously be a focus for your deliberations and a key area of concern in other developments.</p> <p>The latest developments in wind turbine technology can see the towers reach heights of over 200m to the tip of the blade. To put that into perspective, the tallest buildings in St Georges Terrace are slightly higher than modern turbines. The installation of a significant number of turbines has a material impact on the amenity for rural landowners and serious consideration needs to be given to those concerns.</p>	<p>perspectives and interests within the community can present significant hurdles in the planning and development process.</p> <p>We agree that the success of integrating a wind farm into a rural farming district is more likely if some form of agreement can be reached between proponents and impacted neighbours before the project commences. Collaborative engagement and dialogue are essential for fostering understanding, addressing concerns, and finding mutually beneficial solutions.</p> <p>The policy has recommended a minimum setback based on the height of the structure to the tip of the propeller blade plus additional 20m. This will be dependent on how the applicant proposed to locate the wind turbine and may require a visual and landscape impact statement.</p>	<p>No change.</p>
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	<p>I wish you luck achieving your stated goal that <i>“Wind farms and turbines shall be designed to blend with the natural landscape, minimising visual disruption.”</i></p> <p>An area not touched upon in your draft policy and one about which I have some concerns is regarding the use of highly productive agricultural land for these purposes.</p> <p>I note that a WA Planning Commission position statement on renewable energy facilities from March 2020 outlined that <i>“Large facilities should be located close to the network grid and preferably on cleared rural land with low agricultural value.”</i></p> <p>The area between Williams and Narrogin would be some of the most productive agricultural land in WA and certainly wouldn’t be described as low value.</p> <p>A further concern is that wind farms on productive Great Southern farming land could be used to offset the ongoing production of carbon in other parts of the economy – mining and gas production to name a few.</p> <p>I wish Narrogin Council luck as you navigate these issues. My guiding principle around planning and land use is that the right of landowners to best utilise their property should be restricted as little as possible commensurate with the needs and rights of their neighbours.</p>	<p>This will be evaluated during the development application stage, and guidance will be sought from the Department of Primary Industries and Regional Development (DPIRD) regarding land productivity.</p> <p>Noted.</p> <p>This will subject to the advice from DPIRD once the location of the site has been confirmed.</p> <p>Noted.</p> <p>Noted.</p>	<p>No change.</p> <p>No change.</p>
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	Thanks again for taking the time to consider my submission on your important draft policy.		
<b>9. DPLH</b>	<p><u>Community Consultation:</u></p> <p>This section in the Local Planning Policy (LPP) would benefit from providing more specific requirements as to what stage of a proposal the different types of engagement are recommended and for the timeframe Council would expect for that engagement.</p> <p>Reference is made to a project's lifecycle, but it is difficult for community consultation to have any further influence once a development application has been determined and development has commenced. As this element of the policy may not be capable of implementation, consideration should be given to removing it.</p> <p>There is no head of power is for consultation requirements over and above that required for a development application specified in Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015 (the deemed provisions). As a result, it would not be possible for a local planning policy to implement additional requirements, though it would be reasonable to encourage them. It is suggested the policy encourages additional requirements in keeping with the Guide to Best Practice Planning Engagement in Western Australia (2023).</p> <p><u>Narrogin airport and aviation:</u></p> <p>The Western Australian Planning Commission's Position Statement: Renewable energy facilities (March 2020) includes the following in relation to wind turbine proposals and aviation safety considerations: Proponents of wind turbine proposals should refer to the National Aviation Safeguarding Framework (NASF) Guideline D: Managing the Risk to Aviation Safety of Wind Turbine Installations (Wind Farms) / Wind Monitoring Towers to determine any potential aviation safety</p>	<p>Agree. Include additional requirements in the policy to include lodgement of a detailed Community and Stakeholder Engagement Plan outlining the outcomes of the pre-lodgement Community and Stakeholder consultation. Policy should also encouraged the developer to make reference to the "<i>Guide to Best Practice Planning Engagement in Western Australia (2023)</i>", published by DPLH, when implementing Community Consultation.</p> <p>Agreed. Include refence to the National Aviation Safeguarding Framework (NASF) Guideline D under Other Potential Impacts.</p>	<p>Amend Policy as highlighted in the attached Policy.</p> <p>Include additional reference in the policy.</p>

	<p>risks and possible mitigation measures. Any potential aviation safety risks identified require consultation with the Civil Aviation Safety Authority (CASA), Air Services Australia and/or the Commonwealth Department of Defence.</p> <p>It is recommended that the LPP include a similar reference to NASF Guideline D.</p> <p>The NSAF guideline identifies consultation with unlicensed airstrip owners and CASA/Air Services. CASA has released an advisory circular AC 139.E-05v1.1 Obstacles (including wind farms) outside the vicinity of a CASA certified aerodrome. It is recommended a reference to this circular be included on the basis that Narrogin Airport at present is not a CASA certified aerodrome.</p> <p>The LPP refers to development needing to comply with aviation requirements of regulations/specifications as if Narrogin Airport were 'registered'. This wording could cause issues as regulations for certified aerodromes cannot be applied to uncertified aerodromes. It is recommended that this section be modified to read as follows:</p> <p>Developers are required to take into consideration the Narrogin Airport and the Airport Master Plan's future planning, when developing wind farm/turbines within close proximity to the area, so as not to impact the operation and activities of the Airport users including any aeronautical, gliding and flying associations operating within the Shire. Consultation with relevant government authorities and airport operators will be required.</p> <p>All wind farm and turbine developments must adhere to and comply with the regulations, specifications and requirements outlined by the Civil Aviation Safety Authority (CASA) as</p>	<p>Include reference to an advisory circular AC 139.E-05v1.1 Obstacles (including wind farms) outside the vicinity of a CASA certified aerodrome be included on the basis that Narrogin Airport at present is not a CASA certified aerodrome.</p> <p>Agreed. Include suggested modifications -</p> <p>Developers are required to take into consideration the Narrogin Airport and the Airport Master Plan's future planning, when developing wind farm/turbines within close proximity to the area, so as not to impact the operation and activities of the Airport users including any aeronautical, gliding and flying associations operating within the Shire. Consultation with relevant government authorities and airport operators will be required.</p>	<p>Include additional reference in the policy.</p> <p>Amend policy to reflect.</p>
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	<p>though the Narrogin Airport and Airstrips were registered. This is to ensures that the development does not impede the potential future upgrade of the Narrogin Airport from its current unregistered CASA uncertified status to that of a Registered CASA certified Airport. Consultation with relevant government authorities and airport operators will be required.</p> <p>In addition to the reasoning provided in the LPP, it may also be beneficial to outline the importance of Narrogin Airport including its strategic role as part of the logistics network for the Shire, as well as for emergency and RFDS purposes.</p> <p>The policy makes reference to the Narrogin Airport Master Plan, however this document does not seem to be published. If Council is expecting proponents to have regard to the plan, it would be helpful for it to be publicly available.</p> <p><u>Road upgrades/repair:</u></p> <p>The policy makes reference to development contributions for upgrades and repairs to facilitate construction of wind farms and ongoing operation in keeping with the WALGA guideline for heavy vehicles on sealed roads. Reference may also be made for the any contributions to be consistent with the principles that underpin State Planning Policy 3.6 – Infrastructure Contributions (SPP 3.6).</p> <p><u>Visual landscape assessment:</u></p> <p>It may be helpful to add an ‘Additional Resources’ section to the policy and/or make reference the Commission’s Visual Landscape Planning Manual.</p>	<p>All wind farm and turbine developments must adhere to and comply with the regulations, specifications and requirements outlined by the Civil Aviation Safety Authority (CASA) as though the Narrogin Airport and Airstrips were registered. This is to ensures that the development does not impede the potential future upgrade of the Narrogin Airport from its current unregistered CASA uncertified status to that of a Registered CASA certified Airport. Consultation with relevant government authorities and airport operators will be required.</p> <p>Include reference to any contributions to be consistent with the principles that underpin State Planning Policy 3.6 – Infrastructure Contributions (SPP 3.6).</p> <p>Include reference to the WAPC Visual Landscape Planning Manual and the Wind farm and Landscape Values (2005)</p>	<p>Amend policy to reflect as highlighted.</p> <p>Amend policy to reflect as highlighted.</p>
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	<p><u>Throughout:</u> As a local planning policy is a planning instrument of 'due regard', it would be preferable for the policy to avoid using absolute terms such as 'shall'. Numbering the sections and provisions of the policy would assist with referencing.</p>	<p>published by the Western Australian Wind Energy Association and Australian Council of National Trust.</p> <p>Noted.</p>	
<b>10. Synergy</b>	<p>Thank you for the invitation to comment on the Shire of Narrogin draft Local Planning Policy -Wind Farm/Turbines (<b>LPP</b>) Synergy is established under the <i>Electricity Corporations Act 2005</i> and owned by the people of Western Australia. It is the largest integrated electricity generator and retailer operating in the South West Interconnected System (<b>SWIS</b>) and utilises its diverse energy generation portfolio to supply reliable and efficient energy to over one million residential, business and industrial customers. Synergy owns and operates thermal power stations and renewable energy generation facilities from Coral Bay in the north, to Kalgoorlie in the east and Hopetoun in the south. Bright Energy Investments (a partnership between the global infrastructure fund DIF, Synergy and Australian industry superfund CBUS) owns and operates wind farms in Albany and Warradarge, and a solar farm in Greenough River. Synergy is currently developing the 140MW King Rocks Wind Farm near Hyden, in addition to exploring other wind farm opportunities within the SWIS. Synergy welcomes additional planning guidance on wind farms and other renewable energy facilities. Based on the current draft, Synergy makes the following comments. <i>General Requirements (page 2)</i></p>	<p>Noted.</p> <p>Noted.</p>	No change to policy.

	<p>While it is understood the Shire is seeking to ensure adequate information is provided in development applications, Synergy notes that manufacturer's specifications are not always available at this stage of a wind farm project. Procurement processes to contract with a turbine supplier generally commence once planning and environmental approvals have been obtained. Synergy will typically provide a 'worst-case' turbine for the purposes of the development application, such as maximum tip height and noise levels.</p> <p>Additionally, detailed decommissioning plans will not be available at the development application stage. A high-level decommissioning plan could be provided, describing the options at decommissioning and consultation processes that would be undertaken to assist in final decision making. Synergy believes it would be premature to decide the final use of the site and materials 25 to 30 years in advance.</p> <p>Regarding setbacks, Synergy notes that numerous property boundaries are typically located within wind farm development envelopes. It is recommended that the policy clarifies that the setback of tip height plus 20 metres applies to property boundaries, not including those inside the development envelope.</p> <p><i>Community Consultation (page 3)</i></p> <p>Regarding the requirement to consult with local aerial spraying contractors, unlicensed airstrip owners and local aeronautical associations, Synergy notes it can often be difficult to identify these persons and groups and would seek assistance from the Shire. Furthermore, it would be helpful to provide more definition on what constitutes an unlicensed airstrip in this policy, since gravel roads and tracks may be claimed as unlicensed airstrips by some landowners.</p> <p><i>Environmental Impact (page 3)</i></p> <p>It is noted the environmental impact of wind farms are generally assessed through various approvals under the <i>Environmental Protection</i></p>	<p>This information will be required to establish the required setback as per the policy.</p> <p>Although it is agreed that 25 to 30 years ahead is a long time and technology evolve through time, however, it is still a requirement for the applicant to submit a decommissioning plan.</p> <p>The setback distance is to the property boundaries.</p> <p>This can be established with the impacted property owners, once the site and location of the Wind turbine are confirmed as to any aerial farming activity undertaken from the property. Assistance can also be sought from CASA regarding unlicensed airstrips.</p> <p>Agreed, that there is separate application and process</p>	
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	<p><i>Act 1986 (WA) and the Environment Protection and Biodiversity Conservation Act 1999 (Cth), and that the Shire may be duplicating these existing processes.</i></p> <p><i>Visual and Landscape Impact (page 3)</i> Synergy seeks to minimise visual impact with all wind farm developments and supports the requirement to undertake a visual and landscape impact assessment. Notwithstanding this, Synergy notes that in some cases visual markings or lighting may be required on turbines to mitigate impacts to birds or aircraft. Wind farm developments and local government authorities will need to balance these competing objectives.</p> <p><i>Noise Impact (page 3)</i> Synergy recommends that the South Australian Environmental Protection Authority Wind farms environmental noise guidelines (as updated) are also referred to in this section. It is widely accepted that the best methodology for determining acceptability of noise from wind turbines is via these guidelines, including in the Position Statement: Renewable Energy Facilities (WAPC, 2020).</p> <p><i>Road contributions (page 4)</i> Synergy supports the principle of road contributions for wind farm construction. The turbine transport routes are generally not finalised at the development application stage and consequently, it is recommended that it is a condition of development approval that road contributions must be agreed and paid prior to construction commencing.</p>	<p>through the EPA assessment, however the applicant still needs to address and mitigate this issue.</p> <p>Noted.</p> <p>Noted.</p> <p>Noted.</p>	
<b>11. NEOEN</b>	<p><b>Policy Provisions</b> “The minimum recommended setback from property boundaries shall be a minimum of the total height of the structure including, the propeller blades at the highest point, plus additional 20m.” Blade overhang is considered in design and typical practice in WA. The intent of the requirement can be adequately addressed through the</p>	<p>This is the Shire’s recommended minimum setback requirements from property boundaries.</p>	No change to policy.



	<p>initial statement: "Adequate setbacks and safety measures shall be incorporated to protect public health and safety."</p> <p>Remove the following statement:  <del>"The minimum recommended setback from property boundaries shall be a minimum of the total height of the structure including, the propeller blades at the highest point, plus additional 20m."</del></p> <p>Policy Provisions          "Decommissioning plans must be submitted and approved as part of the development application demonstrating principles of recycling, repurposing and rehabilitation."          Neoen understands this statement to imply that the Decommissioning Plan to be submitted in the support of the development application will be high level and principle based.          Reword to state:  <u>"No later than 6 months prior to the end of the wind farm's operating life, the proponent must develop a Decommissioning Plan detailing how it intends to rehabilitate the site to the satisfaction of Shire."</u></p> <p>Environmental Impact          "Developers must implement measures to mitigate and manage potential environmental impacts, including habitat protection and rehabilitation, such as:</p> <ul style="list-style-type: none"> <li>• Stopover sites, local bird species roosting and nesting sites;</li> <li>• Location of bird colonies;</li> </ul>	<p>We consider the inclusion of a Decommissioning Plan requirement in the proposed wording to be a reasonable and explicit commitment by the developer to responsibly handle the wind farm's end-of-life process right from the start. However, the submitter's proposed wording, "No later than 6 months prior to the end of the wind farm's operating life," fails to offer the Shire, impacted property owners, and future owners the reassurance and certainty regarding the wind farm structures' end-of-life timeline.</p> <p>Agreed with the proposed wording –          "Developers must implement measures to mitigate and manage potential</p>	<p>No change to policy.</p> <p>Amend policy to reflect changes.</p>
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	<ul style="list-style-type: none"> <li>• Areas of high raptor activity; and</li> <li>• The accumulative impact of wind turbines on migration routes.”</li> </ul> <p>The focus for bird assessment should be for conservation significant species.</p> <p>Reword to state:</p> <p>“Developers must implement measures to mitigate and manage potential environmental impacts, including habitat protection and rehabilitation, such as:</p> <ul style="list-style-type: none"> <li>• Stopover sites, local bird species roosting and nesting sites <u>for birds of conservation significance</u>;</li> <li>• Location of <u>birds of conservation significance</u> colonies;</li> <li>• Areas of high raptor activity; and</li> <li>• The accumulative impact of wind turbines on migration routes.”</li> </ul> <p>Visual and Landscape Impact</p> <p>“Wind farms and turbines shall be designed to blend with the natural landscape, minimising visual disruption.”</p> <p>Current wording could be taken to imply that wind farms and turbines can be fully blended in with the natural landscape. The reality is they cannot be fully blended.</p> <p>Reword to state:</p> <p>“Wind farms and turbines shall be designed to <u>integrate to the greatest extent possible into the natural and rural landscape setting</u> <del>blend with the natural landscape, minimising visual disruption</del>”.</p> <p>Visual and Landscape Impact</p> <p>“• landscape significance and sensitivity to change, site earthworks, topography, extent of cut and fill, the extent and type of vegetation, clearing and rehabilitation areas, land use patterns, built form character, public amenity and community values.”</p>	<p>environmental impacts, including habitat protection and rehabilitation, such as:</p> <ul style="list-style-type: none"> <li>• Stopover sites, local bird species roosting and nesting sites for birds of conservation significance;</li> <li>• Location of birds of conservation significance colonies;</li> <li>• Areas of high raptor activity; and</li> <li>• The accumulative impact of wind turbines on migration routes.”</li> </ul> <p>Agreed with the proposed amendment - <i>Wind farms and turbines shall be designed to integrate to the greatest extent possible into the natural and rural landscape setting.</i></p> <p>No objection to the deletion in reference to “extent of cut and fill”.</p>	<p>Amend policy to reflect changes.</p> <p>Support deletion of the wording in reference to “extent of cut and fill”.</p>
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	<p>At the development application stage, the extent of cut and fill will not be known.</p> <p>Remove reference to cut and fill and reword to state:</p> <p>“• landscape significance and sensitivity to change, site earthworks, topography, <del>extent of cut and fill</del>, the extent and type of vegetation, clearing and rehabilitation areas, land use patterns, built form character, public amenity and community values.”</p> <p>Visual and Landscape Impact</p> <p>“layout of the facility including the number, height, scale, spacing, colour, surface reflectivity and design of components, including any ancillary buildings, signage, access roads, and incidental facilities.”</p> <p>At the development application stage, not all these details will be known.</p> <p>Remove this dot point as it is very descriptive and the level of information being requested will not be known at the DA stage. This information is typically only available during detailed design.</p> <p>Noise Impact</p> <p>“It is recommended that any wind farm/turbine be located a minimum of 1.5 kilometres from any dwelling or sensitive land use, unless an agreement is entered into with impacted landowners”</p> <p>Hard setbacks such as a 1.5km setback from dwellings or sensitive land uses are constraining and do not factor in local conditions. It is far more valuable to have a robust, site-specific assessment of the impacts of a given project on a receptor.</p>	<p>The policy outlines as to what will be required and the information to be provided at the DA stage.</p> <p>The National Health and Medical Research Council recommends a minimum setback of 1.5km from sensitive land use, stating that such a distance is unlikely to cause any significant effects on physical or mental health in noise-sensitive areas. This recommendation has been endorsed by the Department of Planning, Lands, and Heritage, incorporating it into their Position Statement on</p>	<p>No change to Policy.</p> <p>No change to Policy.</p>
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	<p>Other Potential Impacts          “All potential impacts shall be identified and mitigated to protect the interests of the community.”          Not all potential impacts can be entirely mitigated.          Reword to state:          “All potential impacts shall be identified and mitigated <u>to the greatest extent possible</u> to protect the interests of the community.”</p> <p>Other Potential Impacts          “All wind farm and turbine developments must adhere to and comply with the regulations, specifications, and requirements outlined by the Civil Aviation Safety Authority (CASA) as though the Narrogin Airport and Airstrips were registered. This ensures that the development does not impede the potential future upgrade of the Narrogin Airport from its current unregistered CASA status to that of a Registered CASA Airport.”          CASA requirements considered, the Narrogin aerodrome is uncertified, therefore no formal safeguarding requirements are established at present.          A detailed aviation impact assessment has been conducted and will be submitted as part of the DA.          AIA will reference future certification of Narrogin.          Remove:          “as though the Narrogin Airport and Airstrips were registered.”          CASA requirements considered and adhered to.</p>	<p>Renewable Energy Facilities as an acceptable guideline.</p> <p>Agreed. Support additional wording.</p> <p>Refer to comments in Submission 9 to include the recommend amendment by DPLH - All wind farm and turbine developments must adhere to and comply with the regulations, specifications and requirements outlined by the Civil Aviation Safety Authority (CASA) as though the Narrogin Airport and Airstrips were registered. This is to ensures that the development does not impede the potential future upgrade of the Narrogin Airport from its current unregistered CASA uncertified status to that of a Registered CASA certified Airport. Consultation with relevant government</p>	<p>Amend policy to reflect changes.</p> <p>Recommendation as per Submission 9</p>
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	<p>Road Contributions for Wind Energy Facility Developments Operationally, light vehicles. Any damage caused by rare heavy vehicle will be fixed. Remove this dot point as is it too open ended and opens the proponent up to accepting liability for activities that are outside of their responsibility.</p> <p>“The Shire of Narrogin requires proponents of wind energy facilities to be assessed for any road contributions for repairs or upgrades to sealed and/or unsealed roads managed by the Shire of Narrogin as a result of construction or ongoing activities associated with the development beyond those considered normal day to day access and egress.” Typically look to perform pre and post dilapidation surveys.</p>	<p>authorities and airport operators will be required.</p> <p>Noted.</p> <p>Review Policy requiring a pre and post development survey to be prepared by the proponent.</p> <p>As per above comment.</p>	<p>Amend policy as per attachment.</p>
<b>12. Public 4</b>	<p>I am writing to comment on the draft local planning policy for Wind farms that Council recently adopted and invited feedback from the community.</p> <p>Overall I believe it is a good policy framework designed to support wind farm development but not at the expense of the community, the environment or the operations of the neighbouring businesses.</p> <p>I have just two areas of concern.</p> <p>1. Fire management - I am concerned about how bushfire or farm fires would be managed if fire is on the farm or heading towards the farm. As you are aware, bomber fire planes are what extinguished the Narrogin fire in 2022 thankfully, as fire crew on the ground were unable to stop it. If a similar fire started near a Windfarm or was heading towards the windfarm what is the fire control procedure? Can bomber planes operate around windfarms in smoky conditions? May I suggest that</p>	<p>Noted.</p> <p>Inclusion of additional provision in the policy addressing Bushfire management Plan. This can form as a condition of approval at the DA stage.</p>	<p>Amend policy as per attachment.</p>

	<p>another requirement under the policy is that the Windfarm proponents submit fire fighting plans that have been signed off by FESA. These will include how they will a) prevent and extinguish fires on the property and b) how they are prepared to assist in fighting fires nearby so as to prevent the fire coming onto farm (and putting pilots at risk/or town at risk if pilots can't access).</p> <p>2. Distance from neighbours boundary is close and potentially conflicts with other parts of the policy - The policy currently states <i>"The minimum recommended setback from property boundaries shall be a minimum of the total height of the structure including, the propellor blades at the highest point, plus additional 20m."</i> The policy also states <i>"Wind farm proposals should not have negatively impact through interference with normal agricultural or farming activities of nearby rural properties, such as aerial spraying. An aviation assessment by a suitable qualified aviation consultant may be required to demonstrate turbines will not impact on aerial spraying activities of surrounding farms or unlicensed airstrips."</i> Has the Shire spoken to a suitable aerial spraying consultant and pilots to confirm whether this distance is sufficient to operate safely on the neighbours property and whether they would unconditionally fly that close to a wind turbine?</p> <p>The policy also states <i>"It is recommended that any wind farm/turbine be located a minimum of 1.5 kilometres from any dwelling or sensitive land use, unless an agreement is entered into with impacted landowners."</i> Building a turbine within 200m of the boundary would therefore restrict the neighbours' ability to build a dwelling within 1.3km of their boundary. Is this fair? The wind farm has effectively restricted the ability of the neighbour to build on their own property. There is no reason to assume Narrogin will not follow other high rainfall areas where agricultural land has escalated to a level that has become uneconomic for broadacre activities and then developed for other</p>	<p>Reference to comments from aerial spraying operators under submission 16.</p> <p>Agreed that there may be properties affected by the buffer for sensitive land uses and may impact the future residential development within the 1.5klm buffer. This will need to be considered on a case by case basis.</p>	<p>As per comment</p> <p>No change.</p>
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	<p>purposes such as lifestyle blocks. Furthermore, subdivision of land near a regional centre such as Narrogin could be part of a farmers succession plan. As you know, there is also a labour and housing shortage in Narrogin. To overcome these constraints farmers are already looking to build more homes on farm to attract and accommodate staff. The wind farm should not take that opportunity away from farmers and the future development of the Shire. To be fair, and ensure the neighbours are not disadvantaged, one could argue the turbines should be at least 1.5km (consistent with current dwellings) from the boundary unless otherwise agreed with the neighbour.</p> <p>The other area of possible conflict is noise regulations and proposed distances. As the turbines get bigger I assume they will get louder. If so, does that mean the distance from a dwelling (currently 1.5km) need to increase as the size/noise of the turbines increase too? Does the proponent need to submit DB readings? When the 1.5km radius was defined what size were the turbines and was there a corresponding maximum noise level? Does the Noise regulation capture this change in noise as turbine design and technology changes? If so, can the policy be changed to ensure noise tolerance and distance from dwellings are consistent.</p> <p>Thank you for providing the opportunity to provide feedback. Hopefully we can get to a position where the Wind farms can operate without adversely impacting the neighbours or development of the Shire.</p>	<p>Any future subdivision will require further assessment and will be determined by the Department of Planning, Land and Heritage as the responsible authorities.</p> <p>Agreed. This will need to be considered on a case by case basis based on the location of the wind turbine.</p> <p>As part of the Development Approval (DA) process, the applicant will need to submit a noise management plan and the impact to any impacted surrounding sensitive land uses. Comments will also be sought at the DA stage from the Department of Water and Environmental Regulation as to the compliance with the noise impact under the Environmental protection Act.</p>	<p>No change.</p> <p>No change.</p> <p>No change.</p>
<b>13. DWER – South West Region</b>	<p>Thank you for providing the above referenced draft policy for the Department of Water and Environmental Regulation (Department) to consider.</p>		

	<p>The Department supports the development of LPPs to provide for consistent and appropriately considered development, and provides the following comments:</p> <ul style="list-style-type: none"> <li>• While flora is mentioned under the environmental impact section, it is recommended to have specific reference to native vegetation and the need to minimising clearing.</li> <li>• Impacts from such proposals can occur during the construction and operational period. During construction, as identified in relation to road contributions, the impact can occur over a much larger spatial area. It is therefore recommended to include a statement that consideration is required of environmental impacts both during the construction and operational stages of the proposal.</li> <li>• The Department and DPIRD have recently been asked about water supply options for construction. Many of the proposals are in remote areas where water supplies and limited, and surface nor groundwater are proclaimed under the <i>Rights in Water and Irrigation Act</i>. As such reference to considering water supply during the development stage, especially for construction is worth consideration.</li> </ul> <p>Environmental Noise Branch (ENB) has reviewed the Shire's Policy with a focus on noise impacts. As an overarching principle, wind farm developments are required to meet the requirements of the <i>Environmental Protection (Noise) Regulations 1997</i> (Noise Regulations). While ENB understands there are various policies and guidance produced by other States and Territories relating to wind farm noise, these are not statutory requirements in Western Australia. ENB provides the following comments for consideration by the Shire.</p> <p>Definitions</p>	<p>This is included in the section of the policy under Visual and Landscape Impact requiring the applicant to submit a visual and Landscape Impact assessment. Agreed. Include a policy a statement that consideration is required of environmental impacts both during the construction and operational stages of the proposal.</p> <p>This should not be a major issue at the Shire.</p>	<p>No change.</p> <p>Include additional wording under the Environmental Impact section as highlighted in the attached policy.</p>
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	the project. By “residence associated with the project”, ENB considers it a residence occupied by the landowner on which one or several wind turbine will be installed, accommodation for wind farm staff, or caretaker residence.		
<b>14. Public 5</b>	<p>We refer to the draft local planning policy D11 – Wind Farm/Turbines, and the request seeking submissions and responses from local rate payers.</p> <p>Our family enterprise, established 1907, runs a broadacre mixed cropping and sheep enterprise and is split over both the Narrogin and Williams Shire, known as Denabling Grazing Co.</p> <p>We have, as a family read the draft proposal thoroughly and have formulated a submission for consideration and review of Policy Provision regarding adequate setbacks from property boundaries, to protect established and emerging farming families, enterprises, and rate payers.</p> <p>We submit a request for a minimum setback from property boundaries of 1 Kilometre, without prior written consent, with the following justifications and comments -</p> <p>1. Concerns regarding impact to future development plans of any individual titles;</p> <p>2. Safety and Impact on annual aerial spraying operations under current proposed set back distance will have a dramatic effect on the safety of such operations and would in some instances limit spraying operations which has a severe impact on our established business. For instance boundaries on the eastern side of Denabling Grazing property changes</p>	<p>Noted</p> <p>We understand your concerns regarding the potential impact on future development plans for individual titles. It is crucial to ensure that the proposed policy facilitates sustainable development while addressing the needs of all stakeholders.</p> <p>Your concerns regarding the safety of annual aerial spraying operations are duly noted. We recognise the importance of maintaining safe conditions for</p>	<p>No change.</p> <p>No change.</p>

	<p>direction 20 times bordering the proposed Narrogin Windfarm properties, which would severely limit spraying operations due to paddock mapping and plane turn around room.</p> <p>3. 1 Kilometre West of the proposed wind farm boundary, we have an unlicensed airstrip on the property, this air strip is used often throughout the annual aerial spraying program.</p> <p>4. Denabling Grazing Co Farming operation is split over two shires, Williams and Narrogin, both draft policies have vastly different proposed setback distances, which would make future development planning difficult.</p> <p>5. We operate a sheep feedlot averaging 15,000 head per year which is located 1km from the proposed windfarm property boundary. Concerns surrounding the short and long term effects on employees working the feedlot enterprise along with the welfare of the sheep during the both the initial construction period and daily operation of the turbines.</p>	<p>such operations and will assess the potential impact of the proposed setback distance on operational efficiency and safety measures.</p> <p>The presence of an unlicensed airstrip on your property raises valid concerns about compatibility with the proposed windfarm. We will evaluate the implications of the setback distance on the usability and safety of the airstrip, taking into consideration its significance for your operations.</p> <p>The discrepancy in proposed setback distances between different Shires presents a challenge for future development. The challenge will be on the developer to satisfy the requirements of the respective Shires, as each Shire operates under its own entity.</p> <p>We understand your concerns regarding the potential short and long-term effects on feedlot operations and employee welfare. Protecting the well-being of both employees and livestock is</p>	<p>No change.</p> <p>No change.</p> <p>No change.</p>
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	<p>6. Health and Safety concerns for our current and emerging future families poised to continue on the business, as well as employees and their families living at dwellings near the proposed Narrogin windfarm site. For your consideration and perusal and in support of our concerns regarding the health and safety of employees and families, we have attached study via link “The Bruce McPherson ILFN Study report, December 2011” which confirms large industrial windfarms can produce real and adverse health impacts and suggests this is due to acoustic pressure pulsations. This study emphasized the need for further epidemiological and laboratory testing.  <a href="https://docs.wind-watch.org/BruceMcPhersonInfrasoundandLowFrequencyNoiseStudy.pdf">https://docs.wind-watch.org/BruceMcPhersonInfrasoundandLowFrequencyNoiseStudy.pdf</a></p>	<p>paramount, and we will thoroughly assess the implications of the proposed policy on these aspects. Your emphasis on health and safety considerations for current and future generations, as well as neighbouring families, is duly noted. We will carefully review the attached study on health impacts associated with large industrial windfarms and consider its implications in our policy deliberations. The development process will also require the development proposal to be assessed by the responsible agencies under the relevant Acts and Legislations, prior to final decision by the responsible authority.</p>	No change.
<b>15. Public 6</b>	<p>We wish to submit our thoughts on the planned Wind Farm which is set to border our property 1811 Williams Kondinin Road, Minigin. We have attended meetings over the past months and feel that we have an understanding of the impact the windfarm will have on our property and our lives.</p> <p>We are particularly concerned that the airport which we also border is a very busy and vital airport for the town of Narrogin and the region. We feel that the turbines will be far too close (5km) not being anywhere near enough area to not interfere with the workings of the airport and the turbines far too high at 230 – 250m high. If the airport is to continue</p>	<p>The Shire of Narrogin Local Planning Scheme No. 3 identifies the Narrogin Airfield as a Special Control Area (SCA 8), and has a buffer requirement of</p>	No change.

	<p>to grow this must be considered. The airport is a necessity for the RFDS, a service we have had to use ourselves in 2023. The Gliding Club must also not be impacted.</p> <p>We ask that you consider the need for aerial spraying on our property and the impact the turbines will have on this.</p> <p>We also may wish to sub divide off a portion of our property in the near future and do not wish the windfarm to impact that option for us.</p> <p>We also have a firm belief that this area is blue chip farming land and the windfarm will impinge on that.</p> <p>We have read your draft policy and the submission of Mr Rick Bee who expresses his concerns on certain points in that draft. We find that we share those concerns and wish to endorse the recommendations Mr Bee makes.</p>	<p>500m from the airfield boundary. The purpose is to recognised the land use buffer zone associated with the operation of the Narrogin Airfield and to minimise land use conflict in proximity of the airfield.</p> <p>The need for aerial spraying on your property raises valid concerns about the potential impact of the turbines on this activity. We will assess the compatibility of the proposed setback distance with your operational requirements and strive to find solutions that ensure minimal disruption to your farming practices.</p> <p>This is a separate process and will be determine by the Department of Planning Lands and Heritage as the decision making authority based on State Planning Policy.</p> <p>Noted.</p> <p>Noted.</p>	<p>No change.</p> <p>No change.</p>
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<p><b>16. Ford Aviation/Narrogin Aerial</b></p>	<p>Why are we going down a road, which overseas is now on the decline, (standard Australia 15 years behind the rest).</p> <p>We own and operate an Aerial Spraying business here In Narrogin and another business in Tasmania. I'm also an American Commercial Pilot and spray the corn season in Iowa and Missouri and have seen the detrimental impact these wind farms have on Agriculture.</p> <p>We have some 40 + landing areas in the Narrogin shire, excluding the outer areas which we also work in, 3 in very close proximity this proposed area, -32.9425628S 116.9826083E This is currently in with CASA being registered as an ALA and so will some others we predominantly use in the area.</p> <p>There are tremendous safety concerns regarding these in Aviation, the safety and ability to operate around these and maintain agricultural land to its fullest potential diminishes rapidly, fertilising and spraying when it can't be done by ground, means a huge yield loss to the farmer and may as well not worry about farming within miles of them. Making his land value 0. I believe now where I work, they are up to 12 deaths from windfarm accidents according to the NTSB.</p> <p>The two images below are from a town in Iowa where I work, took off in semi fog, standard Narrogin weather flew straight into it. This was 4 miles from the runway I was based at. For aerial ag this is a huge problem, as we not only have fixed wing but rotary aircraft in the area.</p> <p>Since being in Narrogin since 2004, the airspace traffic has increase massively. One of my biggest concerns would be for the training aircraft, as Narrogin is used in nearly all the Navigation exercises based out of Jandakot. The glider operations and all there training. One turn left or right the wrong way when you run out of air will cost the community,</p>	<p>This information will be required at the Development application stage, for the developer to liaise with the unregistered Aircraft Landing Area.</p> <p>This will be referred to the authorised agency (CASA) as to the operation of this unregistered Aircraft Landing Area.</p> <p>Noted.</p> <p>Noted.</p>	<p>No change.</p> <p>No change.</p>
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	<p>who is going to clean that mess up. These guys are there most days gliders every weekend, how about the flying doctor?</p> <p>Most farmland in Iowa is now owned by people in the coast LA or New York and gets leased back to a few locals, they all despise these windfarms, they put them up as they do not have to live there and look at the eyesore. Cover their rate costs for the year that's all they are worried about. Not only that the power etc does not go to the locals, but all also ends up in a grid and pumped to Chicago. It is not the city people who have to look at it it's the locals who have 0 benefit from it. Below is a photo I took when flying around over there.</p> <p>As I said at the start its now becoming a mess and an eyesore in the states at no benefit to the local communities. The power that goes in to making one turbine, the turbine doesn't ever produce the same energy that went in to making it!! This is one of life's biggest false economies I have ever seen. Maybe jealous even that I didn't come up with a scam like this first.</p> <p>Bottom line is this first and foremost will be Aviation Safety and loss in local farming production, this will end up causing some massive community issues or someone's life.</p> <p>If you really want to see the impact book a flight to Iowa or Missouri, you will see the damage.</p>	<p>Noted.</p> <p>Noted.</p> <p>This will be investigated in detail at the Development Application stage and referral to the responsible authorities for comments.</p>	<p>No change</p>
<b>17. Public 7</b>	<p>I thank the Shire of Narrogin for the opportunity to submit a submission to the Draft Local Planning Policy - Wind Farms. I farmed for 46 years as a third generation Hardie on a property adjoining the proposed wind farm.</p>		



	<p>A voice from the wilderness of Macarthur wind farm Ref.A. Gardner Ann, 2013, page 4. "We say, come and stay - come and experience what we're having to put up with tonight, and last night and the night before - and yesterday and the day before. Come and experience what I had to put up with trying to work in our sheep yards where I've worked for 33 years now, happily and healthily - and see how it feels for me now - trying to work feeling nausea, a tight chest, heart palpitations in conjunction with the ever present head pressure and extremely painful ears and nose. Come and see what it's really like for us here - I had a phone call from a neighbour tonight telling how he has trouble mustering sheep now due to the blade flicker - but oh no, in the panel we were told blade flicker wouldn't be a problem. This was at the same time we were told "the wind farm would be less noisier than a normal working farm with machinery. How can you keep on with this "spin" when the truth is finally coming out." AGL have since purchased their farm and silenced Ann 8c Gus Gardner for life with the signing of a Confidentiality Agreement. Likewise Acciona purchased 8 neighbours properties surrounding the Waubra wind farm, silencing the noise complaints using the same method.</p> <p>Former Senator Dr Chris Back allocated a huge amount of time to researching the wind industry and its relationship with Australian farmers. At times one of his staff Alex Nicol was full time on that task. Dr Back represented the Australian Senate on the second Senate Inquiry into wind farms. Traditionally the wind industry has been known for its "code of silence" enforced by Confidentiality Agreements and Neighbour agreements. Farmer Pierre Brockman of Dandaragan refused to sign a Neighbour Agreement for the proposed Waddi wind farm and requested 1 turbine be moved back from his boundary. Dr Back wrote a letter to Mr Brockman that included for the first time in Australia where a turbine host could speak openly without fear of legal action from the wind company. Ref.B. Letter Dr Chris Back to Pierre Brockman.</p>	<p>A detail Environmental Impact Assessment will be required to be undertaken as to the issues and risks arising from the development. This will be assessed at the Development Application stage .</p> <p>Noted.</p>	<p>No change.</p>
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	<p>As early as 1987 the US Dept. of Energy received a report from the Solar Energy Research Institute showing that their researchers were aware of health impacts caused by low frequency noise from wind turbines. Ref.C. Graham Lloyd, The Australian 2013.</p> <p>In 1990 NASA presented a technical paper on wind turbine noise. Professor Robert McMurtry, orthopaedic surgeon, former Dean of Medicine University of Western Ontario and former advisor to Canadian Government on Health Policy presented the NASA paper to the first Senate Inquiry in Australia. The paper highlighted "People who are exposed to wind turbine noise inside buildings experience a much different acoustic environment than do those outside.....They may actually be more disturbed by the noise inside their homes than they would be outside."..... "One of the common ways that a person might sense the noise-induced excitation of a house is through structural vibrations. This mode of observation is particularly significant at low level frequencies, below the threshold of normal hearing." Regardless of this critical information the wind industry has refused to measure noise inside any houses.</p> <p>The Victorian Supreme Court has ordered Bald Hills wind farm to stop emitting noise at night. The court also ordered the company pay 2 neighbours \$260,000 in damages. In summing up Justice Richards said "the generation of renewable energy by the wind farm is a socially valuable activity, and it is in the public interest for it to continue". She said it should not be a "binary choice between the generation of clean energy by the wind farm and a good nights sleep for its neighbours". "It</p>	<p>A noise Impact Statement report will be required to be prepared and submitted as part of the Development Application process for assessment by the Department of Water, Environmental and regulations based on current Acts and Legislation.</p> <p>Noted.</p> <p>Noted.</p>	<p>No change.</p>
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	<p>should be possible to achieve both". Ref.D. ABC News, Emma Field 25.3.22 When one considers there is 114,000 km<sup>2</sup> of cropping and grazing land in Victoria and 2.22million km of cropping and grazing land in WA, it would be a lot easier to achieve both in WA.</p> <p>Ref.E. Lesson 17: Paddock loggers are used to delete high noise data. "The wind farms' simplistic and absurd theory is flawed because it does not consider the torch beam effect or the atmospheric conditions affecting the movement of noise across the land".</p> <p>Ref.F. Vestas Confidential Health &amp; Safety Instruction Manual for a Falmouth wind farm. Page 5 Danger Falling Turbine Parts. In case of a fire in the nacelle or on the rotor, parts may fall off the wind turbine. In case of fire nobody is permitted within a radius of 500m from the turbine. Currently the draft Narrogin Planning Policy - Wind Farms set back from the neighbours boundary is inadequate. If a machine requires a certain No Go Zone around the machine you cannot expect the neighbours to provide part of the No Go Zone. Williams Shire have a setback of 800m between any wind turbine from a neighbouring lot boundary, unless otherwise agreed to in writing by the effected property owner. Broomehill-Tambellup Shire currently have a 2 kilometre set back from sensitive land use and 1 kilometre from property boundaries.</p> <p>As turbine size has increased the noise level has also increased. Ref.G. Comparison of Sound Power Levels in large and small turbines. The majority of the noise is coming from the turbine's blades as well as a percentage from the gearbox. The spectrum of the noise may vary as a result of the larger blades, as the increase in the length of the turbine blades results in a greater surface area of pressure change occurring. For the same turbine rpm, the longer blades increase the tip speed velocity which therefore can cause increases in pressure levels at</p>	<p>Noted.</p> <p>This needs to be address as part of the Fire management plan and the design requirements by the developer in managing these risks.</p> <p>This will be address in greater detail by the developer through their environmental and noise Impact statement report, which will be assessed by the responsible Authority.</p>	<p>Include additional reference to Bushfire Management Plan.</p> <p>No change.</p>
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	<p>various frequencies. Tip speeds of 100mph can produce a noise level of 112 db(A)</p> <p>I have read reports of birds flying close to turbines dropping out of the sky and having had no physical contact with a blade. The post mortem reports show the lungs have collapsed as a result of the sudden air pressure change. When we consider in one rotation, 3 blades 85m long pushing through 24,000m<sup>2</sup> of air space, the pressure differences would be significant. Pilots in crop spraying helicopters and aircraft in most cases avoid the area.</p> <p>Ref. H "Wind power has thoroughly corrupted the political system" says retired High Court justice - Denmark. If you would like to believe that corruption could not have started in Denmark the home of the wind industry - then perhaps don't read this reference.</p> <p>Ref. I Position Statement: WAPC Renewable energy facilities March 2020 In small print under Noise Impact the document says "Evidence suggests that there are unlikely to be any significant effects on physical or mental health for noise-sensitive land uses at distances greater than 1500m from wind turbines. Source: NH&amp;MR Council Feb. 2015". In 2 weeks time that ruling will be 9 years old. In the meantime both Nordex and Vestas have put bigger turbines with more noise in the market. The wind company Neoen has nominated a maximum turbine height of 270m. That suggests they are intending to use the bigger turbines. The document states large facilities should be located close to the network grid and preferably on cleared rural land with low agricultural value. Considering WA has 2.22million sq.kms of cropping and grazing land one would think an energy factory could be found elsewhere not on prime agricultural land.</p>	<p>As per above comment.</p> <p>Noted.</p> <p>Noted.</p>	
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	<p>Ref. J Map of proposed wind farm, east to west runway of airstrip and 2 neighbours homes. The Narrogin Shire draft DII - Local Planning Policy - Wind farm/turbines has covered the possible future upgrade of the Narrogin airport to a registered Civil Aviation Safety Authority (CASA) airport very well. Purchasing the land allowing for the expansion of the gliding club and a possible future dam for reloading water bombers is very positive. On the map the east west runway of the Narrogin airfield is shown by the red marker. The blue boundary surrounds the Popp property. The western end of the runway starts at the top of the G in the word Narrogin. The distance to the Popp boundary is 4.4kms. Originally the wind company said there would be 10 turbines on the south end of the Popp property. Mr Popp then informed the Hardie family that now there will be 3 turbines. I would imagine their intention will be to use the bigger turbines thus increasing the noise to the neighbouring farms. Lewis Hardie lives with his wife and 3 young children in the house 990m east of the Popp boundary indicated by a blue dot. The Barry &amp; Dorothy Hardie complex is 1.46kms west of the Popp boundary. Within that complex there is the main homestead plus 2 staff houses fully occupied as well as accommodation for 4 seasonal staff for at least 3 months of the year. I note in the Narrogin Shire draft policy in relation to shadow flicker. "Shadow flicker is more likely to be an issue for turbines located east or west of a dwelling". Therefore every morning one homestead will be in the firing line and the reverse in the afternoon.</p> <p>Civil Aviation Safety Authority (CASA) stipulate 5km radius of a turbine is a No Go Zone. If that was ignored and 3 turbines were installed on the Popp property a light would have to be fitted to the nacelle of at least 1 turbine due to the proximity of the airport. With one rotation the blades block that light causing 3 flashes of light in the night sky for every rotation. These flashes of light will flash in the windows of the houses at both locations.</p>	<p>Detail assessment will be undertaken at the Development Application stage and for the Developer to address the requirements outlined in the policy.</p> <p>This will be assess in detail at the development application stage based on the site locations of the wind Turbine.</p>	<p>No change.</p> <p>No change.</p>
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	<p>Mr &amp; Mrs Popp are a first generation farming couple in the Narrogin Shire and they have not actively farmed for 10 years in that they leased their property to the Hardies, The Hardle family started farming in the Narrogin Shire in 1907 and in 2025 the fifth generation are planning to farm. After 117 years the Hardie family have their back to the wall, meanwhile Mr &amp; Mrs Popp will retire to Busselton. It beggars belief that a 2km wide piece of farmland in the Narrogin Shire could do so much damage both mentally and physically to a family that over 4 generations have endeavoured to contribute to their local community,</p> <p>I recently travelled through central Australia and visited wind farm areas in South Australia, Neighbours of these wind farms whom I knew had mostly sold or moved elsewhere, Very few of the turbine hosts are living on their properties, The cropping, spraying and harvesting is carried out by contractors and in many cases the livestock have gone. Fences are not being repaired and because owners are not living on the property security is also an issue, Since farming began in Australia there has never been an issue that has divided rural communities and created so much bitterness between neighbours, as the introduction of wind farms, The turbines have only been turning for 3 weeks at the Flat Rocks wind farm and already one neighbour is having to move to Kojonup due to effect on his health, I believe that all Councils have a moral obligation to protect the health and well being of all its residents.</p> <p>Conclusion Once the wind company made the change from 10 proposed turbines to 3 on the Popp property this was clear acknowledgement that they were dangerously close to breaching laws in setback from the airport, The shire have made it very clear they do not want to risk any restriction in moving to a registered CASA airport.</p> <p>Recommendations</p>	<p>Noted.</p> <p>Noted.</p> <p>Noted.</p>	
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	<ol style="list-style-type: none"> <li>1. Remove the 3 proposed turbines which would eliminate the Popp property being part of the proposed wind farm development,</li> <li>2. If the Narrogin Shire is hoping for any chance of respect between turbine hosts and their neighbours then a more acceptable setback is required, 800m between a turbine and a boundary fence with the option of a written agreement between the wind company and the neighbour, This brings it into line with the Williams Shire,</li> </ol> <p>Thankyou for the opportunity to submit this submission.</p>	<p>This will be assess at the development application stage. For consideration.</p>	<p>No change.</p>
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### 10.1.2 APPLICATION FOR RETROSPECTIVE DEVELOPMENT APPROVAL – REPURPOSED ANCILLARY DWELLING AT LOT 8 (NO. 53) GRANT STREET, NARROGIN

7.49pm President Ballard declared a Financial Interest & left the room.

Deputy Shire President Cr Broad assumed the chair.

File Reference	A217400
Disclosure of Interest	Neither the Author nor the Authorising Officer have any Impartiality, Financial or Proximity Interests that require disclosure.
Applicant	Bevan Richards
Previous Item Numbers	Nil
Date	19 March 2024
Author	Kiralee Harris – Planning Assistant
Authorising Officer	Azhar Awang – Executive Manager Development and Regulatory Services
<b>Attachments</b> 1. Site Plan, Ground Floor Plans, and Elevations & Sections 2. Planning Application Form 3. Schedule of Submission	

#### Summary

Council is requested to consider the Application for a Retrospective Development Approval for a Repurposed Ancillary Dwelling at Lot 8 (No. 53) Grant Street, Narrogin.

#### Background

The application process began with a building application submitted on 6 September 2023. However, upon review, it was determined that planning approval would be required due to the nature of the proposed development. As the application was retrospective, the property owner submitted the Building Application (BA2) for the proposed transportable dongas (x2) at No.53 Grant Street, Narrogin. However, the initial application did not specify that the dongas would be utilised as a granny flat. Since dongas typically require planning approval for habitable use, this omission necessitated the need for planning approval.

Subsequently, a planning application was submitted on 9 September 2023, acknowledging the retrospective nature of the proposal. As part of this process, the application needed to be brought before the Council for consideration. Notifications were dispatched to adjoining landowners on 29 September 2023, allowing 14 days for comments, with the submission period closing on 13 October 2023. During this period, several submissions were received, raising concerns about the quality of the plans and the lack of detail provided, particularly regarding the locality of the donga, setback details, and the proposed use of the donga.

On 16 November 2023 the applicant was advised that due to the inadequacy of the information provided, it was determined that the application was unsuitable for presentation at the November Council meeting. Consequently, it was withdrawn and rescheduled for consideration at the 13



December 2023, Council Meeting. The applicant was instructed to clarify various aspects of the proposal, including the proposed use of the dongas, and to resubmit the Planning Application form, accompanied by a site plan indicating the location of the dongas on the property.

On 24 February 2024, amended plans were submitted, and the application is now brought to this Council Meeting.

#### Amended Plans Details:

The proposed development entails the construction of a donga, intended to serve as an ancillary dwelling. It comprises two bedrooms, a kitchen, and a family dining area. Additionally, there is a detached ensuite bathroom connected to the donga via a 1.8-metre Verandah. Two bedrooms are positioned towards the rear of the property, each featuring windows overlooking the rear boundary fence. The central area accommodates the kitchen and family dining space, providing convenient access to the bedrooms through the main entrance. Additionally, an ensuite bathroom is detached from the main structure, connected to the donga by a 1.8-metre Verandah. To ensure stability and elevation, the donga will be raised by approximately 400mm using limestone blocks.

Consultations with the applicant have revealed that the sewer gravity line is approximately 1.6 metres from the rear boundary. Consequently, both the donga and ensuite maintain a setback of 4.5 metres from the rear boundary to meet regulatory requirements. Furthermore, along the eastern side of the property, the sewer access line spans approximately 20 metres in length, positioned 1.3 metres from the boundary. To adhere to setback regulations and ensure the integrity of the sewer infrastructure, a setback of 3.201 metres from the eastern boundary has been maintained.

The purpose of the donga is to provide additional living space on the property. The total floor area for the proposed Ancillary dwelling is approximately 42 m<sup>2</sup>. "

#### **Consultation**

Consultation with Executive Manager Development & Regulatory Services

Written notifications were sent to adjoining properties. At the conclusion of the notification period, one (1) written submission was received raising concerns to the proposal.

A copy of the submission is included in the Attachment 3.

#### **Statutory Environment**

- Planning and Development Act 2005
- Shire of Narrogin Local Planning Scheme No.3 (LPS3).

#### **Policy Implications**

- State Planning Policy 7.3 – Residential Design Codes (R-Codes) Volume 1

#### **Financial Implications**

An Application for Retrospective Development Approval fee of \$441 is required to be paid.

## Strategic Implications

Shire of Narrogin Strategic Community Plan 2017 – 2027		
Objective:	3.	Environment Objective (Conserve, protect and enhance our natural and built environment)
Strategy:	1.1.2	Promote Narrogin and the Region
Outcome:	3.4	A well maintained built environment
Strategy:	3.4.1	Improve and maintain built environment

## Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
That the Council refuses the application, and the applicant either appeals to the State Administrative Tribunal or seeks a review of the refusal and/or conditions, resulting in applicant discontent and/or additional costs to the local government and applicant.	Likely (4)	Minor (2)	Medium (5-9)	Compliance Requirements	Accept Officer Recommendation

## Risk Matrix

Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of eight (8) has been

determined for this item. Any items with a risk rating over 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

## **Comment/Conclusion**

### Zoning

Lot 8 (No. 53) Grant Street, Narrogin, is zoned "Residential" under the LPS3. The objective statement for the zone are:

- To provide for a range of housing and a choice of residential densities to meet the needs of the community.
- To facilitate and encourage high quality design, built form and streetscapes throughout residential areas.
- To provide for a range of non-residential uses, which are compatible with and complementary to residential development.

### Land Use

The proposed donga is intended to serve as a 'granny flat' or ancillary dwelling within the Residential zone. It is classified as a '(Repurposed or Second-Hand Dwelling)' under the LPS3, signifying its conversion for residential habitation. Such repurposed structures fall under the 'D' classification within the Residential zone, requiring discretionary development approval from the local government.

### Development Requirements

In clause 4.27 of the LPS3, the site and development provisions for repurposed or second-hand dwellings provided the following requirements:

*"4.27.1 Re-purposed dwelling and/or second-hand dwellings shall comply with the following:*

- (a) be consistent with the character of the locality in which the development is proposed;*
- (b) maintain the amenity of the locality in which the development is proposed; and*
- (c) comply with any development standards of this Scheme or any R-Code standards applicable to the development as determined by the local government.*

*4.27.2 In considering the above, the local government will give particular consideration to the external appearance and materials used in the construction of the repurposed dwelling or second-hand dwelling."*

Particular attention will be given to the external appearance and construction materials of the repurposed dwelling by the local government during the assessment process.

### Residential Design Codes (R-Codes)

Given the Residential zoning and an R-Code of R12.5 has been applied over the land, a review of the State Planning Policy 7.3 Residential Design Codes 2021 Volume 1 is necessary. This review is essential for evaluating compliance with the relevant design principles and development standards specified in the R-Codes Volume 1.

A comprehensive review of the deemed-to-comply requirements was conducted utilising State Planning Policy 7.3 Residential Design Codes Volume 1 – Residential Development Compliance Checklist compliance checklist.

### 5.5.1 Ancillary dwellings

R-Codes Vol. 1 deemed to comply	Required	Proposed	Compliance
C1	Lot not less than 350m <sup>2</sup>	The lot is 911 metres square	Yes
	Maximum plot ratio area of 70m <sup>2</sup>	Yes, it is met (total floor area 42m <sup>2</sup> )	Yes.
	Parking provided in accordance with 5.3.3	Not supplied. Sufficient area to accommodate the required additional parking on the site	n/a
	Located behind the street setback line	Yes	Yes
	Compatible with the colour, roof pitch and materials of the single house on the same lot	The ancillary dwelling is repurposed the design is of a Donga. The design is to be fixed on 400mm Limestone Blocks.	No.
	Does not preclude single house from meeting open space and OLA requirements	No	Yes
	Compliance with the R-Codes with the exception of site area, street surveillance and outdoor living areas	Verandah to connect the ensuite and ancillary dwelling. No additional car parking space is provided.	No.

Where a proposal does not meet deemed-to-comply provision(s) of the R-Codes Volume 1 and addresses design principle(s), the decision-maker is required to exercise judgment to determine the proposal. An assessment of the design principles and the application has been conducted to determine alignment. Due to the application's failure to meet the deemed-to-comply provisions, a review of the design principles has been undertaken. The design principles for 5.5.1 Ancillary dwellings are outlined below and compared against the proposal.

Design Principle	Proposal
<i>P1 Ancillary dwelling is of a small scale and designed to support people living independently or semi-dependently with the residents of the single house, sharing some site facilities and services.</i>	The amended plans provide a layout of the details of the donga and include the services, it is equipped with a toilet/bathroom (ensuite) and kitchen and dining area. This layout supports independent or semi-dependent living arrangements for residents of the single house, in line with the objective of the design principle.
<i>P2 Ancillary dwellings to positively contribute to its setting, including the existing single house and, where visible from the street or adjoining properties to the amenity of the streetscape and context</i>	P2- Concerns raised by adjoining landowners regarding the initial submission of plans have been addressed in the amended plans. Details of setbacks, structural elements, and design changes, such as incorporating a pitched roof and veranda, demonstrate efforts to enhance compatibility with the streetscape and contribute positively to the setting. By addressing these concerns, the proposal aims to integrate harmoniously with the existing single house and the surrounding neighbourhood context, as required by the design principle.

It is also noted that the proposed rear setback of 4.5m is not in compliance with the require minimum rear setback of 6m. As there are sufficient undeveloped area to offset, the setback variation can be supported. It is also considered that the setback variation will not result in overlooking issue to adjoining property.

Based on the assessment of the proposal against the design principles and deemed-to-comply provisions, it is evident that while the development may not fully meet the deemed-to-comply requirements, the amended plans demonstrate alignment with the objectives necessary for Ancillary Dwellings.

Considering the retrospective nature of the application, it is crucial for the applicant to ensure that the modifications outlined in the plans are implemented accordingly and that all conditions of approval are met. To facilitate this process, it is recommended to include a condition requiring the provision of a designated car parking space to accommodate the additional ancillary dwelling. This measure will help ensure compliance with the local planning regulations and enhance the functionality of the proposed development.

### **Voting Requirements**

Simple Majority

## **OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 270324.03**

Moved: Cr Bartron

Seconded: Cr Fisher

That with respect to the Application for Retrospective Development Approval for a repurposed ancillary dwelling at Lot 8 (No. 53) Grant Street, Narrogin, Council approves the application subject to the following conditions:

1. The approval shall expire if the development permitted is not completed within two years of approval, or within any extension of that time which, upon written application (made before or within 21 days after the expiry of the approval) to the Shire is granted by it in writing.
2. The development approved shall be in accordance with the plans and specifications submitted with the application and these shall not be altered or modified without the prior written approval of the Chief Executive Officer.
3. Any use, additions to and further intensification of any part of the development or land that is not in accordance with the original application or conditions of approval shall be subject to a further development application and consent for that use.
4. All drainage run-off associated with the development shall be contained on site or connected to the Shire's stormwater drainage system to the satisfaction of the Chief Executive Officer.
5. One parking bay is to be provided for the Ancillary dwelling and all parking associated with the lot shall be wholly contained on site to the satisfaction of the Chief Executive Officer.
6. Approval to Ancillary Accommodation is not to be used as justification for subdivision or strata titling of the land.
7. Finishes to the external building shall be sympathetic to existing buildings on site and the surrounding area to the satisfaction of the Chief Executive Officer.
8. All services for the Ancillary Accommodation unit including water and electricity shall be connected to the same service point/metre as the main dwelling.
9. The property shall be maintained in a neat and tidy condition at all times to the satisfaction of the Chief executive Officer.

### Advice Notes

1. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement or restrictive covenant. It is the responsibility of the applicant and landowner and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the local government's attention.
2. In accordance with the Building Act 2011 and Building Regulations 2012, a Building Permit Application must be submitted to and approved by the local government's Building Surveyor prior to the commencement of development, including any proposed earthworks, or retrospectively if already constructed.

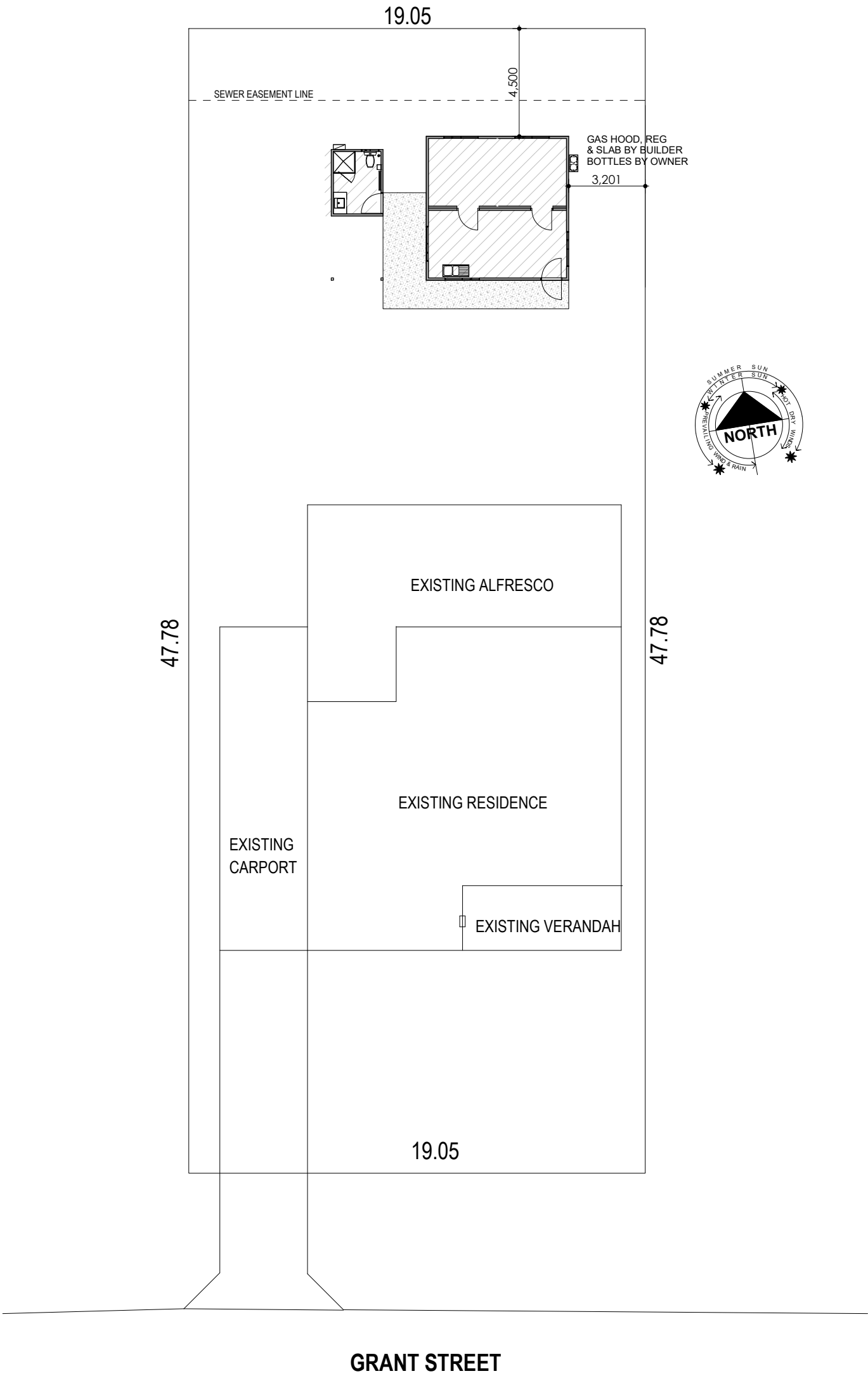
3. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.
4. If the applicant and/or owner are aggrieved by this decision as a result of the conditions of approval or by a determination of refusal, there may be right of review under the provisions of Part 14 of the Planning and Development Act 2005. A review must be lodged with the State Administrative Tribunal and must be lodged within 28 days of the decision.

**CARRIED 5/0**

For: Cr Broad, Cr Fisher, Cr Bartron, Cr Pomykala, Cr McNab

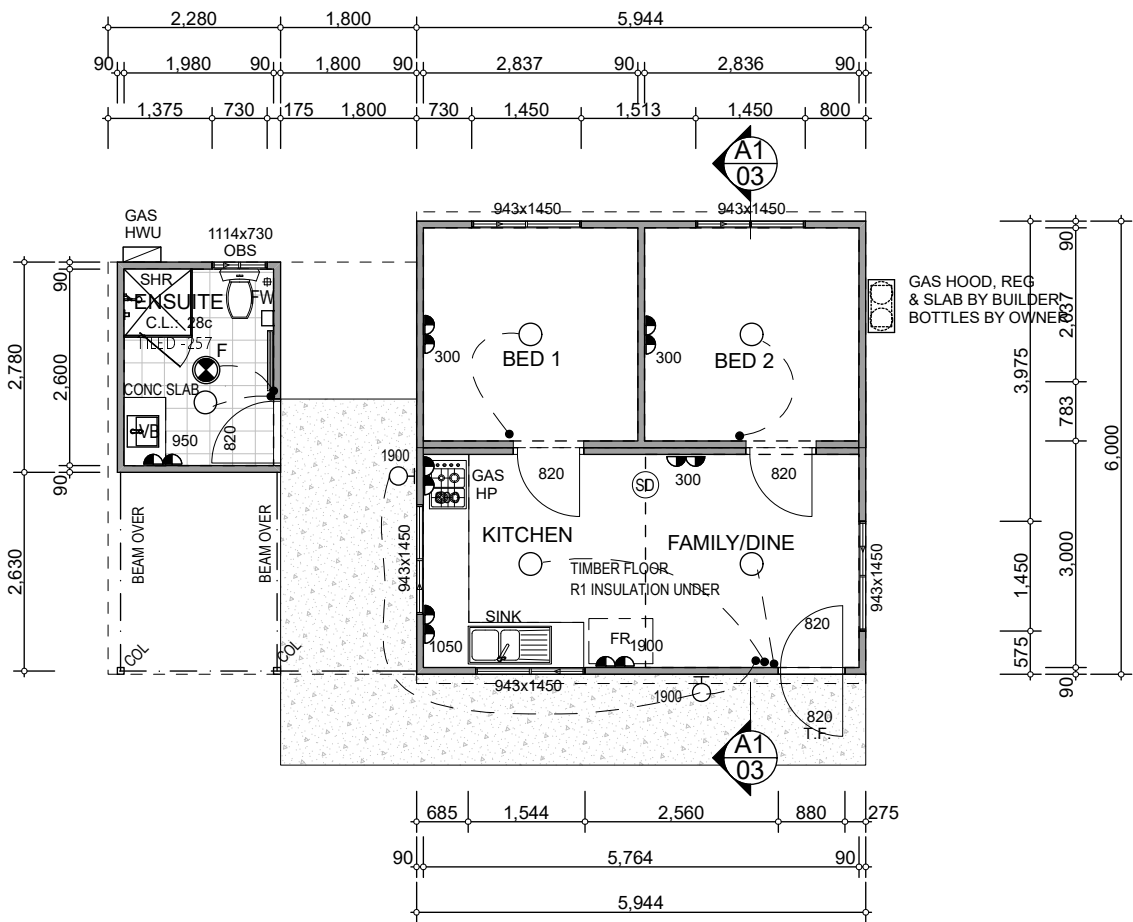
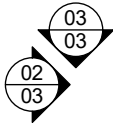
Against: Nil

*7.52pm President Ballard re entered the meeting and resumed the Chair.*



SITE PLAN  
1:200





GROUND FLOOR  
1:100

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**JUDITH McDOUGALL DESIGNS**

Accredited Member No. 00010  
OPEN CLASS SPECIALIST OF DESIGN MATTERS NATIONAL

TEL 0447 550 275  
ABN 79 425 984 191

Email: judithmcdougall@narrogin.wa.gov.au

**Design Matters**  
National

THE ARCHITECTURE  
BUILDING DESIGN  
MEMBER

CLIENT(S):  
**MM NEEDS & BR RICHARDS**

ADDRESS:  
**LOT 8 #53  
GRANT STREET  
NARROGIN 6312**

THE BUILDER SHALL CHECK AND VERIFY ALL DIMENSIONS AND VERIFY ALL  
ERRORS AND OMISSIONS TO THE ARCHITECT. DO NOT SCALE THE DRAWINGS.  
DRAWINGS SHALL NOT BE USED FOR CONSTRUCTION PURPOSES WITHOUT ASSURE  
BY THE ARCHITECT FOR CONSTRUCTION

Minutes Ordinary Council Meeting 27 March 2024

COUNCIL: NARROGIN				
REV	DETAILS	DWN	DATE	CHK
01	CONTRACT	-	00-00-00	-
-	4.5m REAR SETBACK	-	20.02.20	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
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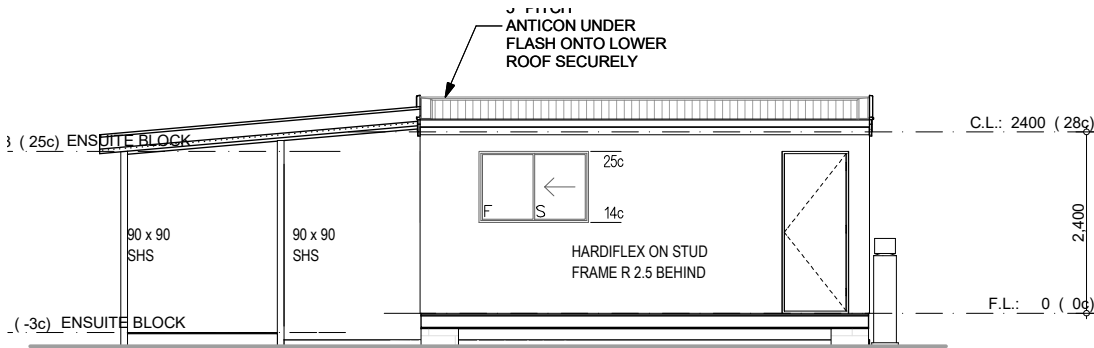
Drawing Title:  
**GROUND FLOOR PLAN**

Scale: 1:100      Date: **FEBRUARY 2024**

Status: **WORKING DRAWINGS**

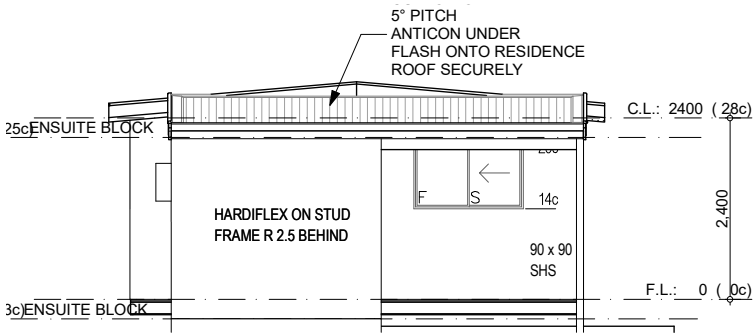
JOB NO: **2546**

Drawing No:



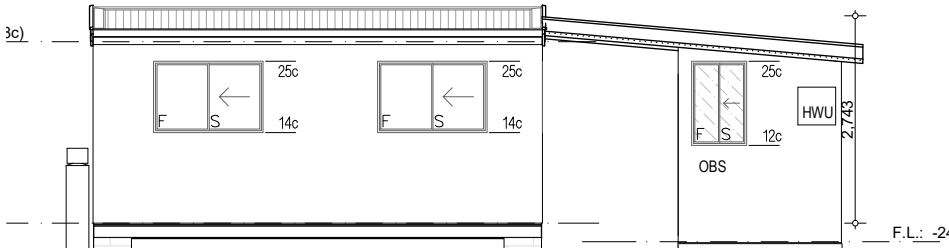
ELEVATION 1

1:100



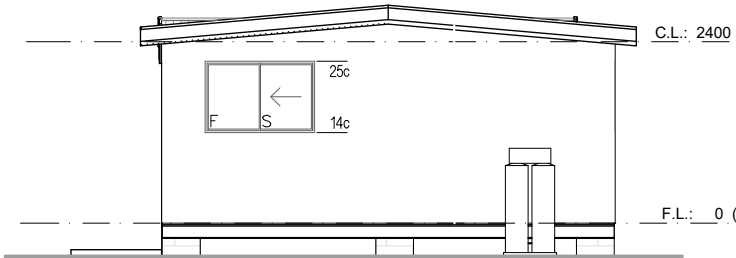
ELEVATION 2

1:100



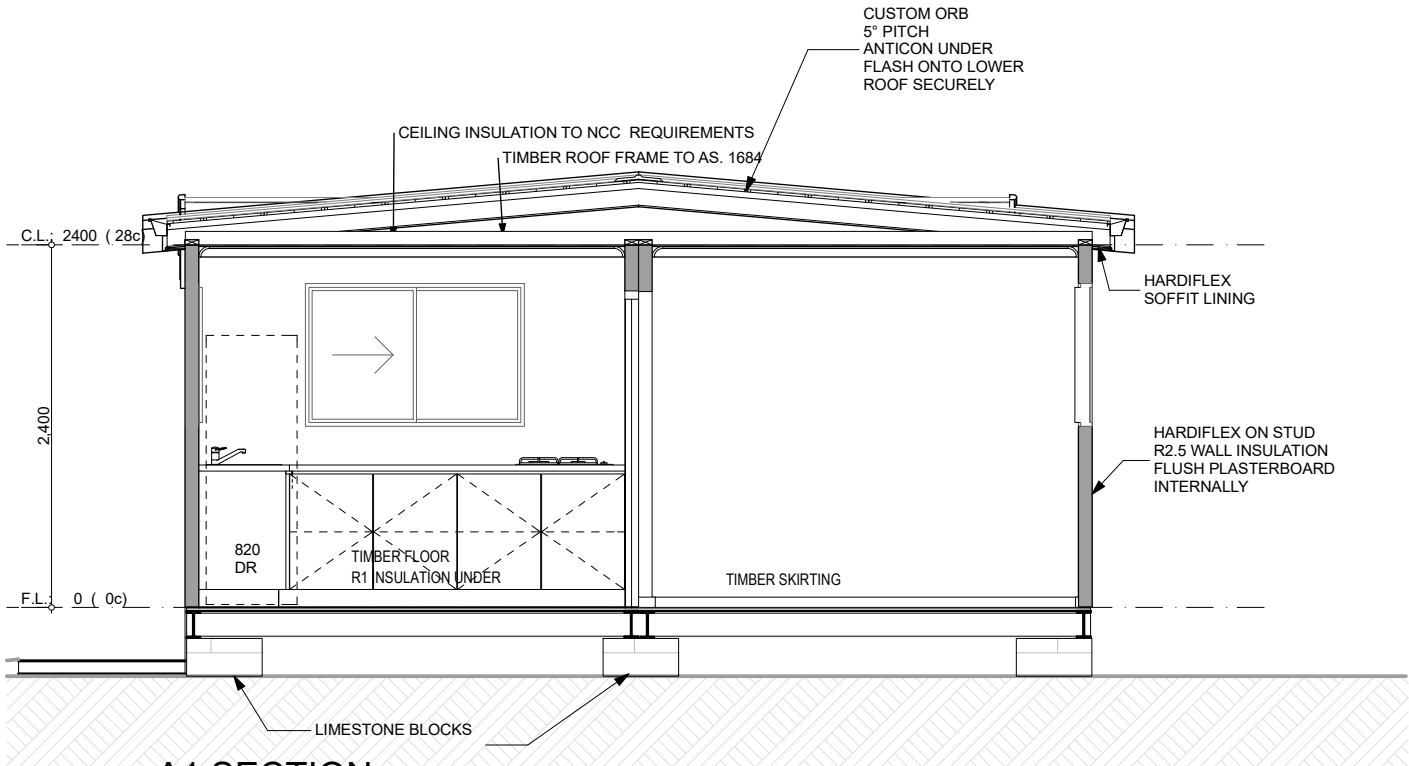
ELEVATION 3

1:100



ELEVATION 4

1:100



A1 SECTION

1:50

REV	DETAILS	DWN	DATE	CHK
01	CONTRACT	-	00-00-00	-
-	4.5m REAR SETBACK	-	20.02.20	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-

## APPLICATION FOR PLANNING CONSENT



Shire of  
**Narrogin**  
Love the life

(FDRS005)

89 Earl Street  
PO Box 1145  
Narrogin WA 6312

(08) 9890 0900

www.narrogin.wa.gov.au  
enquiries@narrogin.wa.gov.au

CASHIER HOURS:  
8:30am – 4:30pm  
MONDAY- FRIDAY

FORMER TOWN OF NARROGIN – TOWN PLANNING SCHEME NO.2  
FORMER SHIRE OF NARROGIN – LOCAL PLANNING SCHEME NO.2

Name of Applicant	Bevan Richards
ABN (If Applicable)	
Correspondence Address	53 Grant St, NARROGIN 6312 WA
Applicant Phone Number	0487645939
Applicant Email	brichards700@gmail.com

If Applicant and Owner are different:

Name of Owner	
ABN (If Applicable)	
Correspondence Address	
Owner Phone Number	
Owner Email	

I hereby apply for planning consent to:

1. Use the land described hereunder for the purpose of donga's installation  
and/or
2. Erect, alter or carry out development on land described hereunder in accordance with the accompanying plans.

Existing use of land	Old Shed, lawn area
Approximate cost of proposed development	\$ 15,000
Estimated time of completion	October
No of persons to be housed / employed after completion	6

## TITLES OFFICE DESCRIPTION OF LAND

## LOCALITY PLAN

Lot No	8	House No	53	Street Name	GRANT
Suburb	NARROGIN	Nearest Street Intersection	BURNS ST		
Location No		Plan or Diagram	19064	Certificate of Title	
		Volume:	1796	Folio:	200
Title Encumbrances (e.g. Easements, Restrictive Covenants)	None				

## LOT DIMENSIONS

Site area	910m <sup>2</sup> Square metres
Frontage	19 Metres
Depth	48 Metres

## ADVERTISING

The information and plans provided with this application may need to be made available by the local government for public viewing in connection with the application. Do you consent to this?

**YES** NO

## AUTHORITY

Applicant's Signature  Date 9/9/2023

**NOTE: ALL OWNERS OF THE PROPERTY MUST SIGN THIS APPLICATION FORM.**

**WHERE PROPERTY IS OWNED BY A COMPANY, AT LEAST TWO DIRECTORS OF THE COMPANY MUST SIGN THE APPLICATION.**

**NOTE: WHERE THE APPLICANT IS NOT THE OWNER, THE OWNER'S SIGNATURE IS REQUIRED.**

Owner's Signature  Date 9/9/2023

**NOTE: THIS FORM IS TO BE SUBMITTED TOGETHER WITH COPIES OF PLANS, COMPRISING THE INFORMATION SPECIFIED IN THE PARTICULARS REQUIRED WITH THE APPLICATION OUTLINED BELOW. ADDITIONAL INFORMATION MAY BE REQUIRED AT A LATER STAGE.**

**NOTE: THE DEVELOPMENT APPLICATION MUST BE ACCOMPANIED WITH THE CORRECT PLANNING FEES (SEE CURRENT SCHEDULE OF FEES)**

## **THIS IS NOT AN APPLICATION FOR A BUILDING LICENCE**

### PARTICULARS REQUIRED WITH APPLICATION FOR PLANNING CONSENT

Where an application involves the erection or alteration of a building or a change in levels of a site, the plans accompanying an application for planning consent shall, unless especially exempt by the Shire:

- Indicate the position and describe the existing buildings and improvements on the site and indicate those which are to be removed;
- Indicate the position (SITE PLAN, FLOOR PLAN AND ELEVATIONS) and describe the buildings and improvements proposed to be constructed, their appearance, height and proposed uses in relation to existing and proposed contours;
- Indicate the position, type and height of all the existing trees on the site and indicate those to be retained and those to be removed;
- Indicate the areas to be landscaped and the location and type of shrubs, trees and other treatment proposed;
- Indicate site contours and details of any proposed alteration to the natural contour of the area;
- Indicate car parking areas, their layout and dimensions and accessways and the position of existing and/or proposed crossovers; and
- Indicate site dimensions and be to metric scale.

### OFFICE USE ONLY

File Reference		Application No	
Date Received		Date of Approval / Refusal	
Date of Notice of Decision		Officer's Signature	

Submission	COMMENTS	Officer Comment	RECOMMENDATION
PUBLIC 1	<p>Thank you for informing us of this development proposal, we appreciate the opportunity to provide our feedback on this matter.</p> <p>We understand the importance of being able to provide more accommodation in town, especially given the shortage of rental properties in the area. However, we have several concerns about the proposed ancillary dwelling that we believe should be taken into consideration:</p> <p>Appearance and Building Materials: The lack of detail on the plans for the proposed dwelling makes it challenging for us to gauge what the finished structure will look like. We are concerned about the overall appearance and whether it will be made up of several repurposed structures/components placed together, rather than a singular repurposed 6x12m dwelling. The development appears to have already commenced using structures with different external cladding/finishes. If this is the case, we are concerned about whether or not the dwelling will be reclad to create a cohesive appearance that is sympathetic to the character of other dwellings in the immediate area.</p>	<p>On 26 February 2024, the applicant submitted the amended plans to ensure it included a site plan, floor plan, elevations, and section of the proposal. A copy was provided to the adjoining property.</p> <p>Plans have been amended to ensure the ancillary dwelling, is to match the existing dwelling, externals such as the roof and wall cladding are proposed to be changed to meet that requirement.</p>	<p>Include the following conditions.</p> <p>The development approved shall be in accordance with the plans and specifications submitted with the application and these shall not be altered or modified without the prior written approval of the Chief Executive Officer.</p> <p>Any use, additions to and further intensification of any part of the development or land that is not in accordance with the original application or conditions of approval shall be subject to a further development application and consent for that use.</p>

	<p>2. Scale and Occupancy: The size of the proposed dwelling appears quite large, and we are unclear about the number of occupants it will accommodate. We have concerns about how many people will be living on the property. We have observed a significant number of people residing on the property already, including some who appear to be living in a caravan permanently parked in the front yard. Prior to the caravan, there was a very large bus permanently parked in the front yard also seemingly used as accommodation. We have also noticed an additional two caravans parked in the backyard, but are unsure if they are being used as living quarters. It is our understanding that the proposed dwelling would not be intended for the owners to reside in, but as additional accommodation for their shearing team workers who currently reside on the property. Given the size of the proposed dwelling, we are concerned about the potential for increased density and occupancy, which may lead to issues related to parking and increased noise.</p> <p>3. Amenity Impact: As an adjoining neighbour we have experienced disruptions in the past few years from the neighbouring property, including noise issues, police raids, and physical &amp; verbal altercations, and would be concerned that an additional dwelling and</p>	<p>The plans amended detail include two separate bedrooms, equipped with a joint kitchen and dining area, main entry access is via the kitchen area, the approximate floor area of the proposed ancillary dwelling is 35.664 square metres (5.944 m x 6 m). A detached ensuite bathroom is detailed in the plans measuring at approximately 6.34m (2.78 m x 2.280 m). In terms of living in Caravan, the Shire has developed a Policy on living in Caravan and we will write to the property advising them of the policy requirements. Any noise level should be within the prescribed hours as per the Noise Regulations. An additional parking area will be required for the proposed ancillary dwelling and given that there is sufficient area on the property this can be easily accommodated on the property.</p> <p>From a planning standpoint, our evaluation of the proposed development is constrained by the relevant legislation, specifically the Local Planning Scheme. The determination of who occupies the building is beyond our jurisdiction; it rests with the property owner.</p>	<p>One parking bay is to be provided for the Ancillary dwelling and all parking associated with the lot shall be wholly contained on site to the satisfaction of the Chief Executive Officer.</p>
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	<p>subsequent increase in occupancy may exacerbate potential noise disturbances, increased traffic, and a change in the overall amenity of our generally quiet residential street.</p> <p>4. Proximity and Setback: We are worried about the proximity to our chicken coop &amp; enclosed run, located in the northeast corner of our property, which would be less than 5 metres away from the proposed dwelling according to the plans, and whether we would be asked to remove this &amp; build a new enclosure in a different location. Also, we have observed that development seems to be already underway and the structure currently appears to be situated closer to 1 - 2 metres from the rear fence, less than the proposed 4.5 metre setback.</p> <p>5. Impact on Property Value: Following the points outlined above, we would have concerns about the potential impact on the market value of our own property if we were to rent or sell it in the near future.</p> <p>We would appreciate it if the Shire of Narrogin could review these concerns as part of the development application assessment process.</p>	<p>It is the responsibility of the property owner to ensure that their tenants are mindful of their neighbours and comply with pertinent health and noise regulations.</p> <p>Attached amended plan has shown the proposed building to be setback 4.5m from the rear setback.</p> <p>Although they may impact on the property value, this is not considered a valid Planning reason for refusal of the development.</p> <p>This submission will be included in the report to Council.</p>	
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## 10.2 TECHNICAL AND RURAL SERVICES

### 10.2.1 TOWNSCAPE ADVISORY COMMITTEE - RECOMMENDATIONS

File Reference	26.3.8
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	1 March 2024
Author	Torre Evans – Executive Manager Technical & Rural Services
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments 1. Townscape Advisory Committee Meeting Minutes 27 February 2024	

#### Summary

The Council's Townscape Advisory Committee (TAC) met on 27 February 2024 to discuss and make decisions on a number of items, see attached minutes from that meeting. This report is presented to Council for resolution on the TAC's recommendations to Council regarding the planting of trees and Australian native shrubs at the Narrogin Cemetery.

#### Background

The TAC is a Committee of Council that meets to discuss items covered by the following objectives:

*To recommend to Council proposals to improve the physical infrastructure of the Narrogin and Highbury townsites, and throughout the district with a specific focus on:*

- *aesthetic presentation of the area,*
- *access and facilities for elderly and people with disabilities,*
- *designing out crime or anti-social behaviours.*

On occasion some items warrant recommendation to Council for resolution, support and implementation.

#### Consultation

Consultation on the items being presented to Council for resolution has been entered into with:

- The TAC, inclusive of Cr Mc Nab (TAC Chair Person) and Cr Barton;
- The Chief Executive Officer;
- Executive Manager Corporate and Community Services;
- Manager of Community Services;
- Manager of Operations; and
- Community Development Officers.



## Statutory Environment

There are no known statutory limitations attached to the items being presented to Council, regarding the planting of trees and shrubs at the Narrogin Cemetery.

The Statutory Environment surrounding Budget consideration by Council in the 2024/2025 annual Budget, for the purchase and planting of said vegetation, is contained in the Local Government Act 1995.

## Policy Implications

The Council's Policy Manual contains no policies that relate and nor are there any proposed at this time for the planting of vegetation at the Narrogin Cemetery.

## Financial Implications

Should Council resolve in favour of the TAC's recommendations, then the Executive Manager would make provision in the 2024/2025 Budget, in the Cemetery Operational account of \$7,000 for the procurement and planting of trees and native shrubs, for Council consideration.

## Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective:	3.	Environment Objective (Conserve, protect and enhance our natural and built environment)
Outcome:	3.1	A preserved natural environment
Strategy:	3.1.1	Conserve, enhance, promote and rehabilitate the natural environment

## Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
There is very minimal risk should Council resolve not to support the TAC's recommendation on beautifying the Narrogin Cemetery however every endeavour by Council should be made to enhance and maintain its assets depending	Unlikely (2)	Minor (2)	Low (1-4)	Engagement Practices	Accept Risk  And resolve to support the TAC's recommendations.

on Budget limitations which in this case is minimal.					
--	--	--	--	--	--

## Risk Matrix

Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of four (4) has been determined for this item. Any items with a risk rating over 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

## Comment/Conclusion

The TAC, at its meeting 27 February 2024, considered the following item presented by the EMTRS:

### “4.1 CEMETERY TREES AND WILLIAMS KONDININ ROAD FENCE

*The EMTRS would like to enter into discussion with the TAC regarding gradual infill and replacement of trees at the Narrogin Cemetery (as they die or are declared unsafe). The current trees that were historically planted at the Cemetery are tall Eucalypts that offer little shade and are prone to a self-pruning habit where by large limbs are shed which on numerous occasions have cause damage to head stones and park furniture, and luckily no injury to visitors.*

*The EMTRS is proposing to plant replacement trees that are safer and offer shade. For example one species that only grows to about 8 metres and has a broad canopy is the West Australian Peppermint – *Agonon flexuosa*. This particular species is an ever green and does well in Narrogin. The TAC may favour a different broad canopy tree to consider for example those of which were planted in the NRLC car park – *Ulmus parvifolia* (semi deciduous) or *Gleditsia shade master* or *Gleditsia sunburst* (deciduous). It would be anticipated that a provision for funding for 50 trees could be included in the 2024/25 Budget for Council consideration.*

*The EMTRS would also like to encourage conversation around options for a new decorative fence to be installed on the border to Williams Kondinin Road. There has been previous discussion on this concept with TAC in the past and the concept also features in the adopted 10 year art program as recommended by the TAC to Council. Another far cheaper option instead of a decorative fence could be an avenue of colourful shrubs or small trees for example Bottle Brush – *Callistemon* - red flowers, Acacias – yellow flowers, *Melaleucas* – white flowers etc, all being Australian native plants and proven to grow in Narrogin.*

*The TAC is requested to discuss these two topics and come to a consensus.”*

The TAC made the following recommendations to Council for consideration:

#### OFFICER AND TOWNSCAPE ADVISORY COMMITTEE RESOLUTION

Moved: Cr C Bartron

Seconded: Ms J Early

That the Townscape Advisory Committee recommend to Council:

That Council consider in the 2024/25 Budget the funding of infill replacement trees and further plantings at the cemetery with species being *Agonus flexuosa* and *Ulmus parvifolia*.

CARRIED 8/0

For: Cr R McNab, Cr C Barton, Ms J Early, Ms B Fletcher, Mr M Wray, Mrs D Broad, Mrs V Chadwick, Ms R Storey

Against: Nil

#### TOWNSCAPE ADVISORY COMMITTEE RESOLUTION

Moved: Ms B Fletcher

Seconded: Mrs V Chadwick

That the Townscape Advisory Committee recommended to Council:

That Council consider in the 2024/25 Budget the funding of planting native shrubs along the cemetery boundary adjoining Williams Kondinin Road with those shrubs to display colourful flowers, for example *Callistemon*, *Acacia* and *Melaleuca*.

CARRIED 8/0

For: Cr R McNab, Cr C Barton, Ms J Early, Ms B Fletcher, Mr M Wray, Mrs D Broad, Mrs V Chadwick, Ms R Storey

Against: Nil

### Voting Requirements

Simple Majority

#### **OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 270324.04**

Moved: Cr Bartron

Seconded: Cr McNab

That with respect to the Council's Townscape Advisory Committee's recommendations of 27 February 2024, Council resolve that it:

1. Consider in the 2024/25 Budget the funding of:
  - a) Infill replacement trees and further plantings at the cemetery with species being *Agonus flexuosa* and *Ulmus parvifolia*; and
  - b) The planting of native shrubs along the cemetery boundary adjoining Williams Kondinin Road with those shrubs to display colourful flowers, for example *Callistemon*, *Acacia* and *Melaleuca*, at a combined cost of \$7,000 for the purchase and planting of up to 50 trees and 80 Australian native shrubs.

**CARRIED 6/0**

For: President Ballard, Cr Broad, Cr Fisher, Cr Bartron, Cr Pomykala, Cr McNab

Against: Nil



## MINUTES TOWNSCAPE ADVISORY COMMITTEE MEETING

**27 FEBRUARY 2024**

The Chief Executive Officer recommends the endorsement of these minutes at the next Meeting of the Townscape Advisory Committee.

Signed: .....

Date 27 February 2024

(CEO)

These minutes were confirmed at the Townscape Advisory Committee Meeting held .....

Signed: .....

(Presiding Member at the meeting at which minutes were confirmed)

### **Acknowledgement of Noongar People**

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

Naatj ngiyan Birdiya Gnarojin kep unna nidja Noongar Moort ngaala maya nidja boodjera baarlap djoowak karlerl koolark. Ngalak niny ngullang karnan balang Bibolman baalap borong koora wer boorda.

**Electronic copies of minutes and agendas are available  
for download from the Shire of Narrogin website [www.narrogin.wa.gov.au](http://www.narrogin.wa.gov.au)**

**Alternative formats are also available upon request, including large print,  
electronic format (disk or emailed), audio or Braille**

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Council and Committee agendas, recommendations, minutes and resolutions are subject to confirmation by the Council or Committee and therefore, prior to relying on them, one should refer to the subsequent meeting of Council or the Committee with respect to their accuracy.

No responsibility whatsoever is implied or accepted by the Shire of Narrogin for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff.

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or limitation or approval made by a member or officer of the Shire of Narrogin during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Narrogin. The Shire of Narrogin warns that anyone who has an application lodged with the Shire of Narrogin must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attached to the decision made by the Shire of Narrogin in respect of the application.

Please note that meetings may be recorded for minute taking purposes.

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# **TOWNSCAPE ADVISORY COMMITTEE**

## **27 FEBRUARY 2024**

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### **1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS**

Being the inaugural meeting of the Townscape Advisory Committee (TAC) post the October 2023 Local Government elections, Torre Evans – Executive Manager Technical and Rural Services (EMTRS) presided and opened the meeting at 5:32 pm.

The EMTRS called for nominations for the position of Presiding Person to preside over the Townscape Advisory Committee until October 2025. (NOTE – The Presiding Person must be a Council Member).

The EMTRS conducted the election for the position of Presiding person.

Candidates were as follows:

- Cr C Bartron                      Nominated by Cr R McNab - Votes 2
- Cr R McNab                      Nominated by Mrs V Chadwick Ms J Early - Votes 4

Cr R McNab was elected and declared by the EMTRS as Presiding Merson of the Townscape Advisory Committee until October 2025 and took the role of Chair (Presiding Person).

### **2. RECORD OF ATTENDANCE/APOLOGIES**

#### **Committee Members (Voting)**

Cr R McNab (Presiding Member)  
Cr C Bartron  
Ms J Early – Community Member  
Ms B Fletcher – Arts Narrogin  
Mr M Wray – Highbury District Community Council  
Mrs V Chadwick – Community Member  
Mrs D Broad – Community Member  
Ms R Storey – Community Member

#### **Staff (Non-voting)**

Mr T Evans – Executive Manager Technical and Rural Services (EMTRS)  
Ms S Gallagher – Executive Support Officer (Minutes)  
Ms P Raworth – Manager Community Services  
Ms R Razumovskaya – Community Development Officer

#### **Absent**

Nil

#### **Members of the Public**

Nil

## Apologies

Mr B Seale – Narrogin Chamber of Commerce

### 3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING OF THE TOWNSCAPE ADVISORY COMMITTEE

#### OFFICER'S RECOMMENDATION AND COMMITTEE RESOLUTION

Moved: Ms J Early

Seconded: Cr C Bartron

That the minutes of the Townscape Advisory Committee Meeting held on 3 October 2023 be confirmed, as an accurate record of the proceedings.

**CARRIED 8/0**

For: Cr R McNab, Cr C Barton, Ms J Early, Ms B Fletcher, Mr M Wray, Mrs D Broad, Mrs V Chadwick, Ms R Storey

Against: Nil

### 4. MATTERS FOR DISCUSSION / INFORMATION

#### 4.1 CEMETERY TREES AND WILLIAMS KONDININ ROAD FENCE

The EMTRS would like to enter into discussion with the TAC regarding gradual infill and replacement of trees at the Narrogin Cemetery (as they die or are declared unsafe). The current trees that were historically planted at the Cemetery are tall Eucalypts that offer little shade and are prone to a self-pruning habit where by large limbs are shed which on numerous occasions have cause damage to head stones and park furniture, and luckily no injury to visitors.

The EMTRS is proposing to plant replacement trees that are safer and offer shade. For example one species that only grows to about 8 metres and has a broad canopy is the West Australian Peppermint – *Agonous flexuosa*. This particular species is an ever green and does well in Narrogin. The TAC may favour a different broad canopy tree to consider for example those of which were planted in the NRLC car park – *Ulmus parvifolia* (semi deciduous) or *Gleditsia* shade master or *Gleditsia* sunburst (deciduous). It would be anticipated that a provision for funding for 50 trees could be included in the 2024/25 Budget for Council consideration.

The EMTRS would also like to encourage conversation around options for a new decorative fence to be installed on the border to Williams Kondinin Road. There has been previous discussion on this concept with TAC in the past and the concept also features in the adopted 10 year art program as recommended by the TAC to Council. Another far cheaper option instead of a decorative fence could be an avenue of colourful shrubs or small trees for example Bottle Brush – *Callistemon* - red flowers, Acacias – yellow flowers, *Melaleucas* – white flowers etc, all being Australian native plants and proven to grow in Narrogin.

The TAC is requested to discuss these two topics and come to a consensus.

### **OFFICER AND TOWNSCAPE ADVISORY COMMITTEE RESOLUTION**

Moved: Cr C Bartron

Seconded: Ms J Early

That the Townscape Advisory Committee recommend to Council:

That Council consider in the 2024/25 Budget the funding of infill replacement trees and further plantings at the cemetery with species being Agonus flexuosa and Ulmus parvifolia.

**CARRIED 8/0**

For: Cr R McNab, Cr C Barton, Ms J Early, Ms B Fletcher, Mr M Wray, Mrs D Broad, Mrs V Chadwick, Ms R Storey

Against: Nil

### **TOWNSCAPE ADVISORY COMMITTEE RESOLUTION**

Moved: Ms B Fletcher

Seconded: Mrs V Chadwick

That the Townscape Advisory Committee recommended to Council:

That Council consider in the 2024/25 Budget the funding of planting native shrubs along the cemetery boundary adjoining Williams Kondinin Road with those shrubs to display colourful flowers, for example Callistemon, Acacia and Melaleuca.

**CARRIED 8/0**

For: Cr R McNab, Cr C Barton, Ms J Early, Ms B Fletcher, Mr M Wray, Mrs D Broad, Mrs V Chadwick, Ms R Storey

Against: Nil

## **5. MATTERS WHICH REQUIRE DECISIONS**

### **5.1 TAC MEETING DATES FOR 2024**

The TAC is requested to consider and endorse, the following meeting dates as presented by the EMTRS. The dates nominated are in line with recent meeting dates being on a Tuesday evening and in line with the Council adopted TAC Terms of Reference stated under Role and Scope of the Committee:

*4. To meet every two months or more if required to deal with matters referred to it by the Administration.*

It is therefore proposed that Tuesday 27 February 2024 will be the first meeting with meetings to follow every 2 months on the last Tuesday of each month except for December due to the Christmas break:

- 27 February
- 30 April
- 25 June
- 27 August
- 29 October and
- 10 December

The EMTRS recommends that the TAC agree to and endorse these meeting dates for the remainder of 2024.

#### **OFFICER'S AND TOWNSCAPE ADVISORY COMMITTEE RESOLUTION**

Moved: Ms J Early

Seconded: Ms R Storey

That the Townscape Advisory Committee agree on the following Committee meeting dates for 2024 as presented by the Officer.

- 27 February
- 30 April
- 25 June
- 27 August
- 29 October and
- 10 December

**CARRIED 8/0**

For: Cr R McNab, Cr C Barton, Ms J Early, Ms B Fletcher, Mr M Wray, Mrs D Broad, Mrs V Chadwick, Ms R Storey

Against: Nil

## **5.2 MURAL RFQ NRLC**

### **MURAL ARTWORK RFQ NO.23/24-7**

#### **Introduction**

During the Townscape Advisory Committee Meeting held on 3 October 2023, a recommendation was proposed to the Council. It says that the allocated \$25,000 from the 23/24 Implementation of Public Art fund, along with an additional \$25,000 from the Tourism Area Promotion Reserve, be directed towards the creation of an iconic mural on the eastern wall of the Narrogin Regional Leisure Centre. The Council resolved as follows:

## **OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 251023.02**

Moved: Cr Bartron

Seconded: Cr Pomykala

That with respect to the implementation of the Public Art Strategy - Murals, Council:

1. Amend the 2023/24 Budget as follows;
  - a. Increase the transfer from the Tourism and Area Promotion Reserve from \$0 to \$25,000;
  - b. Increase the Capital Revenue – Other Culture from \$0 to \$25,000; and
  - c. Increase Capital Expenditure IO113 from \$25,000 to \$50,000.
2. Request that the Chief Executive Officer:
  - a. Seek quotes and concept designs from suitable professional artists, for the implementation of an iconic mural to be applied to the Narrogin Regional Leisure Centre's entire eastern wall with concept designs to be based on community spirit, local attractions, indigenous, sporting/local events and recreation; and
  - b. Present the quotes and concepts back to the Townscape Advisory Committee for discussion and recommendation on the preferred artist and design back to Council for determination.

**CARRIED 7/0  
BY ABSOLUTE MAJORITY**

For: President Ballard, Cr Broad, Cr Fisher, Cr Bartron, Cr Pomykala, Cr Wiese, Cr McNab.

Against: Nil

The Shire proceeded to prepare and publish a Request for Quotation (RFQ) on the Shire website: [RFQ Link](#) on 29/11/2023. The application period concluded on 29/01/2024.

The RFQ was advertised across various online channels, including professional Facebook groups and websites. Additionally, special invitations were extended to local artists, as well as non-local Australian-based artists known for their recent works or recommended by Arts Narrogin and other experts.

Two (2) on-site meetings were organised on 09/01/24 and 23/01/24 to provide interested parties with an opportunity to familiarise themselves with the site and ask attending officers any questions. Five mural artists attended these meetings, and all submitted applications.

### **Summary**

#### Design Development Stage

Currently, no artist has submitted a fully developed design. Only conceptual ideas, collages, or written concepts have been provided. It's common practice to shortlist two (2) or three (3) candidates and introduce a stage where they develop designs on a paid basis. The market price for design development is approximately \$1,500 per artist. Thus, this stage might require a budget of \$3,000 to \$4,500.

#### Cost Proposals Assessment

It's important to note that some artists who attended the meetings included an estimated 5-10% of the costs outsourced to wall preparation providers, as indicated in the "Price (wall

preparation)" column. However, those who did not attend either omitted this detail or did not provide it explicitly. This aspect should be considered while assessing the overall cost proposals.

### Artists' Portfolios

Attached are portfolios of all participating artists, providing information on their professional experience, artistic styles, and any concept designs or previous works they've completed. Committee members are encouraged to review these portfolios thoroughly for a comprehensive understanding of each artist's background and capabilities.

### Compliance with Essential Checklist

All artists have met the essential requirements outlined in the RFQ; however, additional evaluation by the Administration is necessary regarding the technical documentation supplied. This evaluation will ensure that the selected artists can deliver the project effectively and meet all necessary criteria.

### Budget Considerations

The RFQ did not specify budget limits, as the decision was made to assess the overall market price range for large-scale mural work. The estimated range so far, excluding wall preparation costs, is between \$33,000 and \$108,000. Committee members should consider this range while evaluating proposals and ensuring alignment with available funds.

Below is the summary table and the nine (9) submissions received for further discussion. Please also refer to the attached excel spreadsheet for detailed information on artists' submissions.

The members are requested to evaluate the information provided and determine a short list of candidates prior to the meeting and discuss and agree on a preferred artists at the meeting. It is envisaged that from here the TAC would recommend to the CEO that the administration request the preferred artist or artists to supply a concept design for further discussion at the next TAC meeting.

#	Artist Name	Contact details	On site visit	Price (wall preparation), \$	Total Price, \$ (GST inclusive)
1	<b>Jacob Butler (Shakey)</b>	Jacob Butler 17 Dianne St Hamilton Hill WA 6163 <a href="http://www.shakey.com.au/">www.shakey.com.au/</a>	Yes	\$7,800	\$105,144
2	<b>Jerome Davenport</b>	Jerome Davenport City Beach 6015 <a href="https://www.instagram.com/ketones6000">www.instagram.com/ketones6000</a>	Yes	\$14,450	\$122,804

3	<b>Darren Hutches &amp; Ross Storey</b>	Darren Hutchens Cumbor Way Samson, WA 6163 <a href="http://www.darrenhutchens.com">www.darrenhutchens.com</a>	Yes	\$6,330	\$49,736
4	<b>Olivia Robinson &amp; Patrycja Hannagan</b>	Olivia Robinson 51 Gunbower Road Ardross 6153 <a href="http://www.artworksbyliv.com.au">www.artworksbyliv.com.au</a>	Yes	\$17,000	\$80,575
5	<b>John Herne &amp; Bec Abdy</b>	John Herne Artist, Project Manager	Yes	\$19,800	\$101,670
6	<b>Aisha Valenti &amp; Lavinia Letheby</b>	Aisha Valenti Broome & Perth WA 0433613669 <a href="mailto:avalenti92@hotmail.com">avalenti92@hotmail.com</a> <a href="http://www.aishavalenti.com">www.aishavalenti.com</a>  Lavinia Letheby Townsville QLD 0414355843 <a href="mailto:artbylavinia.letheby@gmail.com">artbylavinia.letheby@gmail.com</a> <a href="http://www.artbylavinialetheby.com.au/">www.artbylavinialetheby.com.au/</a>	No	not stated	\$110,000
7	<b>Juddy Roller</b>	Juddy Roller Pty Ltd 4 BRUNSWICK PLACE, FITZROY, VIC 3065	No	no such costs included	\$65,365
8	<b>Susan Respinger, Imogen Palmer &amp; Hayley Smith</b>	Susan Respinger 60A Wilkie Street Stirling 6021 <a href="http://www.susanrespinger.com">www.susanrespinger.com</a>  Hayley Smith The Naval store 141 Queen Victoria Street Fremantle WA 6160 <a href="http://www.thehayley.co">www.thehayley.co</a>  Imogen Palmer Studio at 5 Wallace Way, South Fremantle <a href="http://www.imogenpalmer.com.au">www.imogenpalmer.com.au</a>	No	no such costs included	\$113,196
9	<b>Jack Fran</b>	Jack Franceschini 4B Cungenya Ave, Park Holme SA 5043	No	no such costs included	\$33,000

An international artist, Guido Van Helten, renowned for his work at the Collie Wellington Dam (see [his works](#)), has also expressed an Expression of Interest but hasn't sent any RFQ as he may commence a project towards the end of the year, around October or November 2024.

#### ATTACHMENTS

- Attachment A – Spreadsheet Summary of Artists
- Attachment B – Artist portfolios
  - Shakey portfolio
  - James Davenport portfolio
  - Darren Hutchens portfolio
  - Olivia Robinson portfolio
  - Herne & Abdy portfolio
  - Juddy Roller portfolio
  - Valenti & Letheby portfolio
  - Respinge, Smith and Palmer portfolio
  - Jack Fran portfolio

#### **TOWNSCAPE ADVISORY COMMITTEE RESOLUTION**

Moved: Ms B Fletcher

Seconded: Mrs V Chadwick

That the Townscape Advisory Committee recommends to the Chief Executive Officer that:

1. The Administration request the preferred artists, Jerome Davenport and Jacob Butler (Shakey), to supply a concept design, as per the themes already recommended by the TAC, for further discussion at the next TAC meeting. Funding for the concept design is to be expensed to the current \$50,000 within the current budget, for public art.

Note that the TAC would like a coloured concept, not just black and white.

2. The Administration investigate options for funding towards the preparation of the NRLC wall so that it decreases the cost from the artist overall of with respect to the mural.
3. The Administration investigate ongoing grant opportunities for the development and installation of public art.

**CARRIED 8/0**

For: Cr R McNab, Cr C Barton, Ms J Early, Ms B Fletcher, Mr M Wray, Mrs D Broad, Mrs V Chadwick, Ms R Storey

Against: Nil

### **5.3 NEW LOCATION INSURANCE MURAL**

As the TAC would be aware, the irrigation tank located at Gnarojin Park was struck by a large tree branch last year rendering critical damage to the tank requiring it to be replaced. On the tank was a mural which cost the Shire \$2,500 to have it applied to the tank by local artist, Georgina Patterson.

The tank was replaced under insurance with the insurer (LGIS) agreeing to pay out the cost of the mural in addition to the tank being replaced. The new irrigation tank is constructed of a material (plastic) that cannot be painted as this may affect the structural integrity of the tank.



It is therefore recommended that the TAC discuss locations for another mural to be applied to the value of \$2,500 in total. The EMTRS suggests that a mural be applied in a nearby location in Gnarojin Park with the potential for it to go on the nearby toilet wall as pictured?



#### **TOWNSCAPE ADVISORY COMMITTEE RESOLUTION**

Moved: Ms J Early

Seconded: Cr C Bartron

That the Townscape Advisory Committee recommend to the Chief Executive Officer that the Administration be requested to engage Georgina Patterson to apply a mural to the Gnarojin Park toilet block east facing wall, more if possible, the concept similar as to that which was previously installed on the damaged tank, utilising the \$2,500 from the insurance funds from the damaged irrigation tank.

**CARRIED 8/0**

For: Cr R McNab, Cr C Barton, Ms J Early, Ms B Fletcher, Mr M Wray, Mrs D Broad, Mrs V Chadwick, Ms R Storey

Against: Nil

#### **6. ACTION TRACKER UPDATE**

The Action Tracker has been updated with the current status of projects and is attached.

#### **7. GENERAL BUSINESS**

#### **8. DATE & TIME OF NEXT MEETING 30 April 2024 5.30pm**

#### **9. CLOSURE OF MEETING**

There being no further business to discuss, the Presiding Member declared the meeting closed at 6:50pm.

## 10.3 CORPORATE AND COMMUNITY SERVICES

### 10.3.1 SCHEDULE OF ACCOUNTS PAID – FEBRUARY 2024

File Reference	12.1.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	18 March 2024
Author	Therese Walker – Manager Corporate Services
Authorising Officer	Mark Furr – Executive Manager Corporate & Community Services
Attachments 1. Schedule of Accounts Paid – February 2024	

#### Summary

Council is requested to note the payments as presented in the Schedule of Accounts Paid for February 2024.

#### Background

Pursuant to Local Government Act 1995, Section 6.8 (2)(b), where expenditure has been incurred by a local government, it is to be reported to the next Ordinary Meeting of Council.

#### Consultation

Consultation has been undertaken with the Executive Manager Corporate and Community Services and Finance Officer - Creditors.

#### Statutory Environment

Local Government Act 1995, Section 6.8 (2)(b) and Local Government (Financial Management) Regulations 1996, clause 13 relates.

#### Policy Implications

The Council's Policy Manual contains no policies that relate and nor are there any proposed.

#### Financial Implications

All expenditure has been approved via adoption of the 2023/24 Annual Budget or resulting from a Council resolution.

## Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	4.	Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1	An efficient and effective organisation

## Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Failure to present a detailed listing of payments in the prescribed form would result in non-compliance with the Local Government (Financial Management) Regulations 1996, clause 13, which may result in a qualified audit.	Rare (1)	Minor (2)	Low (1-4)	Compliance Requirements	Accept Officer Recommendation

## Risk Matrix

Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; work health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of two (2) has been determined for this item. Any items with a risk rating of 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

### Comment/Conclusion

The Schedule of Accounts Paid for February 2024 is presented to Council for notation.

Below is a summary of activity:

As at 29 February 2024 Payments			Regional Payments	\$	%
Payment Type	\$	%	Non Local/Statutory	488,793.17	51.99
Cheque	0.00	0.00	Local Suppliers	108,676.84	11.56
EFT (incl Payroll)	837,496.17	89.07	Payroll	342,742.00	36.45
Direct Debit	96,813.40	10.30	Total	940,212.01	100.00
Credit Card	0.00	0.00			
Fuel Card	5,902.44	0.63			
Store Cards	0.00	0.00			
Total Payments	940,212.01	100.00			

### Voting Requirements

Simple Majority

#### OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 270324.05

Moved: Cr Fisher

Seconded: Cr Pomykala

That with respect to the Schedule of Accounts Paid for February 2024, Council note the Report as presented.

**CARRIED 6/0**

For: President Ballard, Cr Broad, Cr Fisher, Cr Bartron, Cr Pomykala, Cr McNab

Against: Nil

## Accounts Paid - February 2024

## Cheque Payments

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
				Cheque Total \$	-		

## EFT Payments

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
1	EFT22431	05/02/2024	Easifleet		\$3,809.80		
2	INV 31012024	31/01/2024	Easifleet	NOVATED LEASE - Various Employees PPE 29/01/2024	\$ 3,809.80		
3	EFT22432	06/02/2024	Shire of Williams		\$132.79		
4	INV 01022024	01/02/2024	Shire of Williams	Incorrect Payment Received For Shire of Williams Rates (K. Goff)	\$ 132.79		
5	EFT22433	06/02/2024	Colleen May & Frederick Alan Worsfold		\$4,806.31		
6	INV A121800	05/02/2024	Colleen May & Frederick Alan Worsfold	Rates refund for assessment A121800 79 CLAYTON ROAD NARROGIN WA 6312	\$ 4,806.31		
7	EFT22434	06/02/2024	Synergy		\$2,278.55		
8	INV 2018046539	23/01/2024	Synergy	JOHN HIGGINS COMMUNITY COMPLEX BUILDING OPERATIONS - Electricity Charges 16/11/2023 - 17/12/2023	\$ 1,259.49		
9	INV 2018046540	23/01/2024	Synergy	JOHN HIGGINS COMMUNITY COMPLEX BUILDING OPERATIONS - Electricity Charges 18/12/2023 - 17/01/2024	\$ 1,019.06		
10	EFT22435	06/02/2024	Narrogin Packaging		\$367.68	L	
11	INV 00084436	22/11/2023	Narrogin Packaging	NRLC - BUILDING MAINTENANCE - Sprinkler & Nozzle	\$ 137.60		
12	INV 00084811	06/12/2023	Narrogin Packaging	NRLC - BUILDING MAINTENANCE - Valve Box	\$ 29.00		
13	INV 00085042	14/12/2023	Narrogin Packaging	NRLC - BUILDING MAINTENANCE - Maintenance Supplies	\$ 29.78		
14	INV 00085073	15/12/2023	Narrogin Packaging	NRLC - CLEANING & WASTE DISPOSAL - Cleaning Supplies	\$ 101.80		
15	INV 00085077	15/12/2023	Narrogin Packaging	NRLC - BUILDING MAINTENANCE - Cleaning Supplies	\$ 69.50		
16	EFT22436	06/02/2024	Hancocks Home Hardware		\$1,096.70	L	PF
17	INV 461864	11/12/2023	Hancocks Home Hardware	NRLC - EQUIPMENT HIRE & PURCHASE - 2x Vacuum Filter Bags	\$ 67.80		
18	INV 462610	18/12/2023	Hancocks Home Hardware	NRLC - EQUIPMENT HIRE & PURCHASE - 18v Vacuum Stick	\$ 363.95		
19	INV 462894	20/12/2023	Hancocks Home Hardware	NRLC - EQUIPMENT HIRE & PURCHASE - 18v Turbo Blower	\$ 664.95		
20	EFT22437	06/02/2024	PFD Food Services Pty Ltd		\$370.75		R

		Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
21	INV LK242149	24/01/2024	PPD Food Services Pty Ltd	NRLC - GENERAL KIOSK SUPPLIES GEN - Kiosk Stock. NRLC - GENERAL KIOSK SUPPLIES GEN - Kiosk Stock GST Free	\$ 370.75			
22	EFT22438	06/02/2024	United Security Enforcement Corporation			\$158.40		
23	INV 00013141	27/01/2024	United Security Enforcement Corporation	NRLC - SECURITY GEN - Alarm Response (25/01/2024)	\$ 158.40			
24	EFT22439	06/02/2024	Aquatic Services WA Pty Ltd			\$615.78		
25	INV AS#20174262	07/12/2023	Aquatic Services WA Pty Ltd	NRLC - CONTRACT MANAGEMENT EXPENSE GEN - Chemical Testing Tablets	\$ 615.78			
26	EFT22440	06/02/2024	Elgas			\$29,664.24		
27	INV 0361018311	13/12/2023	Elgas	NRLC - UTILITY - GAS - Gas Supplied 3,400.0L	\$ 5,487.70			
28	INV 0360830727	20/12/2023	Elgas	NRLC - UTILITY - GAS - Gas Supplied 3,262.0L	\$ 5,264.96			
29	INV 0361053076	27/12/2023	Elgas	NRLC - UTILITY - GAS - Gas Supplied 3,566.0L	\$ 5,755.63			
30	INV 0361042567	03/01/2024	Elgas	NRLC - UTILITY - GAS - Gas Supplied 4,051.0L	\$ 6,538.43			
31	INV 0361053100	11/01/2024	Elgas	NRLC - UTILITY - GAS - Gas Supplied 4,100.0L	\$ 6,617.52			
32	EFT22441	06/02/2024	Epic Fire Solutions T/As MCG Fire Services			\$203.50		
33	INV INV-3430	14/12/2023	Epic Fire Solutions T/As MCG Fire Services	NRLC - BUILDING MAINTENANCE - December 2023 EVAC Panel Testing	\$ 203.50			
34	EFT22442	06/02/2024	Chronicle RIP Pty Ltd			\$3,960.00		
35	INV INV-0536	12/12/2023	Chronicle RIP Pty Ltd	CEMETERY - Chronicle Digital Mapping of The Niche Walls for The Shire Of Narrogin Cemetery	\$ 3,960.00			
36	EFT22443	06/02/2024	Gordon Vincent Hudson			\$2,910.00		
37	INV 281223	30/12/2023	Gordon Vincent Hudson	OTHFUL - ART COLLECTION VALUATION - Valuation of Narrogin Art Collection	\$ 2,910.00			
38	EFT22444	06/02/2024	Harcher Distributors (Wa Distributors P/L)			\$701.30		R
39	INV 919666	16/01/2024	Harcher Distributors (Wa Distributors P/L)	NRLC - GENERAL KIOSK SUPPLIES - Kiosk Stock	\$ 190.30			
40	INV 920556	16/01/2024	Harcher Distributors (Wa Distributors P/L)	NRLC - GENERAL KIOSK SUPPLIES - Kiosk Stock	\$ 219.35			
41	INV 922882	23/01/2024	Harcher Distributors (Wa Distributors P/L)	NRLC - GENERAL KIOSK SUPPLIES GEN - Kiosk Stock. NRLC - GENERAL KIOSK SUPPLIES GEN - Kiosk Stock GST Free	\$ 291.65			
42	EFT22445	06/02/2024	Fitness Audio			\$611.00		
43	INV 19433	17/01/2024	Fitness Audio	NRLC - EQUIPMENT HIRE & PURCHASE - Group Fitness Mic for Spin Room and Group Fitness Room	\$ 611.00			
44	EFT22446	06/02/2024	Armada Audit Services Pty Ltd			\$8,800.00		
45	INV 17582	20/12/2023	Armada Audit Services Pty Ltd	OTHGOV - AUDIT FEES - Audit of the Local Roads and Community Infrastructure Phase 1-3	\$ 8,800.00			
46	EFT22447	06/02/2024	Officeworks Ltd			\$622.59		
47	INV 610595287	14/11/2023	Officeworks Ltd	NRLC - GENERAL KIOSK SUPPLIES - Kiosk Supplies	\$ 474.91			
48	INV 611696579	04/01/2024	Officeworks Ltd	NRLC - CLEANING & WASTE DISPOSAL GEN - Cleaning Products	\$ 147.68			
49	EFT22448	06/02/2024	Blazingseige Takeaway & Cafe			\$18.00	L	

		Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
50	INV 02022024	02/02/2024	Blazingseige Takeaway & Cafe	HEALTH - HEALTH REGULATORY FEES AND CHARGES - Refund of Overpaid Invoice	\$ 18.00			
51	EFT22449	09/02/2024	Synergy			\$144.85		
52	INV 2006022793	22/12/2023	Synergy	HIGHBURY PUBLIC TOILETS OPERATIONS - Electricity Charges 20/10/2023 - 19/12/2023	\$ 144.85			
53	EFT22450	09/02/2024	Narrogin Packaging			\$203.40	L	
54	INV 00084336	18/11/2023	Narrogin Packaging	LIB - CLEANING - Cleaning Supplies	\$ 203.40			
55	EFT22452	09/02/2024	Water Corporation			\$21,939.02		
56	INV 0168	30/11/2023	Water Corporation	NRLC - UTILITY - WATER - Water Charges 09/10/2023 - 29/11/2023	\$ 21,391.89			
57	INV 0137	03/01/2024	Water Corporation	39 FEDERAL ST BUILDING OPERATIONS - Water Service Charges 01/01/2024 - 29/02/2024	\$ 234.02			
58	INV 0139	03/01/2024	Water Corporation	CAFE - 45 FEDERAL ST BUILDING OPERATIONS - Water Charges 01/01/2024 - 29/02/2024	\$ 313.11			
59	EFT22453	09/02/2024	Makit Narrogin Hardware			\$2,649.38	L	
60	INV 115634	06/12/2023	Makit Narrogin Hardware		\$ 1,086.38			
61	INV 115660	16/12/2023	Makit Narrogin Hardware	VARIOUS ITEMS - Maintenance/ Building Supplies	\$ 967.80			
62	INV 115666	19/12/2023	Makit Narrogin Hardware		\$ 381.70			
63	INV 115669	20/12/2023	Makit Narrogin Hardware		\$ 213.50			
64	EFT22454	09/02/2024	Parry's Narrogin			\$1,369.10	L	
65	INV 85565	20/11/2023	Parry's Narrogin	PWO - WORKS - PROTECTIVE CLOTHING - 2x pants and 2x Shirts	\$ 197.20			
66	INV 85611	22/11/2023	Parry's Narrogin	PWO - WORKS - PROTECTIVE CLOTHING - 3x Shirts, 3x Pants, Boots & Jumper	\$ 498.80			
67	INV 86144	07/12/2023	Parry's Narrogin	PWO - WORKS - Protective Clothing - 2x Shirts and 2x Pants	\$ 170.00			
68	INV 86342	12/12/2023	Parry's Narrogin	PWO - WORKS - PROTECTIVE CLOTHING - 2x Cargo Pants 2x Yellow/navy Work Shirts	\$ 197.20			
69	INV 86575	18/12/2023	Parry's Narrogin	PWO - WORKS - PROTECTIVE CLOTHING - 2x Yellow Navy Work Shirt	\$ 68.00			
70	INV 87220	11/01/2024	Parry's Narrogin	ANIMAL - PROTECTIVE CLOTHING - Work Pants x2	\$ 237.90			
71	EFT22455	09/02/2024	Narrogin Earthmoving & Concrete Pty Ltd Atf The McNab Family Trust			\$2,475.00	L	
72	INV IV00000002666	03/01/2024	Narrogin Earthmoving & Concrete Pty Ltd Atf The McNab Family Trust	CEMETERY GRAVE DIGGING - 50T Yellow Sand	\$ 1,650.00			
73	INV IV00000002677	21/01/2024	Narrogin Earthmoving & Concrete Pty Ltd Atf The McNab Family Trust	MANARING ROAD BRIDGE - Truck Hire to Relocate Excavator from Wagin Wicky Road to Shire Depot	\$ 825.00			
74	EFT22456	09/02/2024	Borgas Engineering Pty Ltd			\$247.50	L	
75	INV 9050A	14/01/2024	Borgas Engineering Pty Ltd	JOHN DEERE RIDE ON MOWER - 2 x Spindles - Remove Goal Posts	\$ 247.50			
76	EFT22457	09/02/2024	PFD Food Services Pty Ltd			\$468.85		R
77	INV LJ970521	16/01/2024	PFD Food Services Pty Ltd	NRLC - GENERAL KIOSK SUPPLIES - Kiosk Stock	\$ 233.05			
78	INV LJ960207	16/01/2024	PFD Food Services Pty Ltd	NRLC - GENERAL KIOSK SUPPLIES - Kiosk Stock	\$ 235.80			

		Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
79	EFT22458	09/02/2024	Octave Holdings Pty Ltd T/as Narrogin Toyota, Mazda & Ford			\$253.75	L	
80	INV PI23060852	12/12/2023	Octave Holdings Pty Ltd T/as Narrogin Toyota, Mazda & Ford	00NGN TOYOTA HILUX 4X4 2.4L DSL DUAL CAB - Filters for Service	\$ 253.75			
81	EFT22459	09/02/2024	Guy Maley			\$64.98		
82	INV 050224	05/02/2024	Guy Maley	ANIMAL - TELEPHONE/MOBILE - Phone Accesories for Senior Ranger's Iphone	\$ 64.98			
83	EFT22461	09/02/2024	Narrogin Pumps Solar And Spraying			\$496.10	L	
84	INV 00053838	16/11/2023	Narrogin Pumps Solar And Spraying	NO4 2010 NISSAN UD TIP TRUCK AUTO - Supply only Appollo Grey Suction Hose 1m, 2 x H-Duty Hose Clamp and 2 x Camlock Female 75mm	\$ 119.68			
85	INV 00054531	13/12/2023	Narrogin Pumps Solar And Spraying	PARKS & GARDENS MAINTENANCE - Float Valve and Poly Fittings for Reticulation	\$ 376.42			
86	EFT22462	09/02/2024	Traffic Force			\$1,276.00		F
87	INV 00035356	03/01/2024	Traffic Force	MANARING ROAD BRIDGE - Traffic Management Plan & Site Inspection	\$ 1,276.00			
88	EFT22463	09/02/2024	Torre Tasman Evans			\$13.00		
89	INV 300124	30/01/2024	Torre Tasman Evans	0NO ISUZU MUX 4X4 LSM 2022 - Reimbursements Car Mats	\$ 13.00			
90	EFT22464	09/02/2024	United Security Enforcement Corporation			\$316.80		
91	INV 00013128	15/01/2024	United Security Enforcement Corporation	NRLC - SECURITY - Alarm Activation Response	\$ 316.80			
92	EFT22465	09/02/2024	Lotex Filter Cleaning Service			\$125.64		
93	INV 00009908	02/11/2023	Lotex Filter Cleaning Service	POC - PARTS & REPAIRS GEN - cleaning of machine filters	\$ 125.64			
94	EFT22466	09/02/2024	AFGRI Equipment Australia Pty Ltd			\$147.05		
95	INV 37455	13/12/2023	AFGRI Equipment Australia Pty Ltd	JOHN DEERE RIDE ON MOWER - 2 x Spindles	\$ 147.05			
96	EFT22467	09/02/2024	Corsign (WA) Pty Ltd			\$1,798.50		
97	INV 00080653	30/11/2023	Corsign (WA) Pty Ltd	TIP MAINTENANCE - Danger Steep Drop & Speed limit sign	\$ 313.50			
98	INV 00081808	03/01/2024	Corsign (WA) Pty Ltd	SIGNS & TRAFFIC CONTROL EXPENSES - 30X STREET NAME PLATES	\$ 1,485.00			
99	EFT22468	09/02/2024	Telair Pty Ltd			\$1,586.55		
100	INV TA10781-054	31/12/2023	Telair Pty Ltd	VARIOUS DEPARTMENTS - Telephone charges December 2023	\$ 1,586.55			
101	EFT22470	09/02/2024	Earl Street Physiotherapy			\$85.00	L	F
102	INV 0043020	30/01/2024	Earl Street Physiotherapy	CHCP - CLIENT PURCHASES - Standard Consult	\$ 85.00			
103	EFT22471	09/02/2024	Narrogin Auto Electrics			\$313.98	L	
104	INV 266737	05/12/2023	Narrogin Auto Electrics	NO592 2021 ISUZU D-MAX 4X4 SX SINGLE CAB - New Battery	\$ 313.98			
105	EFT22472	09/02/2024	Lite n' Easy Pty Ltd			\$442.34		F
106	INV 7253960	09/01/2024	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals	\$ 174.01			
107	INV 7286050	30/01/2024	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals	\$ 134.18			



		Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
108	INV 7308038	30/01/2024	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals	\$ 134.15			
109	EFT22473	09/02/2024	D&L Studio Pty Ltd T/A Metal Artwork Badges			\$49.78		
110	INV 23190	10/01/2024	D&L Studio Pty Ltd T/A Metal Artwork Badges	TOUR - VISITORS CENTRE BUILDING OPERATIONS - N&DVC TOUR Visitors Centre Building Operations	\$ 49.78			
111	EFT22474	09/02/2024	Keeling Electrical Group Pty Ltd			\$299.85	L	
112	INV 1504	01/01/2024	Keeling Electrical Group Pty Ltd	LIBRARY BUILDING MAINTENANCE - Installation of New Light Switch to Bathroom	\$ 299.85			
113	EFT22475	09/02/2024	Goodyear Auto Care Narrogin			\$2,086.00	L	
114	INV 102255	09/01/2024	Goodyear Auto Care Narrogin	NO 3 2020 NISSAN UD TIP TRUCK Supply and fit 2 x Goodyear tyres 295/80R22.5 and puncture repair	\$ 1,466.00			
115	INV 102167	19/12/2024	Goodyear Auto Care Narrogin	1NO 2022 TOYOTA HILUX 4X4 2.4L DSL DUAL CAB Supply and fit 2 x 265/65R17 Wangler tyres and disposal	\$ 620.00			
116	EFT22476	09/02/2024	Team Global Express Pty Ltd			\$72.91		
117	INV 0611-T740710	14/01/2024	Team Global Express Pty Ltd	SIGNS & TRAFFIC CONTROL EXPENSES - Freight Charges	\$ 72.91			
118	EFT22477	09/02/2024	Tegan Winn			\$87.00		
119	INV 251023	25/10/2023	Tegan Winn	LIB - ALLOWANCES - Reimbursement WWC Card	\$ 87.00			
120	EFT22478	09/02/2024	Ellen Smith			\$180.00		
121	INV 131123	13/11/2023	Ellen Smith	NRLC - TRAINING & DEVELOPMENT - Reimbursement Medical Pre-employment	\$ 180.00			
122	EFT22479	09/02/2024	Narrogin Toy Library			\$749.00	L	
123	INV 123	21/01/2024	Narrogin Toy Library	OTHCUL - COMMUNITY CHEST - Narrogin Toy Library Community Chest Fund Round 1	\$ 749.00			
124	EFT22480	09/02/2024	Officeworks Ltd			\$146.87		
125	INV 610745764	21/11/2023	Officeworks Ltd	NRLC - CLEANING & WASTE DISPOSAL - Cleaning Supplies	\$ 146.87			
126	EFT22481	09/02/2024	Hunt Architects			\$8,157.60		F
127	INV 24-11-234701	30/11/2023	Hunt Architects	NRLC BASKETBALL COURTS - Architecture Services - Schematic Design	\$ 4,532.00			
128	INV 24-12-234702	22/12/2023	Hunt Architects	NRLC BASKETBALL COURTS - Architecture Services - Schematic Design	\$ 3,625.60			
129	EFT22482	09/02/2024	Omnicom Media Group Australia Pty Ltd			\$1,049.44		
130	INV 1685324	30/11/2023	Omnicom Media Group Australia Pty Ltd	ASMIN - ADVERTISING - New Fees and Charges 2023/24	\$ 310.51			
131	INV 1685323	30/11/2023	Omnicom Media Group Australia Pty Ltd	MEMBERS - ADVERTISING & PROMOTIONS - Council Meeting Dates 2024	\$ 286.92			
132	INV 1696753	31/12/2023	Omnicom Media Group Australia Pty Ltd	OTHCUL - OTHER CULTURE CONSULTANCY - DAIP Community Consultations Public Notice - Narrogin Observer	\$ 452.01			
133	EFT22483	09/02/2024	Aundrelyn Galvez			\$450.50		
134	INV 240124	24/01/2024	Aundrelyn Galvez	ADMIN - OCCUPATIONAL HEALTH & SAFETY - Reimbursment of Pre Employment Medical and Police Check	\$ 244.90			
135	INV 240124-1	24/01/2024	Aundrelyn Galvez	ADMIN - TRAINING & DEVELOPMENT - Reimbursment for Parking Fees and Meals - DOT Training	\$ 205.60			
136	EFT22484	15/02/2024	Best Office Systems			\$372.85	L	

		Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
137	INV 626007	20/12/2023	Best Office Systems	TOUR- VISITORS CENTRE BUILDING OPERATIONS - DCVC Printing & Stationary	\$ 203.85			
138	INV 626289	15/01/2024	Best Office Systems	LIB - GENRAL OFFICE EXPENSES - Brother Printer Ink	\$ 149.00			
139	INV 626981	29/01/2024	Best Office Systems	BUILD - PRINTING & STATIONERY - Scanning of A1 Building Plans	\$ 4.00			
140	INV 627344	06/02/2024	Best Office Systems	BUILD - PRINTING & STATIONERY - Scanning of A2 Building Plans	\$ 16.00			
141	EFT22485	15/02/2024	Synergy			\$3,217.89		
142	INV 2034016811	20/12/2023	Synergy	ADMIN OFFICE BUILDING OPERATIONS - Electricity Charges 09/11/2023 - 13/12/2023	\$ 643.15			
143	INV 2073988617	22/12/2023	Synergy	HIGHBURY HALL BUILDING OPERATIONS - Electricity Charges 20/10/2023-19/12/2023	\$ 381.45			
144	INV 2042016713	12/01/2024	Synergy	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Electricity Charges 14/12/2023 - 10/01/2024	\$ 1,793.27			
145	INV 2097960981	17/01/2024	Synergy	ADMIN OFFICE BUILDING OPERATIONS - Electricity Charges 14/12/2023 - 10/01/2024	\$ 400.02			
146	EFT22486	15/02/2024	Narrogin Packaging			\$82.35	L	
147	INV 00084497	25/11/2023	Narrogin Packaging	LIB - CLEANING - Interleave Towel	\$ 82.35			
148	EFT22487	15/02/2024	Water Corporation			\$234.02		
149	INV 0114	03/01/2020	Water Corporation	TOWN HALL (FEDERAL ST) BUILDING OPERATIONS - Water Charges 01/02/2024 - 29/02/2024	\$ 234.02			
150	EFT22488	15/02/2024	Makit Narrogin Hardware			\$59.80	L	
151	INV 115619	01/12/2023	Makit Narrogin Hardware	ANIMAL POUND MAINTENANCE - Cutting Oil, Drill Bit, Insulation Tape & Duct Tape	\$ 59.80			
152	EFT22489	15/02/2024	PFD Food Services Pty Ltd			\$280.05		R
153	INV LK314031	01/02/2024	PFD Food Services Pty Ltd	NRLC - GENERAL KIOSK SUPPLIES GEN - Kiosk Stock	\$ 280.05			
154	EFT22490	15/02/2024	Upper Great Southern Hockey			\$732.00	L	PF
155	INV INV-0069	31/01/2024	Upper Great Southern Hockey	OTHCUL - AUSTRALIA DAY - Australia Day Community Breakfast Coffee machine hire with two operators	\$ 732.00			
156	EFT22491	15/02/2024	Fortune French Hot Bread			\$222.80	L	PF
157	INV 74	15/01/2024	Fortune French Hot Bread	OTHCAL - AUSTRALIA DAY - Australia Day 2024 Community Breakfast 60 hot dog roll	\$ 222.80			
158	EFT22492	15/02/2024	Narrogin Smash Repairs			\$750.00	L	
159	INV 31827	04/08/2023	Narrogin Smash Repairs	GN00 2021 TOYOTA KLUGER GX AWD PET WAGON - Insurance Work (Claim #MO0065194)	\$ 750.00			
160	EFT22493	15/02/2024	Libero Systems Pty Ltd			\$7,920.00		
161	INV INV-63133	03/10/2023	Libero Systems Pty Ltd	LIB - SUBSCRIPTIONS & MEMBERSHIPS - Annual SaaS Licences x4 - 1/10/2023 to 30/09/2024	\$ 7,920.00			
162	EFT22494	15/02/2024	West Australian Newspapers			\$156.00		
163	INV 1056203120240127	27/01/2024	West Australian Newspapers	OTHCUL - COMMUNITY CHEST - Narrogin Observer 25/01/2024 Public Notice Community Chest Grants Round 2 23/24	\$ 156.00			
164	EFT22495	15/02/2024	Public Libraries Western Australia Incorporated			\$250.00		
165	INV 00476	03/12/2023	Public Libraries Western Australia Incorporated		\$ 250.00			

		Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
166	EFT22496	15/02/2024	Keeling Electrical Group Pty Ltd			\$2,576.20	L	
167	INV 1519	08/02/2024	Keeling Electrical Group Pty Ltd	NRLC - BUILDING MAINTENANCE GEN - Annual Equipotential Bonding Testing In Pool Area (01/02/2024)	\$ 436.70			
168	INV 1520	08/02/2024	Keeling Electrical Group Pty Ltd	NRLC - BUILDING MAINTENANCE GEN - Thermographic Surveying and Annual RCD Testing of All Switchboards Within NRLC (03/01/2024)	\$ 2,139.50			
169	EFT22497	15/02/2024	Narrogin Fruit Trading Pty Ltd			\$462.00	L	
170	INV INV-0776	12/02/2024	Narrogin Fruit Trading Pty Ltd	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Special Council Meeting Dinner 7 February - 12 People	\$ 462.00			
171	EFT22498	15/02/2024	PC Harley Family Trust (Narrogin Newsagency)			\$41.12	L	
172	INV SN 160631122023	31/12/2023	PC Harley Family Trust (Narrogin Newsagency)		\$ 41.12			
173	EFT22499	15/02/2024	Harcher Distributors (Wa Distributors P/L)			\$632.85		R
174	INV 925023	30/01/2024	Harcher Distributors (Wa Distributors P/L)	NRLC - GENERAL KIOSK SUPPLIES GEN - Kiosk Stock	\$ 159.25			
175	INV 927340	06/02/2024	Harcher Distributors (Wa Distributors P/L)	NRLC - GENERAL KIOSK SUPPLIES GEN - Kiosk Stock NRLC - GENERAL KIOSK SUPPLIES GEN - Kiosk Stock GST Free	\$ 473.60			
176	EFT22500	15/02/2024	Pop Magic			\$917.73		PF
177	INV 445118	25/01/2024	Pop Magic	OTHCUL - AUSTRALIA DAY - Family Fun Day, Magician Show 25/01/2024	\$ 917.73			
178	EFT22501	15/02/2024	Elisabeth Haywood			\$100.00		
179	INV J300	22/01/2024	Elisabeth Haywood	NRLC - EQUIPMENT HIRE & PURCHASE - Reimbursement of PVC Material and Glue	\$ 100.00			
180	EFT22502	15/02/2024	Sea Breeze Ice Cream			\$1,490.00		PF
181	INV 000012	30/01/2024	Sea Breeze Ice Cream	OTHCUL - AUSTRALIA DAY - Family Fun Day, Ice Cream Van Hire	\$ 1,490.00			
182	EFT22503	16/02/2024	Department Of Human Services			\$1,051.33		
183	INV 56	14/02/2024	Department Of Human Services	Payroll Deductions/Contributions	\$ 128.98			
184	INV 56	14/02/2024	Department Of Human Services	Payroll Deductions/Contributions	\$ 922.35			
185	EFT22504	16/02/2024	Australian Services Union Western Australian Branc			\$26.50		
186	INV 56	14/02/2024	Australian Services Union Western Australian Branc	Payroll Deductions/Contributions	\$ 26.50			
187	EFT22505	19/02/2024	Easifleet			\$3,809.80		
188	INV 12022024	19/02/2024	Easifleet	NOVATED LEASE - Various Employees PPE 12/02/2024	\$ 3,809.80			
189	EFT22506	22/02/2024	Synergy			\$13,304.80		
190	INV 2097960980	17/01/2024	Synergy	NRLC - UTILITY - ELECTRICITY - 50 Clayton Road Usage Charges 13/12/2023 - 10/01/2024	\$ 13,177.19			
191	INV 2066036053	12/02/2024	Synergy	HISTORY HALL BUILDING OPERATIONS - Electricity Charges 04/12/2023 - 14/01/2024	\$ 127.61			
192	EFT22507	22/02/2024	Narrogin Packaging			\$863.32	L	PF
193	INV 00085869	01/02/2024	Narrogin Packaging	VARIOUS PUBLIC TOILET and OFFICE OPERATIONS - Cleaning Supplies	\$ 431.17			
194	INV 00085870	01/02/2024	Narrogin Packaging	ADMIN OFFICE BUILDING OPERATIONS - Cleaning Supplies	\$ 82.35			

		Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
195	INV 00086031	10/02/2024	Narrogin Packaging	VARIOUS PUBLIC TOILETS - Cleaning Products	\$ 349.80			
196	EFT22508	22/02/2024	Water Corporation			\$9,654.66		
197	INV 016301022024	01/02/2024	Water Corporation	39 FEDERAL ST BUILDING OPERATIONS - Water Charges 26/11/2023 - 31/01/2024	\$ 1,295.34			
198	INV 017101022024	01/02/2024	Water Corporation	RAILWAY INSTITUTE HALL & OFFICE BUILDING OPERATIONS - Water Charges 25/11/2023 - 31/01/2024	\$ 396.05			
199	INV 016801022024	01/02/2024	Water Corporation	ADMIN OFFICE BUILDING OPERATIONS - Water Charges 25/1/2023 - 31/01/2024	\$ 2,682.86			
200	INV 016901022024	01/02/2024	Water Corporation	MUSEUM BUILDING OPERATIONS - Water Charges 26/11/2023 - 31/01/2024	\$ 1,316.13			
201	INV 013501022024	01/02/2024	Water Corporation	LYDEKER DEPOT BUILDING OPERATIONS- Water Charges 26/11/2023 - 31/01/2024	\$ 31.54			
202	INV 0166	01/02/2024	Water Corporation	TOWN HALL (FEDERAL ST) BUILDING OPERATIONS - Water Usage 25/11/2023 - 31/01/2024	\$ 1,109.31			
203	INV 017902022024	02/02/2024	Water Corporation	13 HOUGH STREET OPERATIONS - Water Charges 28/11/2023-01/02/2024	\$ 562.68			
204	INV 014108022024	08/02/2024	Water Corporation	THOMAS HOGG OVAL BUILDINGS OPERATIONS - Charges 30/11/2023 - 07/02/2024	\$ 979.51			
205	INV 016908022024	08/02/2024	Water Corporation	MICHAEL BROWN PARK BUILDINGS OPERATIONS - Water Charges 30/11/2024 - 07/02/2024	\$ 93.33			
206	INV 003926022024	09/02/2024	Water Corporation	CEO STAFF HOUSING - Water Charges 01/12/2023 - 08/02/2024	\$ 398.98			
207	INV 9007731261	12/02/2024	Water Corporation	COMMUNITY GARDEN MAINTENANCE/OPERATIONS - Water Charges 04/12/2023 - 09/02/2024	\$ 788.93			
208	EFT22509	22/02/2024	PFD Food Services Pty Ltd			\$659.35		R
209	INV LK426353	13/02/2024	PFD Food Services Pty Ltd	NRLC - GENERAL KIOSK SUPPLIES GEN - Kiosk Stock	\$ 456.75			
210	INV LK450822	15/02/2024	PFD Food Services Pty Ltd	NRLC - GENERAL KIOSK SUPPLIES GEN - Kiosk Stock	\$ 202.60			
211	EFT22510	22/02/2024	Accessability WA Inc.			\$300.00	L	
212	INV REFUND	12/02/2024	Accessability WA Inc.	TOWN HALL FACILITIES BOND - Refund of Bond 13/12/2023	\$ 300.00			
213	EFT22511	22/02/2024	AMPAC Debt Recovery Pty Ltd			\$9,668.35		R
214	INV 103653	31/01/2024	AMPAC Debt Recovery Pty Ltd	RATES - DEBT COLLECTION EXPENSES - Costs for the Month of January	\$ 9,668.35			
215	EFT22512	22/02/2024	Aquatic Services WA Pty Ltd			\$11,189.75		
216	INV AS#20174274	01/11/2023	Aquatic Services WA Pty Ltd	POOL FILTERS-NRLC - Site Specific Manual - Plant Room and 4 Hour Training Session	\$ 3,850.00			
217	INV AS#20174240	10/01/2024	Aquatic Services WA Pty Ltd	NRLC - BUILDING MAINTENANCE GEN - Quarterly Service to Pool Filtration and Annual Service to Chemical Controller - September 2023	\$ 7,339.75			
218	EFT22513	22/02/2024	Basil Joseph Kickett			\$500.00	L	PF
219	INV 2	26/01/2024	Basil Joseph Kickett	OTHCUL - AUSTRALIA DAY - Welcome to Country	\$ 500.00			
220	EFT22514	22/02/2024	Telair Pty Ltd			\$1,695.85		
221	INV TA10781-055	31/01/2024	Telair Pty Ltd	FIRE PREVENTION/BURNING/CONTROL - Telephone / Mobile Charges	\$ 1,695.85			
222	EFT22515	22/02/2024	Office Of Regional Architecture Pty Ltd			\$3,690.00		F
223	INV 00000412	02/02/2024	Office Of Regional Architecture Pty Ltd	NRLC ARCHITECTURAL CONCEPT PLANNING - Concept Plan Consulting	\$ 3,690.00			

		Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
224	EFT22516	22/02/2024	Narrogin & Districts Plumbing Service			\$429.00	L	
225	INV INV-1691	25/01/2024	Narrogin & Districts Plumbing Service	GNARROJIN PARK PUBLIC TOILETS MAINTENANCE - Replacement to Vandalised Basin in Mens Toilet	\$ 429.00			
226	EFT22517	22/02/2024	Amy Lazenby			\$58.70		
227	INV 020224	02/02/2024	Amy Lazenby	ADMIN - TRAINING & DEVELOPMENT - Reimbursement: National Police Clearance for Licensing (DOT)	\$ 58.70			
228	EFT22518	22/02/2024	Narrogin Fruit Trading Pty Ltd			\$2,135.09	L	PF
229	INV INV-0741	29/01/2024	Narrogin Fruit Trading Pty Ltd	OTHFUL - AUSTRALIA DAY 2024 - Community Breakfast - Catering	\$ 2,069.21			
230	INV 000F2024020580	05/02/2024	Narrogin Fruit Trading Pty Ltd	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Weekly Office Order	\$ 65.88			
231	EFT22519	22/02/2024	PC Harley Family Trust (Narrogin Newsagency)			\$1,580.78	L	PF
232	INV I0000002556	28/01/2024	PC Harley Family Trust (Narrogin Newsagency)	VARIOUS DEPARTMENTS - PRINTING & STATIONERY - Monthly Stationery Order January Admin	\$ 1,580.78			
233	EFT22520	22/02/2024	JH Computer Services			\$548.90		
234	INV 001897-D01	19/01/2024	JH Computer Services	ADMIN - OFFICE EQUIPMENT MTCE - Replacement Printer - Records Office	\$ 548.90			
235	EFT22521	22/02/2024	Harcher Distributors (Wa Distributors P/L)			\$872.75		R
236	INV 929793	13/02/2024	Harcher Distributors (Wa Distributors P/L)	NRLC - GENERAL KIOSK SUPPLIES GEN - Kiosk Stock	\$ 432.30			
237	INV 932256	20/02/2024	Harcher Distributors (Wa Distributors P/L)	NRLC - GENERAL KIOSK SUPPLIES GEN - Kiosk Stock	\$ 440.45			
238	EFT22522	22/02/2024	Perfect Gym Solutions			\$770.00		
239	INV INV-9470	01/01/2024	Perfect Gym Solutions	NRLC - LICENCES & SUBSCRIPTIONS GEN - Monthly Perfect Gym Package - January 2024	\$ 770.00			
240	EFT22523	22/02/2024	Perth Bouncy Castle Hire			\$4,497.90		PF
241	INV 34228	25/01/2024	Perth Bouncy Castle Hire	OTHFUL - AUSTRALIA DAY - x2 Fairy Machines with Operators & x2 Obstacle Courses	\$ 4,497.90			
242	EFT22524	22/02/2024	Coca Cola Euro Pacific			\$1,243.26		
243	INV 233404641	21/02/2024	Coca Cola Euro Pacific	NRLC - GENERAL KIOSK SUPPLIES GEN - Kiosk Drink Stock	\$ 1,243.26			
244	EFT22525	22/02/2024	West Aussie Amusements Pty Ltd			\$1,000.00		PF
245	INV 240105	22/11/2023	West Aussie Amusements Pty Ltd	OTHFUL - AUSTRALIA DAY 2024 - Laser Tag Hire	\$ 1,000.00			
246	EFT22526	22/02/2024	Christopher Berry			\$4,200.00		
247	INV 61	08/12/2023	Christopher Berry	OTHGOV - OTHER CONSULTANCY - STRATEGIC - Narrogin Municipal Shire & Town Honour Roll	\$ 4,200.00			
248	EFT22527	22/02/2024	Officeworks Ltd			\$704.54		
249	INV 612794267	13/02/2024	Officeworks Ltd	NRLC - CHEMICALS GEN - Cleaning Products	\$ 371.17			
250	INV 612794669	13/02/2024	Officeworks Ltd	NRLC - CHEMICALS GEN - Cleaning Products	\$ 73.81			
251	INV 612861400	15/02/2024	Officeworks Ltd	NRLC - CLEANING & WASTE DISPOSAL GEN - Cleaning Products	\$ 259.56			
252	EFT22528	22/02/2024	LG Assist ANZ Pty Ltd			\$4,400.00		

		Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
253	INV 72135	02/02/2024	LG Assist ANZ Pty Ltd	ADMIN - ADVERTISING - 20 Credit Employment Advertising Package	\$ 4,400.00			
254	EFT22529	22/02/2024	Glenny Booth Draper			\$211.00		F
255	INV 120224	12/02/2024	Glenny Booth Draper	CHCP - REFUND OF UNSPENT MONIES - Departure of Homecare Services	\$ 211.00			
256	EFT22530	22/02/2024	Beatrice Broun			\$1,553.41		F
257	INV 120224	12/02/2024	Beatrice Broun	CHCP - REFUND OF UNSPENT MONIES - Departure of Home Care Services	\$ 1,553.41			
258	EFT22531	29/02/2024	Synergy			\$57,535.25		
259	INV 2009968995	23/10/2023	Synergy	JOHN HIGGINS COMMUNITY COMPLEX BUILDING OPERATIONS - Electricity Charges 18/09/2023 - 17/10/2023	\$ 1,039.42			
260	INV 2002050931	13/12/2023	Synergy	MICHAEL BROWN PARK BUILDINGS OPERATIONS - 14/10/2023 - 12/12/2023	\$ 118.32			
261	INV 2034016810	20/12/2023	Synergy	NRLC - UTILITY - ELECTRICITY - Electricity Charges 09/11/2023 - 13/12/2023	\$ 18,474.67			
262	INV 2042000510	21/12/2023	Synergy	LIONS PARK MAINTENANCE/OPERATIONS - Electricity Charges - 07/10/2023 - 04/12/2023	\$ 125.09			
263	INV 2006022793	22/12/2023	Synergy	HIGHBURY PUBLIC TOILETS OPERATIONS - Electricity Charges 20/10/2023 - 19/12/2023	\$ 144.85			
264	INV 2078019692	31/01/2024	Synergy	OLD SHIRE DEPOT - FELSPAR ST - BUIDLING OPERATIONS - Electricity Charges 06/12/2023 - 28/01/2024	\$ 106.49			
265	INV 2078026930	08/02/2024	Synergy	ROADM - STREET LIGHTING MAINTENANCE/OPERATIONS - Street Light Charges 25/12/2023-24/01/2024	\$ 12,266.25			
266	INV 2078026928	08/02/2024	Synergy	ROADM - STREET LIGHTING MAINTENANCE/OPERATIONS - Street Light Charges 25/10/2023 - 24/11/2023	\$ 12,433.42			
267	INV 2078026929	08/02/2024	Synergy	ROADM - STREET LIGHTING MAINTENANCE/OPERATIONS - Street Light Charges 25/11/2023 - 24/12/2023	\$ 11,870.56			
268	INV 2002099395	12/02/2024	Synergy	LYDEKER DEPOT BUILDING OPERATIONS - Electricity Charges 06/12/2023 - 06/02/2024	\$ 956.18			
269	EFT22532	29/02/2024	Narrogin Packaging			\$648.85	L	PF
270	INV 00085366	29/12/2023	Narrogin Packaging	NARROGIN RACECOURSE TRACK MTCE - Compression Coupling, 100 End Cap PVC	\$ 175.50			
271	INV 00085570	06/01/2024	Narrogin Packaging	VARIOUS PUBLIC TOILETS - Toilet Supplies	\$ 380.00			
272	INV 00085637	18/01/2024	Narrogin Packaging	HIGHBURY PUBLIC TOILETS OPERATIONS - Interleave Towel	\$ 82.35			
273	INV 00086029	09/02/2024	Narrogin Packaging	NRLC - BUILDING MAINTENANCE - 125ml PVC Glue	\$ 11.00			
274	EFT22533	29/02/2024	Great Southern Fuels			\$19,200.20	L	
275	INV 19015852	23/01/2024	Great Southern Fuels	SMALL PLANT - 2 x 4L Garden 2T	\$ 87.42			
276	INV 19015853	24/01/2024	Great Southern Fuels	SMALL PLANT - 200L ULP	\$ 367.31			
277	INV D2168800	24/01/2024	Great Southern Fuels	STOCK - PURCHASE OF STOCK MATERIALS - 10,000lts Diesel delivered	\$ 18,745.47			
278	EFT22535	29/02/2024	Water Corporation			\$33,571.60		
279	INV 9007721602	10/10/2023	Water Corporation	HOCKEY FIELD & NHC - Water Charges 11/08/2023 - 09/10/2023	\$ 3,382.15			
280	INV 9007721653	10/10/2023	Water Corporation	CROQUET CLUBROOMS BUILDING OPERATIONS - Water Charges 11/08/2023 -09/10/2023	\$ 615.95			
281	INV 9007723317	10/10/2023	Water Corporation	THOMAS HOGG OVAL BUILDINGS OPERATIONS - Water Charges 14/08/2023 - 09/10/2023	\$ 1,012.05			

		Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
282	INV 0167	29/11/2023	Water Corporation	ADMIN OFFICE BUILDING OPERATIONS - Water Charges 05/10/2023 - 25/11/2023	\$ 997.90			
283	INV 9007710938	31/01/2024	Water Corporation	LIONS PARK MAINTENANCE/OPERATIONS - Water Charges 24/11/2023 - 30/01/2024	\$ 2,868.71			
284	INV 9007708133	01/02/2024	Water Corporation	WASTE FACILITIES BUILDING OPERATIONS - OLD TOWN DEPOT - Water Charges 25/11/2023 - 31/01/2024	\$ 1,017.53			
285	INV 9007713741	01/02/2024	Water Corporation	MEMORIAL PARK MAINTENANCE/OPERATIONS - Water Charges - 26/11/2023 - 31/01/2024	\$ 7,217.65			
286	INV 9007714242	01/02/2024	Water Corporation	CEMETERY MAINTENANCE/OPERATIONS - Water Charges 26/11/2023 - 31/01/2024	\$ 1,409.52			
287	INV 0172	01/02/2024	Water Corporation	HISTORY HALL BUILDING OPERATIONS - Water Charges 25/11/2023 - 31/01/2023	\$ 100.13			
288	INV 9007715472	02/02/2024	Water Corporation	SYDNEY HALL PARK MAINTENANCE/OPERATIONS - Water Charges 28/11/2023 - 01/02/2024	\$ 2,602.55			
289	INV 9007721629	07/02/2024	Water Corporation	SHOWGROUNDS - Water Charges 29/11/2023 - 06/02/2024	\$ 9,442.51			
290	INV 9007722699	07/02/2024	Water Corporation	OLD GOLF COURSE (BMX) BUILDING OPERATIONS - Water Charges 29/11/2023 - 06/02/2024	\$ 22.94			
291	INV 9007729225	09/02/2024	Water Corporation	30 GRAY ST BUILDING OPERATIONS - Water Charges 01/12/2023 - 08/02/2024	\$ 113.26			
292	INV 9007725558	09/02/2024	Water Corporation	GNARJOIN PARK MAINTENANCE/OPERATIONS - Water Charges - 01/12/2023 - 08/02/2024	\$ 1,619.26			
293	INV 9010739547	12/02/2024	Water Corporation	LYDEKER DEPOT BUILDING OPERATIONS - Water Charges 04/12/2023 - 09/02/2024	\$ 539.00			
294	INV 9007731288	12/02/2024	Water Corporation	OLD RAILWAY TENNIS BUILDING OPERATIONS - Water Charges 4/12/2023 - 09/02/2024	\$ 71.49			
295	INV 0097	12/02/2024	Water Corporation	LYDEKER DEPOT BUILDING OPERATIONS - Water Charges 04/12/2023 - 09/02/2023	\$ 539.00			
296	EFT22536	29/02/2024	E & H Staphorst			\$584.64	L	
297	INV I-40114	15/02/2024	E & H Staphorst	PWO - MOTOR VEHICLE COSTS - NGN12398 98,000km Service	\$ 584.64			
298	EFT22537	29/02/2024	Kleenheat Gas			\$384.90		
299	INV 4534905	30/10/2023	Kleenheat Gas	JOHN HIGGINS COMMUNITY COMPLEX BUILDING OPERATIONS - 4x 45kg Gas Cylinder	\$ 153.96			
300	INV 4534997	30/10/2023	Kleenheat Gas	TOWN HALL (FEDERAL ST) BUILDING OPERATIONS - 4x 45kg Gas Cylinder	\$ 153.96			
301	INV 4534998	30/12/2023	Kleenheat Gas	CLAYTON OVAL MAINTENANCE/OPERATIONS - 2x 45kg Gas Cylinder	\$ 76.98			
302	EFT22538	29/02/2024	Parry's Narrogin			\$361.20	L	
303	INV 87507	22/01/2024	Parry's Narrogin	PWO - WORKS - PROTECTIVE CLOTHING - Supply PPE	\$ 99.45			
304	INV 87603	24/01/2024	Parry's Narrogin	PWO - WORKS - PROTECTIVE CLOTHING - Supply PPE	\$ 169.95			
305	INV 87803	01/02/2024	Parry's Narrogin	PWO - WORKS - PROTECTIVE CLOTHING - Supply of PPE	\$ 91.80			
306	EFT22539	29/02/2024	It Vision			\$3,082.09		
307	INV 38042	31/01/2023	It Vision	ADMIN - TRAINING & DEVELOPMENT - In House Training for User Reports - Intermediate & Advanced	\$ 3,082.09			
308	EFT22540	29/02/2024	Narrogin Betta Home Living			\$943.00	L	
309	INV 25710088109	30/01/2024	Narrogin Betta Home Living	VARIOUS DEPARTMENTS - Installation and Delivery of Desk and Table	\$ 943.00			
310	EFT22541	29/02/2024	Borgas Engineering Pty Ltd			\$8,726.00	L	F

		Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
311	INV 9075	13/01/2024	Borgas Engineering Pty Ltd	ACQUISITION OF FAST FILL TRAILER ESL - BUSHFIRE - Purchase of Fast Fill Trailer	\$ 8,726.00			
312	EFT22542	29/02/2024	Mcleods			\$187.00		
313	INV 131869	20/09/2023	Mcleods	OTHGOV - AUDIT FEES - 2022/23 Annual Audit	\$ 187.00			
314	EFT22543	29/02/2024	Narrogin Bearing Service			\$863.53	L	F
315	INV IN214800	07/02/2024	Narrogin Bearing Service	Manaring Road bridge- Straps For Box Culverts	\$ 863.53			
316	EFT22544	29/02/2024	Allans Bobcat And Truck Hire			\$1,760.00	L	
317	INV 00001687	06/02/2024	Allans Bobcat And Truck Hire	CEMETERY GRAVE DIGGING - 1x Grave Dig	\$ 440.00			
318	INV 00001687	06/02/2024	Allans Bobcat And Truck Hire	CEMETERY GRAVE DIGGING - Dig Grave	\$ 440.00			
319	INV 00001687	06/02/2024	Allans Bobcat And Truck Hire	CEMETERY GRAVE DIGGING - Dig 2 Graves	\$ 880.00			
320	EFT22545	29/02/2024	Great Southern Waste Disposal			\$44,122.72	L	
321	INV IV00000002849	01/02/2024	Great Southern Waste Disposal	SAN - Various Waste Collection	\$ 44,122.72			
322	EFT22546	29/02/2024	Wa Country Health Service			\$1,016.40		F
323	INV 641402	29/01/2024	Wa Country Health Service	CHSP MEALS ON WHEELS CATERING CONTRACT - December 2023	\$ 1,016.40			
324	EFT22547	29/02/2024	Octave Holdings Pty Ltd T/as Narrogin Toyota, Mazda & Ford			\$98.45	L	
325	INV OPI23060402	03/11/2023	Octave Holdings Pty Ltd T/as Narrogin Toyota, Mazda & Ford	SMALL PLANT - 2x Brushcutter Heads	\$ 98.45			
326	EFT22548	29/02/2024	Country Paint Supplies			\$244.00	L	F
327	INV 4801017303	16/02/2024	Country Paint Supplies	MANARING ROAD BRIDGE - Aluminium Work Platform & Brackets	\$ 244.00			
328	EFT22549	29/02/2024	T Quip			\$188.12		
329	INV 122356#14	25/08/2023	T Quip	NO52 2018 TORO MOWER 7210 - Supply and Install of Parts	\$ 2.00			
330	INV 125654#34	20/12/2023	T Quip	NO52 2018 TORO MOWER 7210 - Supply and Install of Parts	\$ 186.12			
331	EFT22550	29/02/2024	Narrogin Chamber Of Commerce			\$150.00	L	
332	INV INV-0134	19/02/2024	Narrogin Chamber Of Commerce	STAFF GRATUITY - Alex Mulenga - 3 years	\$ 150.00			
333	EFT22551	29/02/2024	Melchiorre Plumbing & Gas			\$1,198.89	L	
334	INV 3716	20/12/2023	Melchiorre Plumbing & Gas	FIT OUT OF NEW CHALETS AT CARAVAN PARK - Plumbing to laundry	\$ 1,017.39			
335	INV 3897	05/02/2024	Melchiorre Plumbing & Gas	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Caravan Park General Maintenance / Operations	\$ 181.50			
336	EFT22552	29/02/2024	Belvedere Nursery			\$628.50	L	
337	INV I0000002299	18/01/2024	Belvedere Nursery	PARKS & GARDENS MAINTENANCE - Wettersoil & Watering Can	\$ 31.00			



		Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
338	INV I0000002305	25/01/2024	Belvedere Nursery	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Australia Day Ceremony 2024 - 10 Kangaroo Paws	\$ 160.00			
339	INV I0000002312	07/02/2024	Belvedere Nursery	PARKS & GARDENS MAINTENANCE - Soil Improver	\$ 437.50			
340	EFT22553	29/02/2024	West Australian Newspapers Limited			\$680.00		
341	INV 1028037520240131	31/01/2024	West Australian Newspapers Limited	MEMBERS - ADVERTISING & PROMOTIONS - Narrogin Narrative December 2023	\$ 680.00			
342	EFT22554	29/02/2024	Easifleet			\$9,267.91		
343	INV 02022024	02/02/2024	Easifleet	ITC Salary Sacrifice 01/11/2019 to 31/01/2024	\$ 9,267.91			
344	EFT22555	29/02/2024	AFGRI Equipment Australia Pty Ltd			\$1,012.92		
345	INV 2812285	07/02/2024	AFGRI Equipment Australia Pty Ltd	NO4719 2020 JOHN DEERE 620G GRADER (WORKS) (P978) - Parts and Repairs	\$ 1,012.92			
346	EFT22556	29/02/2024	Wirtgen Australia Pty Ltd			\$37.82		
347	INV 1900108316	09/02/2024	Wirtgen Australia Pty Ltd	NO4929 2015 HAMM 3520HT STEEL VIBE ROLLER - Supply Metal Belly Plate and Hardware	\$ 37.82			
348	EFT22557	29/02/2024	Corsign (WA) Pty Ltd			\$3,888.50		PF
349	INV 00080585	08/01/2024	Corsign (WA) Pty Ltd	PARKING SIGNS - As Per Quote #00080585	\$ 621.50			
350	INV 00082416	30/01/2024	Corsign (WA) Pty Ltd	MANARING ROAD BRIDGE - Supply Traffic Management Signs	\$ 2,352.90			
351	INV 00082720	06/02/2024	Corsign (WA) Pty Ltd	SIGNS & TRAFFIC CONTROL EXPENSES - Higham Rd Sign	\$ 709.50			
352	INV 00081977	07/02/2024	Corsign (WA) Pty Ltd	SIGNS & TRAFFIC CONTROL EXPENSES - Bus & Caravan Parking Signs	\$ 204.60			
353	EFT22558	29/02/2024	Advanced Autologic Pty Ltd			\$5,400.00		
354	INV 107817	07/02/2024	Advanced Autologic Pty Ltd	VARIOUS VEHICLES - SUPPLY PARTS	\$ 5,400.00			
355	EFT22559	29/02/2024	Southern Cross Austereo Pty Ltd			\$323.40		PF
356	INV 71594272	31/01/2024	Southern Cross Austereo Pty Ltd	OTHFUL - AUSTRALIA DAY - Radio Advertising - TripleM	\$ 323.40			
357	EFT22560	29/02/2024	Gary Scott Heil			\$195.39		
358	INV 11022024	14/02/2024	Gary Scott Heil	WORKS - Accomadation and Vehicle Labour	\$ 195.39			
359	EFT22561	29/02/2024	Johns Building Supplies			\$1,233.33		
360	INV 116016	18/01/2024	Johns Building Supplies	EST 1978 ACCESSIBLE ENTRANCE - Various Building Supplies	\$ 1,233.33			
361	EFT22562	29/02/2024	Elgas			\$11,035.13		
362	INV 0361050860	14/02/2024	Elgas	NRLC - UTILITY - GAS - Gas Supplied 3,084L	\$ 4,977.67			
363	INV 0361018337	21/02/2024	Elgas	NRLC - UTILITY - GAS - Gas Supplied 3,753.0L	\$ 6,057.46			
364	EFT22563	29/02/2024	BMR Mechanical Pty Ltd			\$5,329.11	L	
365	INV INV-2476	21/12/2023	BMR Mechanical Pty Ltd	NO0 2017 MITSUBISHI TRITON (WORKS) (P63) - Parts and Repairs	\$ 3,491.15			
366	INV INV-2526	25/01/2024	BMR Mechanical Pty Ltd	NO1 2018 NISSAN UD TIP TRUCK (WORKS) (P8212) - Parts and Repairs	\$ 296.49			

		Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
367	INV INV-2550	05/02/2024	BMR Mechanical Pty Ltd	NO1 2018 NISSAN UD TIP TRUCK (WORKS) (P8212) - Parts and Repairs	\$ 1,541.47			
368	EFT22564	29/02/2024	Earl Street Physiotherapy			\$80.00	L	F
369	INV 0042977	29/01/2024	Earl Street Physiotherapy	CHCP - CLIENT PURCHASES GEN - Move your Body Program - Participant	\$ 80.00			
370	EFT22565	29/02/2024	Surgical House Pty Ltd			\$198.00		F
371	INV A910850	23/01/2024	Surgical House Pty Ltd	CHCP - CLIENT PURCHASES - Client Incontinence Products	\$ 113.50			
372	INV A911319	25/01/2024	Surgical House Pty Ltd	CHCP - CLIENT PURCHASES - Client Incontinence Products	\$ 84.50			
373	EFT22566	29/02/2024	ASSA ABLOY Australia Pty Limited			\$449.17		
374	INV IN02657061	19/01/2024	ASSA ABLOY Australia Pty Limited	EST 1978 ACCESSIBLE ENTRANCE - Various Materials	\$ 449.17			
375	EFT22567	29/02/2024	Edwards Isuzu Ute			\$151.34	L	
376	INV 32239	30/01/2024	Edwards Isuzu Ute	NO592 2021 ISUZU D-MAX 4X4 SX SINGLE CAB (LH PARKS & GARDENS) - Supply Parts and Repair	\$ 151.34			
377	EFT22568	29/02/2024	Integrated ICT			\$2,127.18		
378	INV 30299	22/12/2023	Integrated ICT	ADMIN - INFORMATION SYSTEMS - Office 365 Licensing for December 2023	\$ 203.50			
379	INV 30298	22/12/2023	Integrated ICT	ADMIN - INFORMATION SYSTEMS - Exclaimer Signature Cloud December 2023	\$ 1,923.68			
380	EFT22569	29/02/2024	Lite n' Easy Pty Ltd			\$399.08		F
381	INV 7285937	16/01/2024	Lite n' Easy Pty Ltd	CHCP -CLIENT PURCHASES - Lite n Easy Meals	\$ 136.28			
382	INV 7286048	23/01/2024	Lite n' Easy Pty Ltd	CHCP -CLIENT PURCHASES - Lite n Easy Meals	\$ 130.68			
383	INV 7296734	23/01/2024	Lite n' Easy Pty Ltd	CHCP -CLIENT PURCHASES - Lite n Easy Meals	\$ 132.12			
384	EFT22570	29/02/2024	Bce Surveying Pty Ltd			\$13,911.70		PF
385	INV 00014997	06/02/2024	Bce Surveying Pty Ltd	WHINBIN ROCK RD CONSTRUCTION - Survey and Design 6km of New Seal	\$ 13,911.70			
386	EFT22571	29/02/2024	Stirling Asphalt			\$12,919.50		
387	INV 00011721	02/02/2024	Stirling Asphalt	PRIVATE WORKS SMALL JOBS - Supply and Lay Asphalt Kipling Street	\$ 12,919.50			
388	EFT22572	29/02/2024	Narrogin Freightlines			\$280.26	L	F
389	INV INV-13625	10/02/2024	Narrogin Freightlines	MANARING ROAD BRIDGE - Building Supplies	\$ 280.26			
390	EFT22573	29/02/2024	Peter Toboss			\$126.04		
391	INV 15022024	15/02/2024	Peter Toboss	NGN2 TOYOTA COROLLA HATCH 2.0L PET CVT ASCENT SPORT - Fuel for NGN 2	\$ 126.04			
392	EFT22574	29/02/2024	Narrogin Fruit Trading Pty Ltd			\$1,120.84	L	
393	INV 000C20230926114	26/09/2023	Narrogin Fruit Trading Pty Ltd		\$ 26.64			
394	INV 000C2023092786	27/09/2023	Narrogin Fruit Trading Pty Ltd	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Weekly Order	\$ 70.80			
395	INV 000C20231004142	04/10/2023	Narrogin Fruit Trading Pty Ltd	PWO - GENERAL OFFICE EXPENSES - Weekly Order	\$ 24.02			

		Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
396	INV 000F2023103088	30/10/2023	Narrogin Fruit Trading Pty Ltd		\$ 47.60			
397	INV 000F20231106115	06/11/2023	Narrogin Fruit Trading Pty Ltd	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Weekly Office Order	\$ 58.65			
398	INV 000F2023111435	14/11/2023	Narrogin Fruit Trading Pty Ltd	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Weekly Office Order	\$ 25.40			
399	INV 000F20231120141	20/11/2023	Narrogin Fruit Trading Pty Ltd	PWO - GENERAL OFFICE EXPENSES - Weekly Depot Order	\$ 29.05			
400	INV 000F2023121874	18/12/2023	Narrogin Fruit Trading Pty Ltd	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Weekly Order	\$ 72.90			
401	INV INV-0723	24/12/2023	Narrogin Fruit Trading Pty Ltd	WORKS - OHS AND TOOLBOX MEETINGS - Catering	\$ 604.81			
402	INV 000F2024010879	08/01/2024	Narrogin Fruit Trading Pty Ltd	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Weekly Office Order	\$ 66.35			
403	INV 000F2024012240	22/01/2024	Narrogin Fruit Trading Pty Ltd	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Weekly Office Order	\$ 45.65			
404	INV 000F2024012987	29/01/2024	Narrogin Fruit Trading Pty Ltd	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Weekly Office Order	\$ 48.97			
405	EFT22575	29/02/2024	Prime Television (Southern) Pty Limited			\$1,219.90		
406	INV 474171	31/07/2023	Prime Television (Southern) Pty Limited	MEMBERS - ADVERTISING & PROMOTIONS - TV Commercials July 2023	\$ 1,219.90			
407	EFT22576	29/02/2024	Narrogin Plant Hire			\$5,390.00	L	
408	INV 3553	09/02/2024	Narrogin Plant Hire	WHINBIN ROCK RD CONSTRUCTION - 14 Day Hire of Vibrating Steel Drum Roller	\$ 5,390.00			
409	EFT22577	29/02/2024	Team Global Express Pty Ltd			\$273.49		PF
410	INV 0610-T740710	31/12/2023	Team Global Express Pty Ltd	VARIOUS DEPARTMENT - Parcel Delivery	\$ 103.37			
411	INV 0614-T740710	11/02/2024	Team Global Express Pty Ltd	VARIOUS DEPARTMENTS - Parcel	\$ 170.12			
412	EFT22578	29/02/2024	Quest Innaloo			\$664.00		
413	INV 827652	19/01/2024	Quest Innaloo	ADMIN - TRAINING & DEVELOPMENT - DOT Training Accommodation 15/01/2024 - 19/01/2024	\$ 664.00			
414	EFT22579	29/02/2024	JH Computer Services			\$11,952.44		
415	INV 001806-D01	27/12/2023	JH Computer Services	ADMIN - INFORMATION SYSTEMS - IT Support January 2024	\$ 11,952.44			
416	EFT22580	29/02/2024	Veolia Recycling & Recovery Pty Ltd			\$7,590.00		
417	INV 56272110	30/11/2023	Veolia Recycling & Recovery Pty Ltd		\$ 7,590.00			
418	EFT22581	29/02/2024	John Hughes Group			\$279.00		
419	INV 4197604	01/12/2023	John Hughes Group	NGN0 MG HS EXCITE WAGON - 10,000km Vehicle Service	\$ 279.00			
420	EFT22582	29/02/2024	Allwest Plant Hire Australia Pty Ltd			\$4,620.00		PF
421	INV 34982	31/01/2024	Allwest Plant Hire Australia Pty Ltd	WHINBIN ROCK RD CONSTRUCTION - 27 Working Day Hire Water Truck	\$ 4,620.00			
422	EFT22583	29/02/2024	AusQ (WA) Pty Ltd Atf AusQ WA Unit Trust T/as AusQ Training			\$5,113.55		
423	INV 9223	24/01/2024	AusQ (WA) Pty Ltd Atf AusQ WA Unit Trust T/as AusQ Training	WORKS - TRAINING & DEVELOPMENT - Traffic Management Training	\$ 5,113.55			
					EFT Total \$	494,754.17		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
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#### Direct Debit

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
424	DD9495.1	01/02/2024	Australian Taxation Office		\$47,951.00		
425	INV PAYGPPE29/01/2024	01/02/2024	Australian Taxation Office	PAYG JANUARY - PPE 29/01/2024	\$ 47,951.00		
426	DD9531.1	16/02/2024	Australian Taxation Office		\$702.00		
427	INV PAYGPPE12.02.2024(2)	16/02/2024	Australian Taxation Office	PAYG FEBRUARY - PPE 12/02/2024	\$ 702.00		
428	DD9532.1	16/02/2024	Australian Taxation Office		\$46,595.00		
429	INV PAYGPPE12.02.2024	16/02/2024	Australian Taxation Office	PAYG FEBRUARY - PPE 12/02/2024	\$ 46,595.00		
430	DD9553.2	29/02/2024	Prime Television (Southern) Pty Limited		\$1,500.40		
431	INV 471070	30/06/2023	Prime Television (Southern) Pty Limited	MEMBERS - ADVERTISING & PROMOTIONS - TV Commercials June 2023	\$ 1,500.40		
432	DD9571.1	26/02/2024	Xero		\$65.00		
433	INV 260224	26/02/2024	Xero	CHSP - INFORMATION SYSTEMS - Xero Monthly Subscriptions February 2024	\$ 65.00		
				<b>Direct Debit Total \$</b>	<b>96,813.40</b>		

#### Credit Card Purchases

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
				<b>Credit Card Total \$</b>	<b>-</b>		

#### Fuel Card Purchases

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
434	EFT22451	09/02/2024	Great Southern Fuels		\$5,902.44	L	PF
435	INV JANUARY 24	31/01/2024	Great Southern Fuels	VARIOUS VEHICLES - Fuel Charges January 2024			

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
436	INV JANUARY 24	31/01/2024	Great Southern Fuels	002NGN 2022 MITSUBISHI ECLIPSE HYBRID - Fuel Charges January 2024	\$ 319.74		
437	INV JANUARY 24	31/01/2024	Great Southern Fuels	009NGN TOYOTA COROLLA HATCH 2020 - Fuel Charges January 2024	\$ 149.07		
438	INV JANUARY 24	31/01/2024	Great Southern Fuels	00NGN TOYOTA HILUX 4X4 2.4L DSL DUAL CAB - Fuel Charges January 2024	\$ 79.08		
439	INV JANUARY 24	31/01/2024	Great Southern Fuels	G HS PLUS EXCITE WAGON - Fuel Charges January 2024	\$ 357.68		
440	INV JANUARY 24	31/01/2024	Great Southern Fuels	0NGN ISUZU MUX LSM 4X4 - Fuel Charges January 2024	\$ 204.61		
441	INV JANUARY 24	31/01/2024	Great Southern Fuels	0NO ISUZU MUX 4X4 LSM 2022 - Fuel Charges January 2024	\$ 291.94		
442	INV JANUARY 24	31/01/2024	Great Southern Fuels	1NGN TOYOTA PRADO GXL DSL WAGON - Fuel Charges January 2024	\$ 493.67		
443	INV JANUARY 24	31/01/2024	Great Southern Fuels	990NGN 2015 MITSUBISHI FUSO ROSA - Fuel Charges January 2024	\$ 218.56		
444	INV JANUARY 24	31/01/2024	Great Southern Fuels	NGN0 MG HS EXCITE WAGON - Fuel Charges January 2024	\$ 60.08		
445	INV JANUARY 24	31/01/2024	Great Southern Fuels	NGN00 2021 TOYOTA KLUGER GX AWD PET WAGON - Fuel Charges January 2024	\$ 389.43		
446	INV JANUARY 24	31/01/2024	Great Southern Fuels	NGN10179 2018 TOYOTA HIACE - Fuel Charges January 2024	\$ 79.37		
447	INV JANUARY 24	31/01/2024	Great Southern Fuels	NGN11555 2022 TOYOTA COROLLA - Fuel Charges January 2024	\$ 83.51		
448	INV JANUARY 24	31/01/2024	Great Southern Fuels	NGN15333 2014 MAZDA BT-50 - Fuel Charges January 2024	\$ 114.28		
449	INV JANUARY 24	31/01/2024	Great Southern Fuels	NGN219 2022 NISSAN X-TRAIL - Fuel Charges January 2024	\$ 575.01		
450	INV JANUARY 24	31/01/2024	Great Southern Fuels	NGN417 2020 MAZDA BT-50 4X4 - Fuel Charges January 2024	\$ 228.85		
451	INV JANUARY 24	31/01/2024	Great Southern Fuels	NGN839 2019 TOYOTA CORROLA CVT ASCENT - Fuel Charges January 2024	\$ 50.72		
452	INV JANUARY 24	31/01/2024	Great Southern Fuels	NGN847 MAZDA CX-5B AUTO MAXX SPORT - Fuel Charges January 2024	\$ 284.63		
453	INV JANUARY 24	31/01/2024	Great Southern Fuels	SMALL PLANT - HOMECARE - Fuel Charges January 2024	\$ 28.39		
454	INV JANUARY 24	31/01/2024	Great Southern Fuels	NO01 TOYOTA HILUX 4X4 2.8L DSL D/C - Fuel Charges January 2024	\$ 302.24		
455	INV JANUARY 24	31/01/2024	Great Southern Fuels	NO05 ISUZU D MAX CREW CAB UTE - Fuel Charges January 2024	\$ 475.35		
456	INV JANUARY 24	31/01/2024	Great Southern Fuels	NO5020 ISUZU FTS800 FIRE UNIT - Fuel Charges January 2024	\$ 123.41		
457	INV JANUARY 24	31/01/2024	Great Southern Fuels	SMALL PLANT - Fuel Charges January 2024	\$ 32.85		
458	INV JANUARY 24	31/01/2024	Great Southern Fuels	FIRE - MOTOR VEHICLE EXPENSES - Fuel Charges January 2024	\$ 95.45		
459	INV JANUARY 24	31/01/2024	Great Southern Fuels	NO209 ISUZU FTS139/260 FIRE UNIT - Fuel Charges January 2024	\$ 220.89		
460	INV JANUARY 24	31/01/2024	Great Southern Fuels	NGN182 TOYOTA HILUX 4X2 WORKMATE UTILITY - Fuel Charges January 2024	\$ 106.90		
461	INV JANUARY 24	31/01/2024	Great Southern Fuels	GST	\$ 536.73		
				<b>Fuel Card Total \$</b>	<b>5,902.44</b>		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
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#### Payroll

DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
PAY 17	12/02/2024	PAYROLL	Pay 13/02/24 - 26/02/2024	\$ 174,631.32			
PAY 18	26/02/2024	PAYROLL	Pay 30/01/2024 - 12/02/2024	\$ 168,110.68			
Payroll Total				\$ 342,742.00			

#### Coles Card Purchases

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
				Coles Card Total	\$ -		

ABBREVIATIONS			
PF	Partially Funded	Cheque Total (Less TD)	\$ -
I	Insurance	EFT Total*	\$ 494,754.17 52.62%
F	Funded	Direct Debit Total	\$ 96,813.40 10.30%
L	Local Supplier	Credit Card Total	\$ -
R	Recoverable	Trust Total	\$ -
PR	Partially Recoverable	Coles Card Total	\$ -
G	Grant	Fuel Cards Total	\$ 5,902.44 0.63%
		Subtotal	\$ 597,470.01 63.55%
		Term Deposits (TD)	\$ -
		Payroll Total*	\$ 342,742.00 36.45%
		Subtotal	\$ 342,742.00
		Payroll	\$ 342,742.00 36.45%
		Total Payments	\$ 940,212.01 100.00%
		Local Suppliers	\$ 108,676.84 11.56%
		Employees	\$ 342,742.00 36.45%
		Combined Total	\$ 451,418.84 48.01%

### 10.3.2 MONTHLY FINANCIAL REPORTS – FEBRUARY 2024

File Reference	12.8.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	18 March 2024
Author	Mark Furr - Executive Manager Corporate & Community Services
Authorising Officer	Dale Stewart - Chief Executive Officer
<b>Attachments</b> 1. Monthly Financial Report for February 2024; and 2. Capital Projects Tracker – as at 20 March 2024.	

#### Summary

In accordance with the Local Government Financial Management Regulations (1996), Regulation 34, the Shire is to prepare a monthly Statement of Financial Activity for notation by Council.

#### Background

Nil

#### Consultation

Consultation has been undertaken with the Chief Executive Officer and Manager Corporate Services.

#### Statutory Environment

Local Government (Financial Management) Regulations 1996, Regulation 34 applies.

#### Policy Implications

The Council's Policy Manual contains no policies that relate and nor are there any proposed.

#### Financial Implications

All expenditure has been approved via adoption of the 2023/24 Annual Budget or resulting from a Council resolution.

Council is requested to review the February 2024 Monthly Financial Reports, noting that Council is advised of the following matters for February 2024:

- Budget amendments in accordance with 2023/24 budget review have been entered in accordance with Council Resolution 280224.10;
- Rates received to date is 82% of the total to be collected, and there is still more than \$1.15M to be collected. It should be noted that of this amount there is approximately \$204k related to Pensioner Rate Deferments;
- The current amount of nearly \$44k for 90+ day debts includes an outstanding amount of \$33k for the Upper Great Southern Hockey Association which is 75% of the overall total outstanding and

remains an agreed debt that will be carried until the end of the financial year. The remaining \$11k is made up of 14 debtors, which are being followed up;

- A total of 272 invoices were paid in February 2024, of which 75% were paid within 30 days. In February a new Finance Officer - Creditors was appointed and is already demonstrating strong acumen in this area of work;
- A significant proportion of funds is currently invested. \$8M now in Term Deposits, management is confident that interest earnings for Municipal and Reserve Funds, will be according to budget;
- LRCIP Phase 4 funding, parts A and B, totalling \$649k has been approved. This funding is for improvement projects and refurbishment of the aquatic facility at the NRLC, (Part A) and for improved accessibility, footpath rehabilitation (Part B);
- A total of \$3.56M has been expended on Capital Projects year to date, which is 35% of the budget total. Of a total of 94 projects, 43% are completed and 48% are on track for completion; and
- The final invoices to be paid to YMCA remain outstanding whilst invoices still being finalised, the Shire is still awaiting confirmation of some items and expect this matter to be closed out by the next Ordinary Council Meeting.

### Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027	
Objective	4. Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1 An efficient and effective organisation

### Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Failure to monitor the Shire's ongoing financial performance would increase the risk of a negative impact on the Shire's Financial position. As the monthly report is a legislative requirement, non-compliance may result in a qualified audit.	Rare (1)	Moderate (3)	Low (1-4)	Compliance Requirements	Accept Officer Recommendation



## Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; work health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of three (3) has been determined for this item. Any items with a risk rating of 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

## Comment/Conclusion

The February 2024 Monthly Financial Report is presented for review.

## Voting Requirements

Simple Majority

### OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 270324.06

Moved: Cr Broad

Seconded: Cr McNab

That with respect to the Monthly Financial Report for February 2024, Council note the Reports as presented.

**CARRIED 6/0**

For: President Ballard, Cr Broad, Cr Fisher, Cr Bartron, Cr Pomykala, Cr McNab

Against: Nil

**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**FOR THE PERIOD ENDED 29 FEBRUARY 2024**

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LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 29 FEBRUARY 2024**

**STATUTORY REPORTING PROGRAMS**

	Ref Note	Adopted Annual Budget	Amended Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	\$	%	
<b>OPERATING ACTIVITIES</b>								
<b>Revenue from operating activities</b>								
General Purpose Funding - Rates		5,777,238	5,777,238	5,777,238	5,770,566	(6,672)	(0%)	
General Purpose Funding - Other		435,752	591,752	349,507	382,682	33,176	9%	
Governance		3,750	3,750	3,333	1,880	(1,453)	(44%)	
Law, Order and Public Safety		310,644	310,644	203,042	139,432	(63,610)	(31%)	▼
Health		32,995	32,995	22,003	12,399	(9,603)	(44%)	
Education and Welfare		2,383,053	2,388,053	1,675,534	1,664,342	(11,192)	(1%)	
Housing		17,651	17,651	11,767	12,785	1,017	9%	
Community Amenities		1,348,433	1,317,656	1,202,669	1,114,279	(88,390)	(7%)	
Recreation and Culture		52,075	530,659	356,472	114,034	(242,438)	(68%)	▼
Transport		329,067	329,067	186,430	249,083	62,653	34%	▲
Economic Services		628,751	634,751	423,167	304,612	(118,555)	(28%)	▼
Other Property and Services		163,600	176,400	116,803	129,641	12,839	11%	
		<b>11,483,008</b>	<b>12,110,615</b>	<b>10,327,965</b>	<b>9,895,737</b>	<b>(432,227)</b>	<b>(4%)</b>	
<b>Expenditure from operating activities</b>								
General Purpose Funding		(407,215)	(407,215)	(274,513)	(194,703)	79,810	29%	▲
Governance		(844,147)	(817,147)	(532,969)	(563,947)	-30,978	-6%	
Law, Order and Public Safety		(948,449)	(948,449)	(642,685)	(422,201)	220,484	34%	▲
Health		(350,546)	(301,228)	(232,026)	(144,606)	87,419	38%	▲
Education and Welfare		(2,517,892)	(2,801,668)	(1,794,983)	(1,395,000)	399,983	22%	▲
Housing		(41,901)	(41,901)	(32,696)	(19,866)	12,830	39%	
Community Amenities		(1,553,091)	(1,553,091)	(1,043,769)	(793,796)	249,973	24%	▲
Recreation and Culture		(3,858,745)	(4,605,944)	(3,078,366)	(2,574,897)	503,469	16%	▲
Transport		(4,137,108)	(4,087,108)	(2,775,351)	(2,112,933)	662,417	24%	▲
Economic Services		(1,099,712)	(962,642)	(649,358)	(474,103)	175,256	27%	▲
Other Property and Services		(148,042)	(76,341)	(121,032)	(153,030)	-31,998	-26%	▼
		<b>(15,906,850)</b>	<b>(16,602,734)</b>	<b>(11,177,747)</b>	<b>(8,849,082)</b>	<b>2,328,665</b>		
<b>Operating activities excluded from budget</b>								
Add back Depreciation		3,206,671	3,206,671	2,137,783	1,879,140	-258,643	0%	
Adjust (Profit)/Loss on Asset Disposal	12	84,428	84,428	125,058	8,934	-116,124	0%	
Movement in Leave Reserve (Added Back)		161,813	161,813	0	0	0	0%	
Adjust Employee Benefits Provision (Non-Current)		123,955	123,955	0	0	0	0%	
Adjust Deferred Pensioner Rates/ESL (Non-Current)		0	0	0	0	0	0%	
Adjust Receivables Employee Related Provision (Non-Current)		0	0	0	0	0	0%	
Adjust Sundry Debtors (Non-Current)		0	0	0	0	0	0%	
Stock Movement		0	0	0	0	0	0%	
<b>Amount attributable to operating activities</b>		<b>(846,974)</b>	<b>(915,252)</b>	<b>1,413,059</b>	<b>2,934,729</b>	<b>1,521,670</b>		
<b>INVESTING ACTIVITIES</b>								
Non-Operating Grants, Subsidies and Contributions		12,041,492	5,384,939	3,046,668	1,230,611	-1,816,057	60%	
Land Held for Resale	11	0	0	0	0	0	0%	
Land and Buildings	11	(9,051,662)	(2,283,872)	(982,831)	(389,681)	593,150	-60%	
Plant and Equipment	11	(3,175,292)	(3,306,319)	(1,142,852)	(1,094,979)	47,873	-4%	
Furniture & Equipment	11	(13,200)	(13,200)	(13,200)	(7,200)	6,000	-45%	
Infrastructure Assets - Roads	11	(3,007,185)	(3,007,185)	(2,394,649)	(1,641,750)	752,899	-31%	
Infrastructure Assets - Footpaths	11	(58,000)	(58,000)	(58,000)	(52,420)	5,580	0%	
Infrastructure Assets - Road Drainage	11	(10,000)	(10,000)	0	0	0	0%	
Infrastructure Assets - Bridges	12	(863,000)	(863,000)	(863,000)	(155,384)	707,616	0%	
Infrastructure Assets - Other	12	(347,400)	(447,400)	(209,500)	(176,054)	33,446	-16%	
Infrastructure Assets - Parks and Gardens	11	(26,000)	(65,210)	(52,140)	(43,117)	9,023	0%	
Proceeds from Disposal of Assets	12	488,683	581,414	565,414	342,656	-222,758	0%	
Proceeds from Sale of Investments		0	0	0	0	0	0%	
<b>Amount attributable to investing activities</b>		<b>(4,021,564)</b>	<b>(4,087,833)</b>	<b>(2,104,090)</b>	<b>(1,987,318)</b>	<b>116,772</b>		
<b>FINANCING ACTIVITIES</b>								
Proceeds from New Debentures	13	0	0	0	0	0	0%	
Proceeds from Advances								
Repayment of Debentures	13	(139,123)	(139,123)	(76,181)	(17,208)	58,974	0%	
Self-Supporting Loan Principal								
Transfer from Reserves	10	4,731,906	5,202,320	806,880	0	-806,880	0%	
Advances to Community Groups								
Transfer to Reserves	10	(3,194,435)	(3,303,176)	0	0	0	0%	
<b>Amount attributable to financing activities</b>		<b>1,398,349</b>	<b>1,760,022</b>	<b>730,699</b>	<b>(17,208)</b>	<b>-747,906</b>		
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>								
<b>Surplus or deficit at the start of the financial year</b>		3,470,191	3,444,151	3,444,151	3,444,151	(0)	0%	▼
Amount attributable to operating activities		(846,974)	(915,252)	1,413,059	2,934,729	1,521,670	1	▲
Amount attributable to investing activities		(4,021,564)	(4,087,833)	(2,104,090)	(1,987,318)	116,772	(0)	▼
Amount attributable to financing activities		1,398,349	1,760,022	730,699	(17,208)	(747,906)	(1)	
<b>Surplus or deficit at the end of the financial year</b>	3	<b>(0)</b>	<b>201,087</b>	<b>3,483,818</b>	<b>4,374,354</b>	<b>890,535</b>		

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

The material variance adopted by Council for the current year is \$15,000 or 10% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

## EXPLANATION OF MATERIAL VARIANCES

### NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 29 FEBRUARY 2024

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially. The material variance adopted by Council for the current year is an Actual Variance exceeding 10% and a value greater than \$15,000.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Opening Funding Surplus	\$ (0)	% (0%)	▼		Note 1: The Opening Funding Surplus whilst not a variance, is in accordance with audited Annual Financial Statements for 22/23 and was adjusted by \$26, 040 in accordance with CR280224.10 Note 2: The Amended Annual Budget is currently showing an additional surplus of \$6,314 at \$201,087 and is being investigated by the Finance Team.
<b>Revenue from operating activities</b>					
Law, Order and Public Safety	(63,610)	(31%)	▼	Timing	Income lower due to timing of receipt of SES/ESL grants revenue
Recreation and Culture	(242,438)	(68%)	▼	Timing	Income lower due to revenue recognition being finalised by end of Q3 including schedule revision after transition back to Shire.
Transport	62,653	34%	▲	Timing	Income higher mainly due to receipt of the Main Roads WA operational grant funding received earlier than phasing in the budget.
Economic Services	(118,555)	(28%)	▼	Timing	Income lower due to timing of caravan park fees and other tourist and area promotion income (Monopoly Project - this is offset by a matching decrease in expenditure).
<b>Expenditure from operating activities</b>					
General Purpose Funding	79,810	29%	▲	Timing	Expenditure lower mainly due to timing variation to rates admin costs.
Law, Order and Public Safety	220,484	34%	▲	Timing	Expenditure lower mainly due to timing bushfire risk mitigation activities.
Health	87,419	38%	▲	Timing	Expenditure lower due to Health Officer vacancy at the beginning of the financial year resulting in lower salary and wage costs.
Education and Welfare	399,983	22%	▲	Timing	Lower expenditure mainly due to timing of actual CHCP service delivery and phased expenditure predicted in budget.
Community Amenities	249,973	24%	▲	Timing	Expenditure lower mainly due to timing of invoices from the waste collection contractor.
Recreation and Culture	503,469	16%	▲	Timing	Expenditure lower due to timing and phasing of some operating expenditure at NRLC and the timing of some Other Culture activities.
Transport	662,417	24%	▲	Timing	Variance due to timing of general road maintenance slightly ahead of budget.
Economic Services	175,256	27%	▲	Timing	Expenditure lower mainly due to timing of building control wages and timing of capital works in other economic service's. Vacancy for the surveyor to be filled in April,
Other Property and Services	(31,998)	(26%)	▼	Timing	Variance mainly due to timing of admin overhead allocations and absorption of plant operating costs.
<b>Investing Activities</b>					
Capital Acquisitions	2,155,587	38%	▲	Timing	Expenditure for capital projects below actual. Timing issue as purchase orders submitted for projects.

#### KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

▲ Favourable variance

▼ Unfavourable variance

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 29 FEBRUARY 2024**

**MONTHLY SUMMARY  
INFORMATION**

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to reporting period.  
Prepared by: Manager Corporate Services  
Reviewed by: Executive Manager Corporate & Community Services

**BASIS OF PREPARATION**

**REPORT PURPOSE**

This report is prepared to meet the requirements of the *Local Government (Financial Management) Regulations 1996, Regulation 34*. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

**BASIS OF ACCOUNTING**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not in-consistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All Funds through which the Local Government controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

**SIGNIFICANT ACCOUNTING POLICIES**

**GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

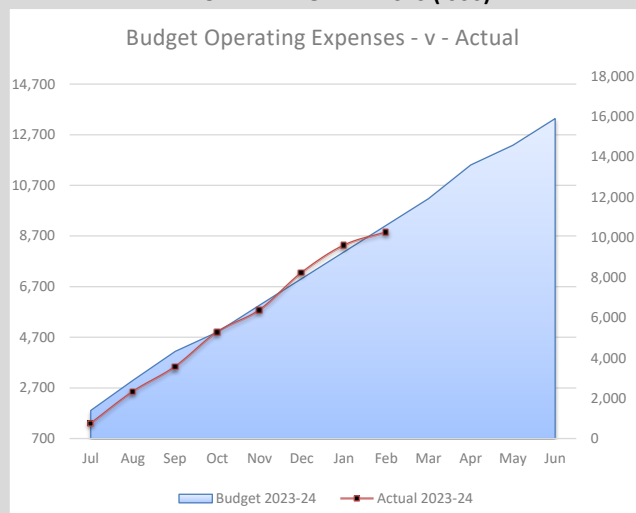
**ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

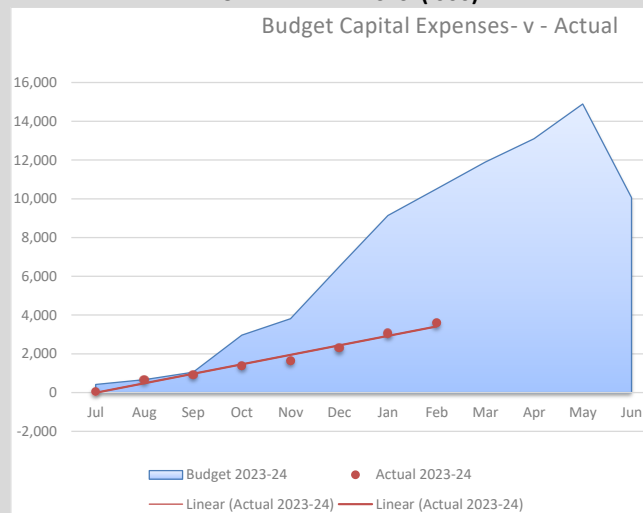
**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 29 FEBRUARY 2024**

**MONTHLY SUMMARY INFORMATION  
GRAPHS**

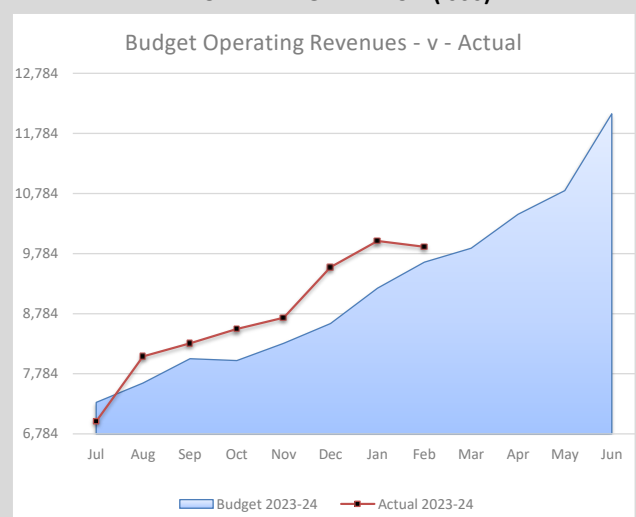
**OPERATING EXPENSES ('000)**



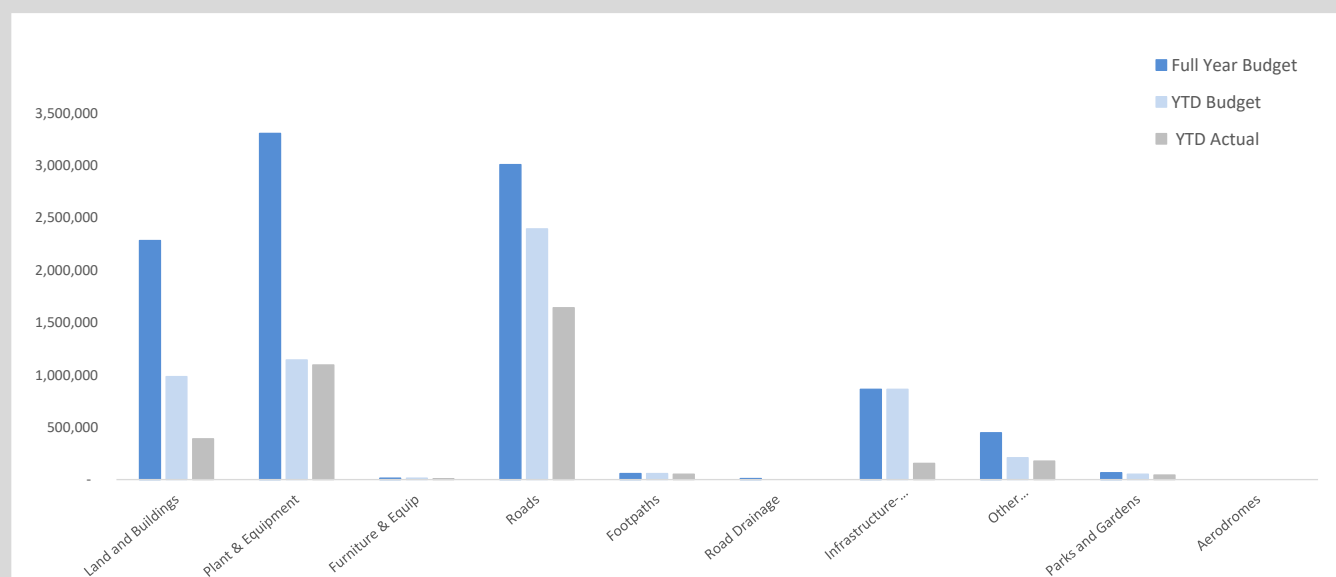
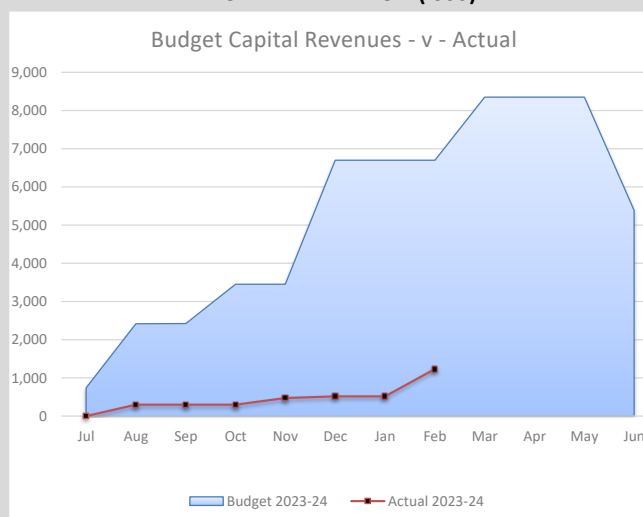
**CAPITAL EXPENSES ('000)**



**OPERATING REVENUE ('000)**



**CAPITAL REVENUE ('000)**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 29 FEBRUARY 2024**

**NET CURRENT ASSETS**

**SIGNIFICANT ACCOUNTING POLICIES**

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Local Government's operational cycle. In the case of liabilities where Local Government does not have unconditional right to defer settlement be settled within the next 12 months, defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current, even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except, for land held for resale where it is held as non current based on the Local Government's intentions to release for sale.

**EMPLOYEE BENEFITS**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

*(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)*

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Local Government has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Local Government expects to pay and includes related on-costs.

*(ii) Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the Project Unit Credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Local Government does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**PROVISIONS**

Provisions are recognised when: The Local Government has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will

be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

**INVENTORIES**

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

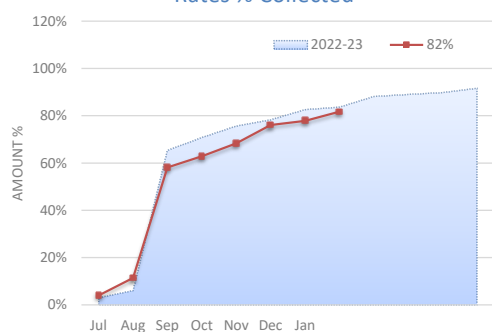
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 29 FEBRUARY 2024**

**OPERATING ACTIVITIES**  
**RECEIVABLES**

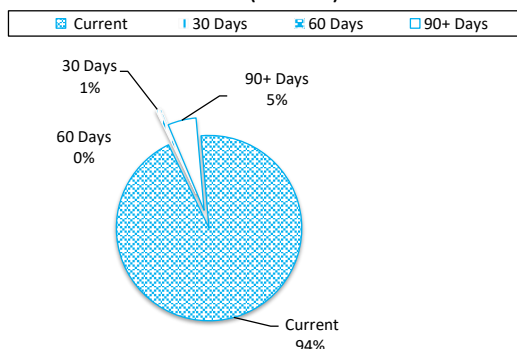
Rates Receivable	30 Jun 23	29 Feb 24	Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$		\$	\$	\$	\$	\$
<b>Opening Arrears Previous Years</b>	<b>588,483</b>	<b>658,762</b>	Receivables - General	835,662	5,200	2,561	43,903	887,327
RATES - Rates Levied - GRV	3,407,588	3,607,387	Percentage	94.2%	0.6%	0.3%	4.9%	
RATES - Rates Levied - UV	1,134,890	1,213,419						
RATES - Minimum Rates Levied - GRV	645,213	676,256						
RATES - Minimum Rates Levied - UV	229,673	255,535						
RATES - Interim Rates Levied - GRV	10,967	4,402						
RATES - Back Rates Levied - GRV	6,848	1,069						
RATES - Ex-Gratia Rates (CBH, etc.)	11,525	12,499						
Instalment Admin fee	33,275	36,612						
Private S/Pool Inspection fees	1,860	1,860						
Domestic Refuse Collection Charges	511,736	525,829						
Domestic Services (Additional)	4,457	5,155						
Domestic Recycling Service	184,084	194,216						
Domestic Recycling Service (additional)	182	284						
Commercial Collection Charge	46,905	49,196						
Commercial Collection Charge (additional)	47,376	50,100						
Non-Rateable Collection Charge	73,541	75,793						
Non-Rateable Additional Pick Up	37,338	38,831						
Commercial Additional Pick Up	25,741	27,563						
FESA ESL	296,485	306,176						
Total Rates and Rubbish (YTD)	6,413,884	7,082,181	GST Input					
Less Collections to date	(6,415,590)	(6,382,364)						
<b>Net Rates Collectable</b>	<b>658,762</b>	<b>1,358,580</b>	<b>Total Receivables General Outstanding</b>					<b>887,327</b>
% Collected (Current and Arrears)	91.62%	82.45%	<b>Amounts shown above include GST (where applicable)</b>					
Pensioner Deferred Rates		(196,583)						
Pensioner Deferred ESL		(8,986)	Provision For Doubtful Debts ( including Rates)					(150,000)
<b>Total Rates and Rubbish, ESL, Excess Rates</b>		<b>1,153,011</b>						

**KEY INFORMATION**

**Rates % Collected**



**Accounts Receivable (non-rates)**



**Debtors Due**

**\$887,327**

**Over 30 Days**

**0.6%**

**Over 60 Days**

**0.3%**

**Over 90 Days**

**4.9%**

**Collected**

**82%**

**Rates Due**

**\$1,153,011**



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 29 FEBRUARY 2024**

**OPERATING ACTIVITIES  
ADJUSTED NET CURRENT ASSETS**

**FOR THE PERIOD ENDED 29 FEBRUARY 2024**

**Current Assets**

Cash Unrestricted - Muni
Cash Restricted - Reserves
Cash Restricted - Reserves Term Deposits
Cash Restricted - Muni Term Deposits
Cash Restricted - Trust Bonds & Deposits
Receivables - Rates and Rubbish, ESL, Excess Rates
Receivables - Other
Inventories

**Less: Current Liabilities**

Payables
Lease Liabilities
Loan Liability
Provisions

**Net Current Asset Position**

Less: Cash Restricted
Add Back: Component of Leave Liability not Required to be funded
Add Back: Current Loan Liability Current Portion of Lease Liability

**Net Current Funding Position**

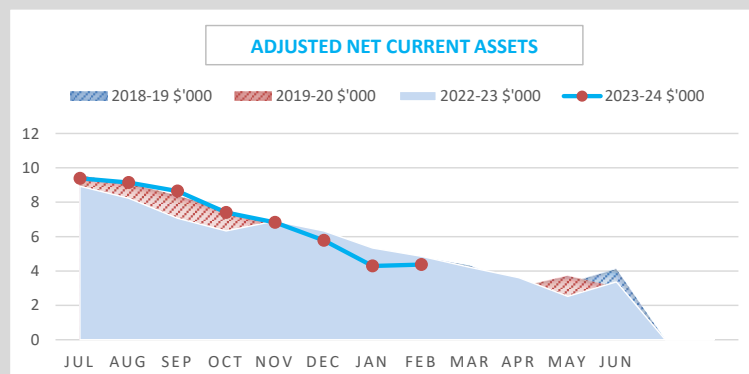
Last Years Closing 30 Jun 2023	This Time Last Year 28 Feb 2023	Year to Date Actual 29 Feb 2024
\$	\$	\$
4,307,622	4,080,753	1,232,193
212,117	1,386	83,374
5,119,305	5,048,699	5,300,000
0	0	2,700,000
20,019	7,249	21,817
453,194	938,882	1,153,011
426,404	309,325	1,324,416
19,832	19,520	31,447
10,558,492	10,405,814	11,846,258
(1,422,608)	(505,351)	(1,923,452)
(33,271)	(36,042)	(33,271)
(137,392)	(95,450)	(120,185)
(733,283)	(695,826)	(590,001)
(2,326,555)	(1,332,668)	(2,666,910)
8,231,937	9,073,145	9,179,348
(5,330,160)	(4,882,009)	(5,330,160)
371,710	361,204	371,710
137,392	95,450	120,185
33,271	36,042	33,271
3,444,151	4,683,832	4,374,354

**SIGNIFICANT ACCOUNTING POLICIES**

Please see page 5 for information on significant accounting policies relating to Net Current Assets.

**KEY INFORMATION**

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



**Year YTD Actual**

**Surplus(Deficit)**

**\$4.37 M**

**This Time Last Year**

**Surplus(Deficit)**

**\$4.68 M**

**NOTE: For the Cash Assets above the following investments have been made as at reporting date:**

<u>Cash Restricted (Reserves)</u>	<u>Investment Value</u>	<u>Maturity Date</u>	<u>Rate</u>	<u>Institution</u>	<u>Investment %</u>
	\$				
NAB (Investment 1)	3,000,000	23/04/2024	5.20%	NAB	38%
CBA (Investment 2)	1,500,000	01/05/2024	5.01%	CBA	19%
CBA (Investment 2)	800,000	06/05/2024	5.01%	CBA	10%
<u>Municipal Funds</u>					
CBA (Investment 2)	700,000	06/05/2024	5.01%	CBA	9%
NAB (Investment 1)	1,000,000			NAB	13%
CBA (Investment 3)	1,000,000			CBA	13%
	<u>8,000,000</u>				<u>100%</u>
<u>Investment Summary</u>					
NAB (Investment 1)	4,000,000	Adheres to investment policy			50%
CBA (Investment 2 & 3)	4,000,000	Adheres to investment policy			50%
	<u>8,000,000</u>				<u>100%</u>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 29 FEBRUARY 2024**

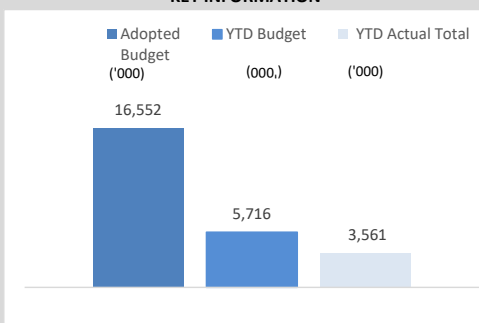
**INVESTING ACTIVITIES  
CAPITAL ACQUISITIONS**

Capital Acquisitions	Adopted Budget	Current Budget	YTD Budget	YTD Actual Total	YTD Budget Variance
	\$	\$	\$	\$	\$
Land and Buildings	9,051,662	2,283,872	982,831	389,681	588,664
Plant & Equipment	3,175,292	3,306,319	1,142,852	1,094,979	50,561
Furniture & Equipment	13,200	13,200	13,200	7,200	6,000
Roads	3,007,185	3,007,185	2,394,649	1,641,750	732,966
Footpaths	58,000	58,000	58,000	52,420	5,580
Road Drainage	10,000	10,000	0	0	0
Infrastructure- Bridges	863,000	863,000	863,000	155,384	707,616
Other Infrastructure	347,400	447,400	209,500	176,054	28,591
Parks and Gardens	26,000	65,210	52,140	43,117	9,023
<b>Capital Expenditure Totals</b>	<b>16,551,739</b>	<b>10,054,186</b>	<b>5,716,172</b>	<b>3,560,585</b>	<b>2,129,002</b>

**SIGNIFICANT ACCOUNTING POLICIES**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**KEY INFORMATION**



Acquisitions	Current Annual Budget	Current Budget	YTD Actual	% Spent
	<b>\$16.55 M</b>	<b>\$10.05 M</b>	<b>\$3.56 M</b>	<b>35%</b>

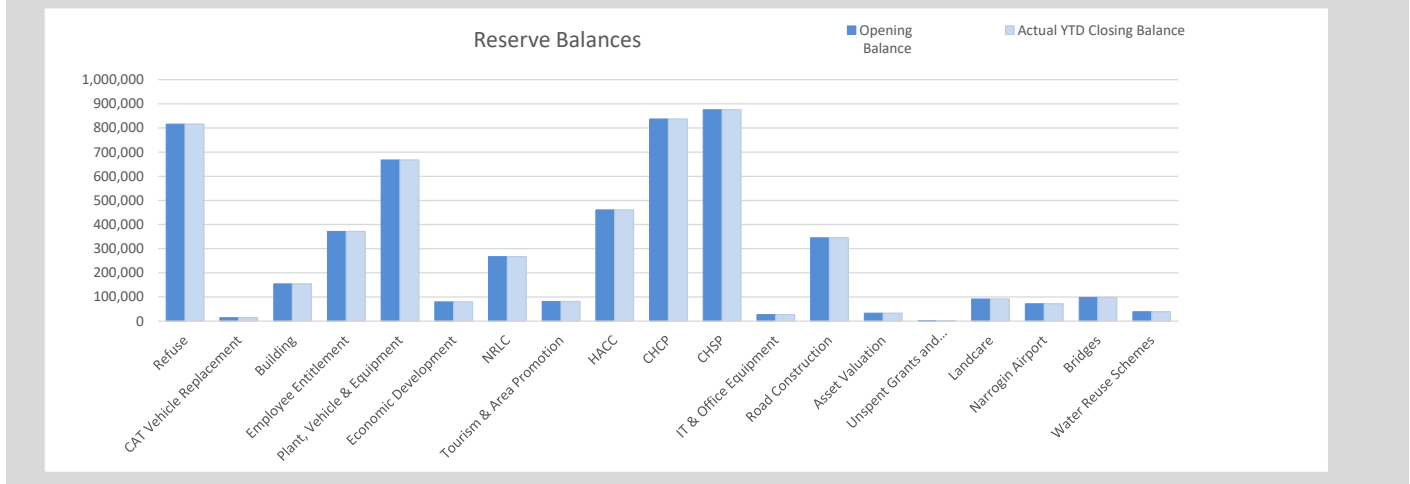
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 29 FEBRUARY 2024**

**OPERATING ACTIVITIES  
CASH AND INVESTMENTS**

**Cash Backed Reserve**

Reserve Name	Opening Balance	Current Budget Interest Earned	Actual Interest Earned	Current Budget Transfers In (+)	Actual Transfers In (+)	Current Budget Transfers Out (-)	Actual Transfers Out (-)	Current Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Refuse	815,723	26,017	0	45,000	0	(139,000)	0	747,740	815,723
CAT Vehicle Replacement	14,040	448	0	0	0	0	0	14,488	14,040
Building	154,345	4,923	0	0	0	0	0	159,268	154,345
Employee Entitlement	371,710	11,855	0	0	0	(34,000)	0	349,565	371,710
Plant, Vehicle & Equipment	667,441	21,287	0	425,000	0	(880,301)	0	233,427	667,441
Economic Development	79,654	2,540	0	0	0	0	0	82,194	79,654
NRLC	267,389	8,528	0	100,000	0	0	0	375,917	267,389
Tourism & Area Promotion	80,942	2,582	0	0	0	(25,000)	0	58,524	80,942
HACC	460,249	14,679	0	0	0	(474,853)	0	75	460,249
CHCP	836,968	26,694	0	844,179	0	(865,517)	0	842,324	836,968
CHSP	875,903	27,936	0	1,517,256	0	(2,329,460)	0	91,635	875,903
IT & Office Equipment	27,218	868	0	0	0	0	0	28,086	27,218
Road Construction	345,348	11,015	0	0	0	0	0	356,363	345,348
Asset Valuation	32,826	1,047	0	0	0	0	0	33,873	32,826
Unspent Grants and Contributions	136	4	0	0	0	0	0	140	136
Landcare	91,813	2,928	0	0	0	(5,000)	0	89,741	91,813
Narrogin Airport	71,803	2,290	0	25,000	0	0	0	99,093	71,803
Bridges	98,134	3,130	0	48,000	0	0	0	149,264	98,134
Water Reuse Schemes	38,518	1,228	0	20,000	0	(37,775)	0	21,971	38,518
	5,330,160	170,000	0	3,024,435	0	(4,790,906)	0	3,733,689	5,330,160

**KEY INFORMATION**



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 29 FEBRUARY 2024**

**BUDGET  
AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

Date	GL / Job Number	GL Description	Description	Council Resolution	Schedule	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
27/09/2023	PE062	Caravan Park Photovoltaic System	Narrogin Caravan park - Solar Power (Photovoltaic System)	270923.03	13				(15,000)	(15,000)
27/09/2023	5130260	TOUR- Transfer From Reserves-Economic and Development Reserve	Narrogin Caravan park - Solar Power (Photovoltaic System)	270923.03	13			15,000		15,000
27/09/2023	IO165	Narrogin Tennis Court Lighting & Surface Upgrading	Narrogin Tennis Court Lighting & Surface Upgrading	270923.06	11				(39,210)	(39,210)
27/09/2023	5110340	REC - State Grants - LRCIP3	REC-State Grants-LRCIP3 GEN	270923.06	11			39,210		39,210
27/09/2023	5050240	SES Capital Grant	SES Capital Grant GEN	270923.06	5			62,210		62,210
27/09/2023	BC265	SES Training / Meeting Room	SES Training / Meeting Room	270923.06	5				(62,210)	(62,210)
27/09/2023	BC280	SES & BFB Joint Facilities	SES & BFB Joint Facilities	270923.06	5			6,800,000		6,800,000
27/09/2023	5050240	SES Capital Grant	SES Capital Grant GEN	270923.06	5				(6,800,000)	(6,800,000)
27/09/2023	IO136	Rail Heritage	Rail Heritage	270923.13	11				(75,000)	(75,000)
27/09/2023	5110670	HERITAGE- Contributions and Donations	Rail Heritage	270923.13	3			25,000		25,000
27/09/2023	3030200	GENGRANT - Financial Assistance Grant - General	Rail Heritage	270923.13	11			50,000		50,000
25/10/2023	5110860	OTHCUL-Transfer from Reservee-Tourism & Area Promotion Reserve	Public Art Strategy Implementation	251023.02	11			25,000		25,000
25/10/2023	IO113	Public Art Strategy - Implementation	Public Art Strategy Implementation	251023.02	14				(25,000)	(25,000)
25/10/2023	IO166	Electric Vehicle Charging Stations	Funding Electric Vehicle Charging Stations	251023.03	14				(36,027)	(36,027)
25/10/2023	5130650	ECONOM - Transfers From Reserve	Funding Electric Vehicle Charging Stations	251023.03	13			19,000		19,000
25/10/2023	5130640	ECONOM- Capital Grants-LRCIP3	Funding Electric Vehicle Charging Stations	251023.03	13			17,027		17,027
28/02/2024	3030301	Investment Interest Earned - Municipal Funds	Investment Interest Earned - Municipal Funds	280224.1	3			45,000		45,000
28/02/2024	3030200	GEN GRANT - Financial Assistance Grant - General	Financial Assistance Grants - General	280224.1	3			61,000		61,000
28/02/2024	2040210	OTH GOV - Audit Fees	Audit Fees	280224.1	4				(5,000)	(5,000)
28/02/2024	2040112	MEMBERS - Election Expenses	Election Expenses	280224.1	4			25,000		25,000
28/02/2024	2040226	OTHGOV - Valuation Expenses	Valuation Expenses	280224.1	4			7,000		7,000
28/02/2024	120703000	HEALTH - Salaries & Wages GEN	HEALTH - Salaries & Wages GEN (23/24)	280224.1	7			49,318		49,318
28/02/2024	PA065A	EHO Vehicle MG PHEV	EHO Vehicle MG PHEV	280224.1	7				(45,000)	(45,000)
28/02/2024	PD065A	Proceeds On Disposal EHO MG PHEV(P65)	Proceeds On Disposal EHO MG PHEV(P65)	280224.1	7			23,000		23,000
28/02/2024	2080502	CHSP - Workers Comp Insurance	CHSP - Workers Comp Insurance	280224.1	8			3,750		3,750
28/02/2024	2080503	CHSP - Allowances	CHSP - Allowances	280224.1	8				(2,600)	(2,600)
28/02/2024	2080504	CHSP - Training & Development	CHSP - Training & Development	280224.1	8			11,517		11,517
28/02/2024	2080513	CHSP - Information Systems	CHSP - Information Systems	280224.1	8			10,110		10,110
28/02/2024	2080421	CHCP - Insurance (Other than Bldgs & W/Comp)	CHCP - Insurance (Other than Bldgs & W/Comp)	280224.1	8				(10,554)	(10,554)
28/02/2024	2080521	CHSP - Insurance (Other than Bldgs & W/Comp)	CHSP - Insurance (Other than Bldgs & W/Comp)	280224.1	8			14,267		14,267
28/02/2024	2080531	CHSP - Building Water	CHSP - Building Water	280224.1	8			5,702		5,702
28/02/2024	2080431	CHCP - Building Water	CHCP - Building Water	280224.1	8				(5,702)	(5,702)
28/02/2024	2080533	CHSP - Building Maintenance	CHSP - Building Maintenance	280224.1	8			4,068		4,068
28/02/2024	2080433	CHCP - Building Maintenance	CHCP - Building Maintenance	280224.1	8				(4,067)	(4,067)
28/02/2024	2080532	CHSP - Building Insurance	CHSP - Building Insurance	280224.1	8			1,484		1,484
28/02/2024	2080432	CHCP - Building Insurance	CHCP - Building Insurance	280224.1	8				(976)	(976)
28/02/2024	2080536	CHSP-Clinical Governance	CHSP-Clinical Governance	280224.1	8				(11,000)	(11,000)
28/02/2024	2080436	CHCP-Medical Supplies	CHCP-Medical Supplies	280224.1	8				(5,000)	(5,000)
28/02/2024	2080763	CHCP - General Expenses	CHCP - General Expenses	280224.1	8				(2,000)	(2,000)
28/02/2024	2080590	CHSP - Refund of Unspent Grant Funding	CHSP - Refund of Unspent Grant Funding	280224.1	8				(309,000)	(309,000)
28/02/2024	5080452	CHCP - Transfers From Reserve	CHCP - Transfers From Reserve	280224.1	8			309,000		309,000
28/02/2024	5080452	CHCP - Transfers From Reserve	CHCP - Transfers From Reserve	280224.1	8			16,802		16,802

Date	GL / Job Number	GL Description	Description	Council Resolution	Schedule	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
28/02/2024	PD044	CHCP - Proceeds On Disposal	Proceeds On Disposal - Ngn839 Toyota Corolla 2019	280224.1	8				(8,000)	(8,000)
28/02/2024	PD013	CHCP - Disposal Proceeds	Disposal Proceeds-Ngn15333 Mazda Bt-50 4X2	280224.1	8				(12,000)	(12,000)
28/02/2024	PD010C	CHCP - Proceeds On Disposal	Proceeds On Disposal - Ngn847 Mazda Cx5	280224.1	8				(2,000)	(2,000)
28/02/2024	PA014G	AGEDOTHER Capital Expenditure	Ngn219 Cats Vehicle 2020	280224.1	8				(35,000)	(35,000)
28/02/2024	PD014G	AGEDOTHER Proceeds On Disposal Of Assets	Ngn2019G 2020 Proceeds On Disposal Of Assets	280224.1	8			16,000		16,000
28/02/2024	3080711	AGEDOTHER - CATS	Aged Contributions and Donations	280224.1	8			5,000		5,000
28/02/2024	5080755	AGEDOTHER - Transfer from Reserves	Aged & Disability - Other - Transfer from Reserves	280224.1	8			9,835		9,835
28/02/2024	3100204	SANOTH - Non Rateable Collection Charge	Sanitation - Other	280224.1	10				(30,777)	(30,777)
28/02/2024	5100150	SAN - Transfer from Reserve	SAN Other - Transfer from Reserve	280224.1	10			30,777		30,777
28/02/2024	2110830	OTHCUL - Artwork Collection	OTHCUL - Artwork Collection	280224.1	11				(10,000)	(10,000)
28/02/2024	2110802	OTHCUL - Grants - Other Culture	OTHCUL - Grants - Other Culture	280224.1	11			9,000		9,000
28/02/2024	2110224	NRLC - Equipment Hire & Purchases	NRLC - Equipment Hire & Purchases	280224.1	11				(60,000)	(60,000)
28/02/2024	2110265	NRLC - Contract Management Expense	NRLC - Contract Management Expense	280224.1	11				(150,000)	(150,000)
28/02/2024	2110206	NRLC - Recruitment	NRLC - Recruitment	280224.1	11				(3,500)	(3,500)
28/02/2024	2110218	NRLC - Postage & Freight	NRLC - Postage & Freight	280224.1	11				(1,500)	(1,500)
28/02/2024	2110235	NRLC - Building Structural Maintenance	NRLC - Building Structural Maintenance	280224.1	11				(5,000)	(5,000)
28/02/2024	PE085	NRLC - Plant & Equipment	NRLC - Architectural Concept Planning	280224.1	11				(6,000)	(6,000)
28/02/2024	PE079	NRLC - Plant & Equipment	NRLC - Fire Panel	280224.1	11			50,000		50,000
28/02/2024	PE086	NRLC - Plant & Equipment	NRLC - Basketball Courts Swing Down Backboards	280224.1	11				(8,000)	(8,000)
28/02/2024	PE084	NRLC - Plant & Equipment	NRLC - Upgrade Works	280224.1	11				(36,000)	(36,000)
28/02/2024	3110305	REC - Reimbursements - Other Recreation	REC - Reimbursements - Other Recreation	280224.1	11			5,706		5,706
28/02/2024	3110102	HALLS - Lease/Rental Income	HALLS - Lease/Rental Income	280224.1	11			13,368		13,368
28/02/2024	121105000	LIB - Salaries & Wages GEN	LIB - Salaries & Wages GEN (23/24)	280224.1	11			41,476		41,476
28/02/2024	2110519	LIB - Lost Books	LIB - Lost Books	280224.1	11				(1,000)	(1,000)
28/02/2024	W060	REC - Parks & Gardens Maintenance /Operations	Memorial Park Maintenance/Operations	280224.1	11			4,113		4,113
28/02/2024	2120200	ROADM - Road Maintenance	Roads General Maintenance	280224.1	11			50,000		50,000
28/02/2024	W061	REC - Parks & Gardens Maintenance /Operations	Lions Park Maintenance/Operations	280224.1	11				(1,870)	(1,870)
28/02/2024	W062	REC - Parks & Gardens Maintenance /Operations	Mackie Park Maintenance/Operations	280224.1	11			4,444		4,444
28/02/2024	W063	REC - Parks & Gardens Maintenance /Operations	Gnarojin Park Maintenance/Operations	280224.1	11			13,106		13,106
28/02/2024	W064	REC - Parks & Gardens Maintenance /Operations	Sydney Hall Park Maintenance/Operations	280224.1	11				(1,384)	(1,384)
28/02/2024	W065	REC - Parks & Gardens Maintenance /Operations	Narrogin Skate Park	280224.1	11				(3,317)	(3,317)
28/02/2024	W066	REC - Parks & Gardens Maintenance /Operations	Highbury Townsite Park Maintenance/Operations	280224.1	11				(4,880)	(4,880)
28/02/2024	W067	REC - Parks & Gardens Maintenance /Operations	Grace Menzies Park - Maintenance/Operations	280224.1	11				(5,136)	(5,136)
28/02/2024	W068	REC - Parks & Gardens Maintenance /Operations	Maggie Mckenzie Park - Maintenance/Operations	280224.1	11				(293)	(293)
28/02/2024	W069	REC - Parks & Gardens Maintenance /Operations	Kelliher Park - Maintenance/Operations	280224.1	11				(7,213)	(7,213)
28/02/2024	W074	REC - Parks & Gardens Maintenance /Operations	Bushalla Park - Maintenance/Operations	280224.1	11				(2,953)	(2,953)
28/02/2024	W075	REC - Parks & Gardens Maintenance /Operations	Apex Park - Maintenance/Operations	280224.1	11				(3,681)	(3,681)
28/02/2024	W076	REC - Parks & Gardens Maintenance /Operations	Nippa Humes Park - Maintenance/Operations	280224.1	11				(4,045)	(4,045)
28/02/2024	W077	REC - Parks & Gardens Maintenance /Operations	James Park - Maintenance/Operations	280224.1	11				(5,136)	(5,136)
28/02/2024	W078	REC - Parks & Gardens Maintenance /Operations	Bpw Park - Maintenance/Operations	280224.1	11				(2,589)	(2,589)
28/02/2024	W079	REC - Parks & Gardens Maintenance /Operations	Cbd Parks - Maintenance/Operations	280224.1	11				(34,633)	(34,633)
28/02/2024	W153	REC - Parks & Gardens Maintenance /Operations	30 Gray St Garden Maintenance	280224.1	11				(750)	(750)
28/02/2024	W154	REC - Parks & Gardens Maintenance /Operations	Alby Park Maintenance/Operations	280224.1	11				(4,451)	(4,451)
28/02/2024	W070	REC - Town Oval Maintenance / Operations	Thomas Hogg Oval Maintenance/Operations	280224.1	11				(4,853)	(4,853)
28/02/2024	W071	REC - Town Oval Maintenance / Operations	Clayton Oval Maintenance/Operations	280224.1	11			8,268		8,268

Date	GL / Job Number	GL Description	Description	Council Resolution	Schedule	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
28/02/2024	W072	REC - Town Oval Maintenance / Operations	Michael Brown Park Maintenance/Operations	280224.1	11				(1,819)	(1,819)
28/02/2024	W083	REC - Town Oval Maintenance / Operations	Hardie Park - Maintenance/Operations	280224.1	11				(9,138)	(9,138)
28/02/2024	W080	REC - Sundry Dry Parks/Reserves/Maintenance/Operations	Sundry Dry Parks/Reserves Maintenance/Operations	280224.1	11				(34,348)	(34,348)
28/02/2024	W086	REC - Sundry Dry Parks/Reserves/Maintenance/Operations	BMX Park	280224.1	11				(5,434)	(5,434)
28/02/2024	5120352	PLANT - Transfers from Reserve	PLANT - Transfers from Reserve	280224.1	12				(53,000)	(53,000)
28/02/2024	PD8218	PLANT - Proceeds from Disposal of Assets	Proceeds from Disposal of Jet Patcher	280224.1	12			75,731		75,731
28/02/2024	BM254	ECONOM - Building Maintenance	39 Federal Street Building Maintenance	280224.1	13				(13,000)	(13,000)
28/02/2024	BM255	ECONOM - Building Maintenance	45 Federal Street Building Maintenance	280224.1	13				(10,000)	(10,000)
28/02/2024	2130200	TOUR - Public Relations & Area Promotion	TOUR - Public Relations & Area Promotion	280224.1	13			9,580		9,580
28/02/2024	2130201	TOUR - Subscriptions & Memberships	TOUR - Subscriptions & Memberships	280224.1	13				(9,580)	(9,580)
28/02/2024	2130216	DCVC - (Visitors Centre) Other Expenditure	DCVC - (Visitors Centre) Other Expenditure	280224.1	13				(500)	(500)
28/02/2024	3130206	DCVC - Sales GEN)	DCVC - Sales	280224.1	13			6,000		6,000
28/02/2024	121303000	BUILD - Salaries & Wages GEN (23/24)	BUILD - Salaries & Wages GEN (23/24)	280224.1	13			160,569		160,569
28/02/2024	2140232	PWO - Information Systems	PWO - Information Systems	280224.1	14				(11,000)	(11,000)
28/02/2024	2140235	PWO - Subscriptions & Memberships	PWO - Subscriptions & Memberships	280224.1	14				(3,200)	(3,200)
28/02/2024	2140517	ADMIN - Insurances (Other than Bld and W/Comp)	ADMIN - Insurances (Other than Bld and W/Comp)	280224.1	14				(8,110)	(8,110)
28/02/2024	2140523	ADMIN - Information Systems	ADMIN - Information Systems	280224.1	14				(68,600)	(68,600)
28/02/2024	3140505	ADMIN - Reimbursements	ADMIN - Reimbursements	280224.1	14			12,800		12,800
28/02/2024	121406000	COMMUNITY - Salaries & Wages GEN (23/24)	COMMUNITY - Salaries & Wages GEN (23/24)	280224.1	14			14,932		14,932
28/02/2024	121405000	ADMIN - Salaries & Wages GEN (23/24)	ADMIN - Salaries & Wages GEN (23/24)	280224.1	14			200,533		200,533
28/02/2024	121402150	PWO - WORKS - Wages Administration Hours GEN	PWO - WORKS - Wages Administration Hours GEN	280224.1	14				(52,854)	(52,854)
28/02/2024	N/A	Opening Funding Surplus as at 01/07/2023	Adjustment in accordance with AFS 21 Dec 2023	280224.1	2				(26,040)	(26,040)
28/02/2024	BC283	ECONOM - Building Capital	Westpac Roof Replacement	280224.1	11			30,000		30,000
								<b>8,410,703</b>	<b>(8,215,930)</b>	<b>194,773</b>

Strategic Budget Projects Register 2023/24



AS AT 20 MARCH 2024

Project Title/Task	Job	Original Budget	Current Budget	Actual Exp / Income to 20/03/24	Outstanding PO Exp to 20/03/24	Total Committed Expenditure or Income Received	Budget Remaining (incl P/Os)	Current Risk of completion by 30/6. H=Unlikely	Comments	Accountability	Status	% Complete	Start Date	Due Date
Projects that are either strategic (plans/projects) or critical to implement and manage or of an asset renewal or creation (Capital) in nature that have a budget provision in the current Budget.		UV Code? To be added manually Copy/paste... A	UV Code? To be added manually Copy/paste... B	UV Code? To be added manually Copy/paste... C	UV Code? To be added manually Copy/paste... D	Calc column (do not enter) E (E= C + D)	Calc column (do not enter) F (B - E)		Crisp, Clear, Concise, Date format entry eg 13/7 - Project commenced and no issues expected.	Select from one of the 4 Departments	- On Track - Off Track - Complete - In Trouble - On Hold		Anticipated start date of the Project	Anticipated completion date of the Project
SES Building Project	BC265	\$0.00	\$62,210.00	\$0.00	\$5,227.28	\$5,227.28	\$56,982.72	Low	Allocation to be used for the design and construction and Tender documentation. Concept design prepared by Joondalup Design and estimated quote received for submission to LGGS capital grant. Once funding approved a detail design and construction documentation will be sought for tender purposes. 20/09/23 - Request the repurposing of this funding via Budget amendment to utilise funds for grant submission (preparatory work.), for September OCM. 3/10/23 - No change to status. Joint SES and BFB facilities funding was not successful. Application to be reviewed to remove reference to IC 3 office space. 7/11/23 - CEO and Shire President meeting with DFES Commissioner to discuss options and to move this project forward. 2/1/24 - Subdivision application for the respective lots (DFES/SON/St John) in progress. 27/2/24 - No change to status	Development & Regulatory Services	On Track	5%	01/07/23	30/04/24
Construction of SES & BFB Joint Facilities	BC280	\$6,800,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Completed	Grant Application not supported by DFES LGGS annual 2023/2024 funding. 3/10/23 - Application to be reviewed and concept plan to be amended to remove any reference to IC 3 office space and solely for SES and BFB joint facilities. 7/11/23 - CEO and Shire President meeting with DFES Commissioner to discuss options for funding. 2/1/24 - Subdivision of land progressing	Development & Regulatory Services	Complete	100%	01/07/23	31/01/24
Mobile Standpipe - BFB (Fast Fill Trailer) Nomans Lake VBFB	PA953	\$8,000.00	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	Completed	PO Issued. 15/11/23 - Fast Fill Trailer delivers to Norman's Lake Brigades. 22/2/24 - GJ to bring to account the donated asset required at value per DFES advice.	Development & Regulatory Services	Complete	100%	01/11/23	31/05/24
NGN417 2020 Mazda BT-50 4x4 (RANGER)	PA007E	\$35,000.00	\$35,000.00	\$44,806.73	\$0.00	\$44,806.73	-\$9,806.73	Completed	PO Issued 7/11/23 - Manager Operations following up with the car yards regarding delivery dates. 2/1/24 - Still waiting for delivery of vehicle. 27/2/24 - vehicle delivered.	Development & Regulatory Services	Complete	100%	01/09/23	29/03/24
NGN00 2021 Toyota Kluger (EMDRS)	PA002N	\$55,000.00	\$55,000.00	\$56,028.00	\$0.00	\$56,028.00	-\$1,028.00	Completed	PO Issued 3/10/23 - Vehicle delivered on 29 September 2023.	Development & Regulatory Services	Complete	100%	01/09/23	29/03/24
Senior Rangers 2020 Isuzu Replacement	PA8163C	\$55,892.00	\$55,892.00	\$59,564.99	\$0.00	\$59,564.99	-\$3,672.99	Completed	PO Issued 3/10/23 - vehicle delivered.	Development & Regulatory Services	Complete	100%	01/09/23	29/03/24
Additional Public CCTV Cameras (Subject to Grant)	FE037	\$100,000.00	\$100,000.00	\$0.00	\$0.00	\$0.00	\$100,000.00	Low	Grant identified for application open now and closing 11 October 2023 19/10/23 - Grant criteria prevents CCTV applications, exploring grant opportunities ongoing. 4/12/23 - Exploring grant opportunities. 21/02/24 - No further update. 20/03/24 - NFTR	Corporate & Community Services	Off Track	0%	27/07/23	31/05/24
Mobile Stand Pipe - BFB (Fast Fill Trailer) Highbury South VBFB	PA953	\$8,000.00	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	Low	PO issued. 17/11/23 - With fabricator to complete. 2/1/24 - To be completed by May 2024. 27/2/24 - No change to status.	Development & Regulatory Services	On Track	10%	01/11/23	30/05/24
Acquisition of Incident Control Vehicle	PA950	\$881,900.00	\$881,900.00	\$0.00	\$0.00	\$0.00	\$881,900.00	Low	Waiting for shop fabrication and delivery will be delayed due to long waiting process. 3/10/2023 - No change to status. 7/11/2023 - response from DFES stating no change to status and is still approximately 18 months away. Still in the concept stage. 2/1/24 - No change to status. 27/2/24 - No change to status.	Development & Regulatory Services	On Track	0%	01/09/23	30/04/24
Acquisition of General Rescue Utility Vehicle	PA951	\$110,200.00	\$110,200.00	\$0.00	\$0.00	\$0.00	\$110,200.00	Low	Waiting for shop fabrication and delivery will be delayed due to long waiting process. 3/10/23 - No change to status. 7/11/23 - response from DFES stating no change to status and is still approximately 18 months away. Still in the concept stage. 2/1/24 - No change to status. 27/2/24 - No change to status.	Development & Regulatory Services	On Track	0%	01/09/23	30/04/24
Replacement EHO Vehicle PHEV	PA065A	\$0.00	\$45,000.00	\$0.00	\$0.00	\$0.00	\$45,000.00	High	20/03/24 - Determination to be made regarding purchase once EHS is recruited and in the meantime, transfer proceeds (\$23k) for old MG PHEV (written off) to reserves at 30/06/24	Development & Regulatory Services	Off Track	0%	01/01/24	30/05/24
Homecare - Special Needs Dining Chairs	PE082	\$7,200.00	\$7,200.00	\$7,200.00	\$0.00	\$7,200.00	\$0.00	Completed	Items Purchased.	Corporate & Community Services	Complete	100%	27/07/23	29/02/24
Homecare Fleet Replacement - Toyota Corolla 2019 NGN839	PA044	\$35,000.00	\$35,000.00	\$0.00	\$32,613.00	\$32,613.00	\$2,387.00	Low	RFQ for vehicle issued 31/08/23 19/10/23 - Quotes to be reviewed on MCYS Return from AL. 14/11/23 - Progressing the acquisition of this vehicle. 04/12/23 - In Progress 21/02/24 - Order pending confirmation 20/03/24 - NFTR	Corporate & Community Services	On Track	50%	27/07/23	30/05/24
Homecare - Purchase of Wheelchair accessible vehicle	PA045	\$105,000.00	\$105,000.00	\$0.00	\$0.00	\$0.00	\$105,000.00	Low	RFQ for vehicle issued 31/08/23 19/10/23 - Quotes to be reviewed on MCYS Return from AL. 14/11/23 - Progressing the acquisition of this vehicle. 04/12/23 - In Progress 21/02/24 - No further update at this time. 20/03/24 - NFTR	Corporate & Community Services	On Track	25%	27/07/23	30/05/24
Homecare - Replacement Home Maintenance Trailer	PA555	\$15,000.00	\$15,000.00	\$0.00	\$10,500.00	\$10,500.00	\$4,500.00	Low	RFQ for vehicle issued 31/08/24. 19/10/23 - Trailer on order 14/11/23 - Awaiting delivery. 4/12/23 - Still awaiting delivery. 21/02/24 - No further update at this time. 20/03/24 - NFTR	Corporate & Community Services	On Track	75%	27/07/23	30/05/24



Project Title/Task	Job	Original Budget	Current Budget	Actual Exp / Income to 20/03/24	Outstanding PO Exp to 20/03/24	Total Committed Expenditure or Income Received	Budget Remaining (incl P/Os)	Current Risk of completion by 30/6. H=Unlikely	Comments	Accountability	Status	% Complete	Start Date	Due Date
Homecare - Replacement of NGN 15333 - Mazda BT50 Utility 4x2	PA013	\$35,000.00	\$35,000.00	\$0.00	\$37,302.71	\$37,302.71	-\$2,302.71	Low	RFQ for vehicle issued 31/08/23 19/10/23 - Quotes to be reviewed on MCYS Return from AL 14/11/23 - Progressing the acquisition of this vehicle. 04/12/23 - In Progress 21/02/24 - No further update at this time 20/03/24 - Awaiting delivery	Corporate & Community Services	On Track	50%	27/07/23	30/05/24
Homecare - Replacement of NGN847 - Mazda CX-5	PA010C	\$48,000.00	\$48,000.00	\$0.00	\$41,809.00	\$41,809.00	\$6,191.00	Completed	RFQ for vehicle issued 31/08/23 19/10/23 - Quotes to be reviewed on MCYS Return from AL 14/11/23 - Progressing the acquisition of this vehicle. 04/12/23 - In Progress 21/02/24 - Vehicle delivered, payment being processed. 20/03/24 - Processing payment but car replaced and delivered	Corporate & Community Services	On Track	95%	27/07/23	26/04/24
CATs - Replacement of NGN 219 2020	PA014G	\$0.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	Low	20/03/24 - Quotes received and being processed.	Corporate & Community Services	On Track	50%	28/02/24	30/05/24
Design & Construction new liquid waste ponds	IO188	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	Low	3/10/23 - MEHS met with design consultant and will review design options. 21/1/24 - MEHS waiting for quotes from the consultant for the Design and Construct.	Development & Regulatory Services	On Track	10%	01/11/23	30/05/24
Asbestos Disposal Trench Fencing	IO189	\$12,000.00	\$12,000.00	\$6,140.00	\$0.00	\$6,140.00	\$5,860.00	Completed	3/10/23 - Quotes received to be assessed by MEHS 7/11/23 - fence acquired and contractor completing works. Should be completed by early December 2023.	Development & Regulatory Services	Complete	100%	29/09/23	30/11/23
Tip Face Fencing (Temporary/ Mobile Fencing)	IO191	\$42,000.00	\$42,000.00	\$19,485.00	\$0.00	\$19,485.00	\$22,515.00	Completed	3/10/23 - Quotes received and to be assessed by MEHS 7/11/23 - Po issued to contractor for supply and installation.	Development & Regulatory Services	Complete	100%	31/10/23	30/11/23
Construction of Recycling Shed (Tip Shop)	BC274	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	Low	3/10/23 - MEHS working with CDO regarding funding application. 7/11/23 - waiting for outcome to grant funding. 21/1/24 - No change to status. 27/2/24 - no change to status	Development & Regulatory Services	On Track	10%	03/11/23	30/05/24
Thomas Hogg Sewerage Work	BC285	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	Low	15/11/23 - Building Maintenance officer liaising with local plumber, water corporation and lessee of option to connection to local sewer. 27/2/24 - Building maintenance officer followed up with applicant and local contractor for commencement date.	Development & Regulatory Services	On Track	10%	06/11/23	30/05/24
Thomas Hogg Ablutions Upgrade and Contribution	BC177	\$25,000.00	\$25,000.00	\$0.00	\$20,681.00	\$20,681.00	\$4,319.00	Low	PO issued to Thomas Hogg/ eagle club as per the agreed works with Building Maintenance officer. 7/11/23 -works to commence after Revheads event in November 2023. 27/2/24 - Building maintenance officer followed up with applicant and local contractor for commencement date.	Development & Regulatory Services	On Track	10%	01/09/23	30/05/24
Railway Dam ECO Toilets	BC275	\$21,145.00	\$21,145.00	\$0.00	\$0.00	\$0.00	\$21,145.00	Low	Waiting for the ablation unit to be completed and transported on the site. 7/11/23 - Ablution block to be transported to site in Mid-November. 21/1/23 - To be completed end of January mid February . 27/2/24 - work had to be rectified by contractor	Development & Regulatory Services	On Track	50%	03/07/23	30/05/24
Mackie Park Financial Counselling Kitchenette	BC130	\$8,000.00	\$8,000.00	\$8,000.00	\$0.00	\$8,000.00	\$0.00	Completed	3/10/23 - works underway organised by Narrogin Financial Counselling. 21/1/24 - To be completed end of January mid February.	Development & Regulatory Services	Complete	100%	01/11/23	01/02/24
Development and Regulatory Services Pool Vehicle	PA074	\$30,000.00	\$30,000.00	\$27,272.00	\$0.00	\$27,272.00	\$2,728.00	Completed	Purchase outright the Bush Fire Control Officer vehicle. Now allocated to the building Maintenance Officer	Development & Regulatory Services	Complete	100%	01/08/23	01/09/23
Cemetery Software - Chronicle	PE083	\$25,000.00	\$25,000.00	\$24,123.00	\$0.00	\$24,123.00	\$877.00	Completed	P/O issued to Chronical. ESO progressing implementation.19/9/23 second payment made. 3/10/23 No further update. ESO received progress report, estimated completion mid November. 15/11/23 Completion handover process booked for 20 November, then Cemetery digitilisation project should be complete. 29/11/23 final sincrinisation happening, Niche wall service being added should be complete early January . 12/12/23 Niche Wall feature being added, this variation to the contract will result in a \$1,500 over spend however considered well worth it. 21/12/23 Commissioning early January due to adding Niche Wall feature. Wendy to advise and give minor training session to customer service staff and media release. 31/1/24 Now complete with media release.	Technical & Rural Services	Complete	100%	06/09/23	31/01/24
ICT - Replace Lessor Hall and Town Hall CCTV Cameras	PE063	\$8,000.00	\$8,000.00	\$0.00	\$9,142.77	\$9,142.77	-\$1,142.77	Completed	21/08/23 - Request for quotes emailed to potential providers. 05/09/23 - 2 quotes provided for review. 19/10/23 - Successful provider informed and work to be completed in Nov/Dec 14/11/23 - Purchase order to be forwarded contractor to commence work. 4/12/23 - Awaiting work to commence. 21/02/24 - Project completed, awaiting invoice to pay.	Corporate & Community Services	Complete	100%	01/08/23	31/01/24
Town Hall Improvement Projects	BC181	\$102,689.00	\$102,689.00	\$13,540.00	\$1,980.00	\$15,520.00	\$87,169.00	Low	separate projects for jobs / monitoring..? Waiting for the electrical report from the Electrical Engineering (SAGE) as to current power capacity to the existing Town Hall, to determine whether cooling, heating and lighting upgrade and sound system to the stage would be suitable or upgrade required to the electrical capacity.. 3/10/23 - Electrical report being revised be electrical engineer. 7/11/23 - Revised electrical report received. Western Power enquiry lodged to address short falls identified in the report before proceeding to the next step.	Development & Regulatory Services	On Track	10%	01/09/23	30/05/24
NRLC Basketball Courts - Swing down Backboards and Beams for Court 2	PE086	\$10,000.00	\$18,000.00	\$0.00	\$0.00	\$0.00	\$18,000.00	Low	14/11/23 - Quotes being obtained 04/12/23 - In Progress 21/02/24 - Shortlisting of supplier being completed 20/03/24 - NFTR	Corporate & Community Services	On Track	50%	26/10/23	30/05/24
NRLC Courts - Electric Winders	PE077	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	Low	14/11/23 - Quotes being obtained. 04/12/23 - In Progress 21/02/24 - Shortlisting supplier being completed. 20/03/24 - NFTR	Corporate & Community Services	On Track	50%	26/10/23	30/05/24
NRLC - Fire Panel Emergency Warning System	PE079	\$90,000.00	\$40,000.00	\$0.00	\$0.00	\$0.00	\$40,000.00	Low	14/11/23 - Not commenced until review by contractor in accordance with NRLC upgrade works. 4/12/23 - As above commentary. 21/02/24 - Quotes being sought after Hunts review. 20/03/24 - NFTR	Corporate & Community Services	On Track	25%	26/10/23	30/05/24




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NRLC - Upgrade Works	PE084	\$271,000.00	\$307,000.00	\$41,978.00	\$25,930.00	\$67,908.00	\$239,092.00	Low	19/10/23 - Work on Pool Filters completed. Engaging with provider to confirm automation of HVAC system, Dampers and Boiler that will reduce utility costs. 14/11/23 - Hunts and SKG to conduct NRLC works review to identify job priorities and undertakings. 4/12/23 - Review of work priorities subject to budget amendment in Feb 2024. 21/02/24 - Quotes to be sought after Hunts review and MBS discussions. 20/03/24 - NFTR	Corporate & Community Services	On Track	25%	26/10/23	30/05/24
NRLC - Architectural Concept Planning	PE085	\$20,000.00	\$26,000.00	\$12,314.00	\$0.00	\$12,314.00	\$13,686.00	Low	RFQ for Concept Plan compiled and distributed for response. Closing date 21/09/23 19/10/23 - ORA consultants appointed and work to commence in November. 14/11/23 - Regular meetings with ORA to progress Plan criteria. Stakeholder meetings conducted 16/17 Nov 23 and feasibility study to be completed by end of Nov 23. 04/12/23 - In Progress 21/02/24 - Draft plan nearly completed and project nearing completion in March 24. 20/03/24 - Plan now with QS for costings, near completion.	Corporate & Community Services	On Track	75%	01/08/23	30/05/24
50kv Emergency Generator and Trailer (Subject to Grant)	PE075	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	Low	14/11/23 - Management investigating grant opportunities and other means to acquire the Generator and Trailer. 21/02/24 - No further update at this time. 20/03/24 - NFTR	Corporate & Community Services	On Track	5%	26/10/23	26/05/24
Fit out of Railway Stn (NDVC)	BC207	\$20,000.00	\$20,000.00	\$24,971.00	\$0.00	\$24,971.00	-\$4,971.00	Completed	12/9/23 - delivered and being erected and on track for completion of all by 30/9/23 19/10/23 - Overbudget due to kiosk and software costed to BC207 and included in carryovers as was ordered well before 30 June. Will require cost to be journaled out. 21/02/24 - Project complete and opening function held.	Office of CEO	Complete	100%	01/07/23	29/09/23
Rail Heritage (Trains)	IO136	\$0.00	\$75,000.00	\$50,000.00	\$0.00	\$50,000.00	\$25,000.00	Low	21/02/24 - Train purchased and now planning transportation.	Office of CEO	On Track	10%	28/09/23	30/05/24
Narrogin Tennis Courts Lighting & Surface Upgrading (LRCIP 3)	IO127	\$0.00	\$39,210.00	\$39,121.00	\$0.00	\$39,121.00	\$89.00	Completed	12/9/23 - supplier advises hopefully dry weather will enable completion of last surfaces (synthetic) before end of Sept. 21/02/24 - Complete	Office of CEO	Complete	100%	01/07/23	30/09/23
Shelter Over BBQ at Wilbur Park and Slab	IO192	\$10,000.00	\$10,000.00	\$0.00	\$6,854.00	\$6,854.00	\$3,146.00	Low	I have met with John to discuss this project. John will be constructing the shelter adjoining the tennis club, relocating the BBQ and installing a table seat combo. 3/10/23 No further update 24/10/23 No further update 15/11/23 No further update, likely to occur in March2024. 6/3/24 Skillion Shelter for over Bbq ordered from Exteria. Concrete pad, shelter and picnic setting to be constructed by John in April 18/3/24 Shelter ordered from Exteria, not due for delivery for 12 weeks, the project will be completed prior to 30 June	Technical & Rural Services	On Track	20%	12/09/23	30/05/24
Gnarojin Skatepark BBQ Area	FE105	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$1,531.00	\$8,469.00	Low	I have met with John on site to discuss this project. John to organise the install of an electric bunker light over the BBQ, remove current furniture and lay new concrete slab, replace table seat comb and new standup bench. 3/10/23 No further update. 24/10/23 No further update 5/11/23 No further update, likely to occur in March 2024. 6/3/24 Stand up bench ordered from Exteria today. New concrete pad, solar light and rearranging of seating to occur in April. 18/3/24 Stand up bench ordered from Exteria, not due for delivery for 12 weeks, the project will be completed prior to 30 Jun	Technical & Rural Services	On Track	20%	12/09/23	30/05/24
Lions Park Upgrade including Disability Friendly Swing	IO061	\$62,000.00	\$62,000.00	\$43,379.00	\$11,698.00	\$55,077.00	\$6,923.00	Low	Irrigation commencing early October, followed by new swings and swing area, new concrete path, fencing, landscaping and new turf etc. 3/10/23 No further update. 24/10/24 Irrigation installed, new concrete path installed, new swings, soft fall and roll on turf ordered, completion expected end November. 15/11/23 On track, new tarp for existing playground shelter ordered. 12/12/23 New rubber soft fall booked in for January so then new swings can be hung. Swing frame in place and new sand pit. 21/12/23 Garden beds being mulched, original pic nic setting to be reinstalled with new concrete slab. Park open for the public to use. 31/1/24 waiting on soft fall contractors to arrive 12 Feb to install rubber soft fall the swings can be hung and fence put back up. 6/3/24 Concrete pad and picnic set to be reinstalled under existing shelter March.	Technical & Rural Services	On Track	90%	12/09/23	30/05/24
Walk Cycle & Mountain Bike Trails Project	IO129	\$26,000.00	\$26,000.00	\$3,996.53	\$0.00	\$3,996.53	\$22,003.47	Low	Works nearly completed. Archibald Trail needs to be completed. 14/11/23 - CED Team to liaise with MO regarding completion. 4/12/23 - quote to complete remaining trail area received. Work to be undertaken in January completed Feb 24. Faulty panels being replaced. 21/02/24 - Project nearing completion. 20/03/24 - NFTR	Corporate & Community Services	On Track	85%	02/07/23	31/05/24

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Construction of Library Building Extension	IO080B	\$389,502.00	\$389,502.00	\$1,450.00	\$0.00	\$1,450.00	\$388,052.00	High	08/09/23 - RFQ lodged on WALGA e-Portal, closing date 4pm Fri 06 Oct 23 19/10/23 - No submissions received. BMO has engaged with local provider for quote; also looking into internal build options. 14/11/23 - Disaggregating the work requirements and seeking quotes for Plumbing works (realignment of sewer). Proposed revision of project and reallocation of LRCIP funds to other jobs in 23/24. 4/12/23 - Request for LRCIP P3 schedule to be resubmitted before 22 Dec 23. 21/02/24 - RFQ completed with one submission. Shire declined due to budget constraints. Applying to LRCIP for project variation and redistribute funds to NRLC projects. 20/03/24 - Quote for Sewerage works to be applied and engage LRCIP for project funding variation to reduce project cost and allocate remaining funds to NRLC.	Corporate & Community Services	Off Track	10%	01/07/23	31/05/24
Public Art Strategy Implementation	IO113	\$25,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	Low	Commencing in October 2023 30/10/23 - In accordance with Council Resolution 251023.02 budget has been increased from \$25k to \$50k. 14/11/23 - RFQ being drafted for dissemination in Nov/ Dec 23. 4/12/23 - RFQ issued awaiting submissions. 21/02/24 - RFQ submissions being shortlisted for design phase. Project on track. 20/03/24 - Shortlisted candidates in design phase endorsed by Council.	Corporate & Community Services	On Track	50%	27/07/23	31/05/24
Painting of XA Class Train	IO131	\$5,000.00	\$5,000.00	\$2,669.75	\$0.00	\$2,669.75	\$2,330.25	Low	12/9/23 - MO having outside crew finish rust proof and sanding this week, with Paul Guest volllie painter then able to be invited to complete, hopefully by 5/10, but weather and volunteer schedule dependent.6/10/23 Paul now too sick to do task, will be done by outside crew. Colours received from HVTRG 30/11, seeking Country Paints supply / matches and will do in-house..	Office of CEO	On Track	50%	01/07/23	31/05/24
Narrogin Railway Station and Footbridge Heritage Interpretive Project	BC208	\$13,559.00	\$13,559.00	\$11,060.00	\$0.00	\$13,245.00	\$314.00	Completed	Awaiting the Heritage Panels expected to be delivered at the end of September 2023. 14/11/23 - Panels delivered and nearing completion. 4/12/23 - Panels installed and project completed.	Corporate & Community Services	Complete	100%	01/07/23	31/01/24
Construction of Sound Shell (Stage and Mural) at Alby Park	BC273	\$90,000.00	\$90,000.00	\$11,030.00	\$0.00	\$11,030.00	\$78,970.00	High	Waiting electrical and structural reports and drawings for RFQ/RFT 3/10/23 - Advised Designer to revised site plan regarding the orientation of the sound shell, prior to issuing the Planning approval. 7/11/23 - Documentation in final stage prior to RFQ. 2/1/24 - RFQ advertised closed end of January. Mark Furr EMCCS managing the project.	Development & Regulatory Services	In Trouble	20%	01/09/23	30/06/24
Construction of Dam at Airport	IO183	\$113,400.00	\$113,400.00	\$45,549.00	\$36,559.09	\$82,108.09	\$31,291.91	Low	Prelim drill shot have been done in the North West location however rock was encountered. The dam will need to be locasted next to the water bomber tanks. New test holes will be dug in November. EMTRS to order 2 new tanks, Gliding Club has been consulted. 3/10/23 No further update. 24/10/23 No further update 15/11/23 No further update 30/11/23 Test hole being dug first week of December to find the optimum spot for the dam. 12/12/23 Test hole dug with good results found near to existing DEFES tank. RFQ to go out for the dam in early January 2024 21/12/23 RFQ awarded to Halansons, dam construction to commence February2024. 6/3/24 Dam constructed. Sand pads to go in mid March and 2 tanks to be installed 18 April all plumbs up and acquital due 24 July 2024	Technical & Rural Services	On Track	75%	12/09/23	24/05/24
Whinbin Rock Rd Construction	RRG205	\$1,080,000.00	\$1,080,000.00	\$333,241.34	\$10,271.66	\$343,513.00	\$736,487.00	Completed	3/10/23 Commencing January after Tarwonga Road 15/11/23 No further update 31/1/24 Works 50% complete (first 3 kms out of 6kms) 6/3/24 Final 3km seal booked in for mid-March. 20/03/24 - Project completed, currently investigating the underspend which may correlate to the overspend in the Wandering Rd Project.	Technical & Rural Services	Complete	100%	15/01/24	29/02/24
Wandering Road Construction SLK 0.0 to 3.00	WSFN332	\$757,352.00	\$757,352.00	\$871,505.88	\$18,019.47	\$889,525.35	-\$132,173.35	Completed	Works started 12/9/23 3/10/23 On track for completion end of October early November 15/11/23 Works Complete bar line marking 20/03/24 - This amount is 17% overbudget and is being investigated. Manager Operations on leave however strong possibility of an error in allocating costs between Whinbin Rock Road and Wandering Rd. Further commentary to follow.	Technical & Rural Services	Complete	100%	12/09/23	15/12/23
Blackspot Tarwonga Rd (Rehab) SLK 15.5 - 16	RBS204	\$165,000.00	\$165,000.00	\$130,334.59	\$15,620.00	\$145,954.59	\$19,045.41	Low	15/11/23 Works commencing end of November 2023 30/11/23 Works commenced 21/12/23 Construction works complete and new seal applied. Line marking and final road audit remain. 2nd 40% grant funding claimed December 2023 with final 20% claim to be done in March. 31/1/24 Works completed, still need to have road audit done and signed off, happening March.	Technical & Rural Services	On Track	95%	15/01/24	30/05/24
Narrogin Repertory Club Easement - Survey & Legal Costs	ID001	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	Low	Have resent correspondence to 2 adjoining properties that also require an easement, no reply as yet. One sign letter recieved from 133 Federal Street, will have to follow up with the other landowner - KEEDAC. 3/10/23 No further update. 15/11/23 No further update 13/12/23 No further update. I will need to call in, in person to Keedac to enquire as to why they are no responding to the letters that have been sent to them and seek resolution. 21/12/23 Email with original letter to be sent to Leanne Kickett late January and progress from there. 31/1/24 Letter emailed to Leanne Kickett, no response as yet. Will call at Keedac to see her personally to enquire why no response.	Technical & Rural Services	On Track	40%	12/09/23	30/05/24
Clayton Road Stabilising	IR047	\$15,000.00	\$15,000.00	\$4,321.00	\$0.00	\$4,321.00	\$10,679.00	Completed	15/11/23 Holding repairs in place. Works will start when the hotter weather arrives, end November. 30/11/23 Works commencing today 12/12/23 Two large repairs complete with the last one to be started and completed tomorrow 13/12/23 21/12/23 Complete	Technical & Rural Services	Complete	100%	03/01/24	16/02/24

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Construct Highbury Rest Area	IR048	\$55,805.00	\$55,805.00	\$0.00	\$0.00	\$0.00	\$55,805.00	Low	15/11/23 Commencing February. 31/1/24 Delays being experience with this project as RRG project dictated priority, may be late in delivery?	Technical & Rural Services	Off Track	0%	01/02/24	30/04/24
Lange Rd Re-Sheet SLK 6.1 to 10.4	IR307	\$120,223.00	\$120,223.00	\$0.00	\$13,906.00	\$13,906.00	\$106,317.00	Low	15/11/23 On track	Technical & Rural Services	On Track	0%	01/05/24	31/05/24
Pioneer Road Slip Lane to Railway Station Design Only	IR308	\$15,000.00	\$15,000.00	\$0.00	\$13,096.00	\$13,096.00	\$1,904.00	Low	P/O issued to local Engineering Consultant for design and MRWA approval process. On track 31/1/24 Expect delivery of the project late March	Technical & Rural Services	On Track	70%	12/09/23	30/05/24
Taylor Rd Re-Sheet SLK 0.4 to 6.4	IR218	\$92,852.00	\$92,852.00	\$0.00	\$0.00	\$0.00	\$92,852.00	Low	15/11/23 On track	Technical & Rural Services	On Track	0%	24/05/24	31/05/24
Armstrong Rd Re-Sheet SLK 0.0 to 4.3	IR236	\$112,918.00	\$112,918.00	\$0.00	\$0.00	\$0.00	\$112,918.00	Low	15/11/23 On track	Technical & Rural Services	On Track	0%	03/05/24	31/05/24
Crooked Pool Rd Re-Sheet SLK 4.2 to 8.0	IR260	\$110,451.00	\$110,451.00	\$0.00	\$0.00	\$0.00	\$110,451.00	Low	15/11/23 On track	Technical & Rural Services	On Track	0%	02/05/24	31/05/24
Design New Intersection for Wanerie and Cooraminning Roads	IR338	\$10,350.00	\$10,350.00	\$10,350.00	\$0.00	\$10,350.00	\$0.00	Completed	Report now received and will be presented at the next road ref group meeting. Awaiting invoice. 21/12/23 Complete and presented to the Road Reference Group	Technical & Rural Services	Complete	100%	01/07/23	18/08/23
Chomley Road Seal SLK 2.45 to 2.95	IR213	\$52,678.00	\$52,678.00	\$1,098.00	\$36,327.27	\$37,425.27	\$15,252.73	Completed	Presenting the Annual Seal RFQ to Council at the September OCM 3/10/23 Contractor locked in, on track. 15/11/23 Works likely to commence mid December 21/12/23 Works to commence whilst Whinbin Rock Road is being constructed and sealed mid March.	Technical & Rural Services	Complete	100%	15/01/24	26/04/24
Tarwonga Road Reseal SLK2.04 to 3.04	R2R204	\$71,148.00	\$55,630.00	\$46,358.40	\$0.00	\$46,358.40	\$9,271.60	Completed	Presenting the Annual Seal RFQ to Council at the September OCM 3/10/23 Contractor locked in, on track. 15/11/23 Works likely to commence mid December. 21/2/24 - works completed	Technical & Rural Services	Complete	100%	01/12/23	26/01/24
Narrogin Harrismith Road Reseal SLK16.7 to 18.2	R2R331	\$94,176.00	\$52,980.00	\$51,508.00	\$0.00	\$51,508.00	\$1,472.00	Completed	Presenting the Annual Seal RFQ to Council at the September OCM 3/10/23 Contractor locked in, on track. 15/11/23 Works likely to commence mid December	Technical & Rural Services	Complete	100%	01/12/23	26/01/24
Boothe Street Reseal SLK 0.0 to 0.39	R2R065	\$15,015.00	\$6,730.00	\$6,637.00	\$0.00	\$6,637.00	\$93.00	Completed	Presenting the Annual Seal RFQ to Council at the September OCM 3/10/23 Contractor locked in, on track. 15/11/23 Works likely to commence mid December	Technical & Rural Services	Complete	100%	01/12/23	26/01/24
Callan Way Reseal SLK 0.0 to 0.58	R2R316	\$23,925.00	\$17,780.00	\$17,779.00	\$0.00	\$17,779.00	\$1.00	Completed	Presenting the Annual Seal RFQ to Council at the September OCM 3/10/23 Contractor locked in, on track 15/11/23 Works likely to commence mid December	Technical & Rural Services	Complete	100%	01/12/23	26/01/24
Fox Street Reseal SLK 0.0 to 1.28	R2R015	\$39,268.00	\$55,195.00	\$46,982.00	\$0.00	\$46,982.00	\$8,213.00	Completed	Presenting the Annual Seal RFQ to Council at the September OCM 3/10/23 Contractor locked in, on track. 15/11/23 Works likely to commence mid December	Technical & Rural Services	Complete	100%	01/12/23	26/01/24
Narrakine South Road Reseal SLK 1.03 to 2.42	R2R221	\$59,637.00	\$41,178.00	\$37,332.00	\$0.00	\$37,332.00	\$3,846.00	Completed	Presenting the Annual Seal RFQ to Council at the September OCM 3/10/23 Contractor locked in, on track 15/11/23 Works likely to commence mid December	Technical & Rural Services	Complete	100%	01/12/23	26/01/24
Simmons Road Reseal SLK 0.0 to 3.77 (amended)	R2R276	\$59,637.00	\$133,313.00	\$116,774.00	\$0.00	\$116,774.00	\$16,539.00	Completed	Presenting the Annual Seal RFQ to Council at the September OCM 3/10/23 Contractor locked in, on track. 15/11/23 Works likely to commence mid December	Technical & Rural Services	Complete	100%	01/12/23	26/01/24
Highbury East Rd Culvert upgrade	R2R348	\$48,750.00	\$48,750.00	\$6,045.00	\$0.00	\$6,045.00	\$42,705.00	Low	P/O issued to NEC, works scheduled for December 3/10/23 No further update. 15/11/23 Contractor advises that works will commence late November pending no rain. 30/11/23 Contractor booked in for works to occur 11-16 December 2023 12/12/23 Works commence today 12/12/23 21/12/23 Works progressing well with road reopened. Completion expect mid April.	Technical & Rural Services	On Track	90%	24/11/23	30/05/24
Streetlight on Federal St to Access Divine You (Electronic/Solar)	IO186	\$8,000.00	\$8,000.00	\$2,958.00	\$0.00	\$2,958.00	\$5,042.00	Completed	Solar street light purchased and delivered to the depot. To be installed in November. 15/11/23 No further update. 30/11/23 Complete and operational	Technical & Rural Services	Complete	100%	06/10/23	30/11/23
Ensign Street Footpath (Narrakine to Floyd) as per adopted program	IF006	\$40,000.00	\$40,000.00	\$35,778.00	\$3,577.00	\$39,355.00	\$645.00	Completed	P/O issued to NEC, works planned for December 3/10/23 No further update. 15/11/23 Currently in progress with completion expected end of November	Technical & Rural Services	Complete	100%	30/11/23	26/01/24
Daglish Street Footpath (Lock to Ensign) as per adopted program	IF007	\$18,000.00	\$18,000.00	\$0.00	\$16,642.00	\$16,642.00	\$1,358.00	Completed	P/O issued to NEC, works planned for December 3/10/23 No further update. 21/12/23 Works to happen in the new year due to the contractors busy schedule with competing projects, expected to be completed by the end of April 2024.	Technical & Rural Services	Complete	100%	30/11/23	26/04/24
210 Caterpillar Backhoe (Rego)	PA023A	\$200,000.00	\$200,000.00	\$202,696.00	\$0.00	\$202,696.00	-\$2,696.00	Completed	Purchase order issued 30/12/23 Backhoe recieved	Technical & Rural Services	Complete	100%	08/09/23	30/11/23
2014 Hino 300 Series 3T Tipper (Rego)	PA8220A	\$100,000.00	\$100,000.00	\$0.00	\$92,688.00	\$92,688.00	\$7,312.00	Low	Purchase order issued	Technical & Rural Services	On Track	90%	08/09/23	30/05/24
NO0 2020 Mitsubishi Triton (Works) (Grader Ute)	PA063A	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	Low	Low kms, to be ordered later in 2024	Technical & Rural Services	On Track	0%	01/03/24	30/05/24
NO592 Mitsubishi Triton (LH Parks & Gardens)	PA021A	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	Low	Low kms, to be ordered later in 2024	Technical & Rural Services	On Track	0%	01/03/24	30/05/24
NGN15581 Mazda BT50 Ute 2017 (Ovals)	PA062B	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	Low	Low kms, to be ordered later in 2024	Technical & Rural Services	On Track	0%	01/03/24	30/05/24
NGN12070 2002 Mower/Catcher Trailer (Works)	PA029A	\$23,000.00	\$23,000.00	\$21,900.00	\$0.00	\$21,900.00	\$1,100.00	Completed	Received	Technical & Rural Services	Complete	100%	25/08/23	31/08/23
Handheld Vertimower (Parks and Gardens)	PA5556	\$10,000.00	\$10,000.00	\$8,963.00	\$0.00	\$8,963.00	\$1,037.00	Completed	3/10/23 Purchase order issued 24/10/23 Now received	Technical & Rural Services	Complete	100%	27/10/23	24/11/23
Flocon Road Sealer Purchase	PA8215	\$350,000.00	\$350,000.00	\$350,308.00	\$0.00	\$350,308.00	-\$308.00	Completed	Received	Technical & Rural Services	Complete	100%	01/09/23	01/09/23
Hino 300 Series Crew Cab	PA8219A	\$109,000.00	\$109,000.00	\$109,362.00	\$0.00	\$109,362.00	-\$362.00	Completed	Delivery mid September, licencing happening today. 3/10/23 Now received.	Technical & Rural Services	Complete	100%	29/09/23	06/10/23
Manaring Road Bridge	IB211	\$275,000.00	\$275,000.00	\$167,756.91	\$59,680.00	\$227,436.91	\$47,563.09	Low	Engineering designs complete and signed off on. Materials purchased. 3/10/23 No further update. 15/11/23 Starting December/January 31/1/24 old timber bridge removed and new concrete culvert bridge 50% complete	Technical & Rural Services	On Track	85%	01/12/23	30/05/24
Whinbin Rock Road Bridge (MRWA Facilitate)	IB205	\$588,000.00	\$588,000.00	\$0.00	\$0.00	\$0.00	\$588,000.00	High	MRWA advise that this project will be completed in December 2023.	Technical & Rural Services	On Track	50%	30/11/23	30/05/24
Est 1978 Accessible Entrance	BC282	\$7,500.00	\$7,500.00	\$1,529.55	\$4,455.15	\$5,984.70	\$1,515.30	Low	3/10/23 - 2 quotes received. Waiting for the third quote to come through before proceeding. 7/11/23 - Building maintenance officer meeting with preferred contractor and leasee to organise suitable time to commence work. 21/1/24 - Work to commence in January/February.	Development & Regulatory Services	On Track	10%	02/10/23	30/05/24



Project Title/Task	Job	Original Budget	Current Budget	Actual Exp / Income to 20/03/24	Outstanding PO Exp to 20/03/24	Total Committed Expenditure or Income Received	Budget Remaining (incl P/Os)	Current Risk of completion by 30/6. H=Unlikely	Comments	Accountability	Status	% Complete	Start Date	Due Date
NDVC Digital Kiosk	FE106	\$6,000.00	\$6,000.00	\$11,040.00	\$0.00	\$11,040.00	-\$5,040.00	Completed	12/9/23 - on track for completion and first data / imagery by 30/9/23 19/10/23 - Purchased in July and costed to BC207. 5/12 - being journalled here.	Office of CEO	Complete	100%	01/07/23	30/09/23
Westpac Roof Replacement	BC283	\$65,000.00	\$35,000.00	\$0.00	\$33,334.55	\$33,334.55	\$1,665.45	Completed	3/10/23 - two quotes received. Waiting for third quote to come through before proceeding. 7/11/23 - works awarded to Ground Building & Construction. Works to be completed by 8 December 2023. 2/1/24 - Works have been rescheduled to end of January.	Development & Regulatory Services	Complete	100%	01/10/23	04/03/24
Construction and Fit Out of 3 New Chalets at the Caravan Park	BC239	\$297,272.00	\$297,272.00	\$265,269.52	\$0.00	\$265,269.52	\$32,002.48	Completed	Handover from installer due mid September, along with furnishings, external earth works, concreting, landscaping, finishing off works, hopefully open for visitors late November pending contractors, furnishings. 30/11/23 On track for opening prior to Christmas 21/12/23 Opening for bookings 22/12/23 :)	Technical & Rural Services	Complete	100%	12/09/23	31/01/24
Caravan Park Photovoltaic System	PE062	\$0.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	Low	Endorsed by Council. 24/10/23 EMTRS has issued a purchase order to Narrogin Electrics as the other supplier advised that they could not hold their quote and could not do the works until Feb 2024 and recommended to use someone else as they had too much work. 21/12/23 Narrogin Electrics have started installing the solar system, expected to be completed mid February.	Technical & Rural Services	On Track	95%	28/09/23	30/05/24
Electric Vehicle Charging Stations	IO166	\$0.00	\$36,017.00	\$35,267.58	\$140.00	\$35,407.58	\$609.42	Completed		Technical & Rural Services	Complete	100%	30/10/23	30/05/24
Good Shed - Roof and Wall Restoration	BC278	\$283,450.00	\$283,450.00	\$0.00	\$18,810.00	\$18,810.00	\$264,640.00	High	Waiting for report from Water Corporation and DFES whether a water tank or separation of building will be required to satisfy the Fire requirement due to the floor area being greater than 500m2 3/10/23 - Amended fire compartment to be drawn into plans, RFQ documentation required from designer. 7/11/23 - Documentation in final stage. Building Certifier assessing final drawings. 2/1/24 - Waiting for Fire report to come through prior to advertising the RFQ/RFT.	Development & Regulatory Services	In Trouble	5%	01/09/23	30/06/24
1NGN 2019 Toyota Prado (CEO)	PA001M	\$75,000.00	\$75,000.00	\$63,655.00	\$0.00	\$63,655.00	\$11,345.00	Completed	P/O issued and vehicle received.	Technical & Rural Services	Complete	100%	12/09/23	04/10/23
0NGN 2021 Isuzu MUX (EMCCS)	PA005M	\$55,000.00	\$55,000.00	\$55,702.00	\$0.00	\$55,702.00	-\$702.00	Completed	Vehicle acquired 30/08/23.Additional expense offset by additional revenue from Disposal of vehicle. Project within budget.	Corporate & Community Services	Complete	100%	27/07/23	30/09/23
0NO 2021 Isuzu MUX (EMTRS)	PA700N	\$55,000.00	\$55,000.00	\$62,517.00	\$0.00	\$62,517.00	-\$7,517.00	Completed	P/O issued for PHEV Outlander, delivery expected January 2024. 31/1/24 PHEV Outland recieved late January 24. Isuzu MUX disposed of to Edwards Izusu for \$45,000	Technical & Rural Services	Complete	100%	12/09/23	31/01/24
 Replacement of Fuso Rosa (Homecare Bus)	PA072A	\$125,300.00	\$125,300.00	\$0.00	\$125,296.00	\$125,296.00	\$4.00	Low	Awaiting delivery 21/02/24 - Still awaiting delivery. 20/03/24 - NFTR	Corporate & Community Services	On Track	50%	27/07/23	31/05/24
Relocation of Narrogin Regional Homecare Services	BC052	\$868,545.00	\$868,545.00	\$0.00	\$0.00	\$0.00	\$868,545.00	Medium	CEO and Shire President engaging with NSCC Committee 19/10/23 - Agenda Item to Council in Dec 23 14/11/23 - Agenda item being prepared for Dec 23 OCM. 4/12/23 - Agenda Item to be presented 13/12/23. 21/02/24 - Subject to outcome of Concept plan in April, relocation on hold and likely to carry over into next financial year. 20/03/24 - NFTR	Corporate & Community Services	On Hold	20%	01/07/23	31/05/24
Trade - NGN417 2020 Mazda BT-50 4x4 (RANGER)	PD007E	-\$30,000.00	-\$30,000.00	\$0.00	NA	\$0.00	-\$30,000.00	Low	3/10/23 - PO issued. 7/11/23 - Manager Operations following up with local dealer on delivery of vehicles. 2/1/24 - Waiting for delivery of vehicle.	Development & Regulatory Services	On Track	10%	01/09/23	31/05/24
Trade - NGN00 2021 Toyota Kluger (EMDRS)	PD002O	-\$35,000.00	-\$35,000.00	-\$34,545.00	NA	-\$34,545.00	-\$455.00	Completed	P/O issued. waiting for arrival of vehicle. 3/10/23 - vehicle delivered on 29 September 2023	Development & Regulatory Services	Complete	100%	01/09/23	01/11/23
Trade - Senior Rangers 2020 Isuzu Replacement	PD8163C	-\$48,182.00	-\$48,182.00	-\$48,181.00	NA	-\$48,181.00	-\$1.00	Completed	PO issued. Waiting for arrival of vehicle 3/10/23 - vehicle delivered.	Development & Regulatory Services	Complete	100%	01/09/23	01/11/23
Trade - Homecare Fleet Replacement - Toyota Corolla 2019 NGN839	PD044	-\$17,000.00	-\$9,000.00	\$0.00	NA	\$0.00	-\$9,000.00	Low	RFQ for Trade of Vehicle issued 31/08/23	Corporate & Community Services	On Track	10%	27/07/23	31/05/24
Trade - Homecare - Replacement Home Maintenance Trailer	PD555	-\$1,500.00	-\$1,500.00	\$0.00	NA	\$0.00	-\$1,500.00	Low	Not Applicable	Corporate & Community Services	On Track	0%	27/07/23	31/05/24
Trade - Homecare - Replacement of NGN 15333 - Mazda BT50 Utility 4x2	PD013	-\$20,000.00	-\$8,000.00	\$0.00	NA	\$0.00	-\$8,000.00	Low	RFQ for Trade of Vehicle issued 31/08/23	Corporate & Community Services	On Track	10%	27/07/23	31/05/24
Trade - Homecare - Replacement of NGN847 - Mazda CX-5	PD010C	-\$25,000.00	-\$23,000.00	\$0.00	NA	\$0.00	-\$23,000.00	Low	RFQ for Trade of Vehicle issued 31/08/23	Corporate & Community Services	On Track	10%	27/07/23	31/05/24
Trade - Replacement of Homecare Fuso Rosa Bus	PD072A	-\$47,592.00	-\$47,592.00	\$0.00	NA	\$0.00	-\$47,592.00	Low	Trade amount agreed with Toyota. Awaiting delivery of vehicle to Trade Fuso Rosa	Corporate & Community Services	On Track	80%	02/07/23	31/05/24
Trade - 210 Caterpillar Backhoe (Rego)	PD023A	-\$30,000.00	-\$30,000.00	-\$54,000.00	NA	-\$54,000.00	\$24,000.00	Completed	Goes to Public Auction when new is recieved 18/3/24 Sold at auction for \$54,000, \$24,000 over Budgeted figure	Technical & Rural Services	Complete	100%	29/03/24	31/05/24
Trade - 2014 Hino 300 Series 3T Tipper (Rego)	PD8220A	-\$20,000.00	-\$20,000.00	\$0.00	NA	\$0.00	-\$20,000.00	Low	Goes to Public Auction when new is recieved	Technical & Rural Services	On Track	0%	29/03/24	31/05/24
Trade - NO0 2020 Mitsubishi Triton (Works) (Grader Ute)	PD063A	-\$20,000.00	-\$20,000.00	\$0.00	NA	\$0.00	-\$20,000.00	Low	To be disposed of when new is recieved	Technical & Rural Services	On Track	0%	01/02/24	30/05/24
Trade - NO592 Mitsubishi Triton (LH Parks & Gardens)	PD021A	-\$20,000.00	-\$20,000.00	\$0.00	NA	\$0.00	-\$20,000.00	Low	To be disposed of when new is recieved	Technical & Rural Services	On Track	0%	01/02/24	30/05/24
Trade - NGN15581 Mazda BT50 Ute 2017 (Ovals)	PD062B	-\$20,000.00	-\$20,000.00	\$0.00	NA	\$0.00	-\$20,000.00	Low	To be disposed of when new is recieved	Technical & Rural Services	On Track	0%	01/02/24	30/05/24
Trade - NGN12070 2002 Mower/Catcher Trailer (Works)	PD029A	-\$500.00	-\$500.00	-\$2,000.00	NA	-\$2,000.00	\$1,500.00	Completed	Disposed of to Narrogin Race and Pace for \$2,000	Technical & Rural Services	Complete	100%	13/09/23	30/11/23
Trade - Handheld Vertimower (Parks and Gardens)	PD5556	\$0.00	\$0.00	\$0.00	NA	\$0.00	\$0.00	Completed	Disposed of to refuse site as un usable	Technical & Rural Services	Complete	100%	01/07/23	31/08/23
Trade - Flocon Road Sealer Purchase	PD8215	-\$5,000.00	-\$5,000.00	-\$3,697.73	NA	-\$3,697.73	-\$1,302.27	Completed	Complete, sold for \$4,200, less commission and GST	Technical & Rural Services	Complete	100%	01/07/23	31/08/23
Disposal of Jet Patcher	PD8218	-\$10,000.00	-\$10,000.00	-\$85,730.68	NA	-\$85,730.68	\$75,730.68	Completed	Complete, sold for \$96,000, less commission and GST	Technical & Rural Services	Complete	100%	01/07/23	31/08/23
Trade - Hino 300 Series Crew Cab	PD8219A	-\$31,909.00	-\$31,909.00	-\$31,909.00	NA	-\$31,909.00	\$0.00	Low	Public Auction when new is received.	Technical & Rural Services	On Track	0%	31/10/23	30/05/24
Disposal of JD Ride On Mower (Parks)	PD066A	-\$1,000.00	-\$1,000.00	\$0.00	NA	\$0.00	-\$1,000.00	Completed	Public Auction February 18/3/24 Sold at auction for \$2,500	Technical & Rural Services	Complete	100%	16/02/24	29/03/24
Disposal of JD Ride On Mower (Caravan Park)	PD039A	-\$1,000.00	-\$1,000.00	\$0.00	NA	\$0.00	-\$1,000.00	Completed	Public Auction February 18/3/24 Sold at auction for \$2,500	Technical & Rural Services	Complete	100%	16/02/24	29/03/24
Trade - 1NGN 2019 Toyota Prado (CEO)	PD001M	-\$40,000.00	-\$40,000.00	-\$52,727.00	NA	-\$52,727.00	\$12,727.00	Completed	Disposed of when new one arrives. 3/10/23 Now Complete.	Technical & Rural Services	Complete	100%	02/10/23	31/10/23
Trade - 0NGN 2021 Isuzu MUX (EMCCS)	PD005M	-\$40,000.00	-\$40,000.00	-\$42,954.55	NA	-\$42,954.55	\$2,954.55	Completed	Vehicle disposed and above budget to offset higher acquisition cost of replacement vehicle.	Corporate & Community Services	Complete	100%	27/07/23	30/09/23
Trade - 0NO 2021 Isuzu MUX (EMTRS)	PD700N	-\$35,000.00	-\$35,000.00	-\$40,909.00	NA	-\$40,909.00	\$5,909.00	Completed	Disposed of to Edwards Isuzu for \$45,000	Technical & Rural Services	Complete	100%	02/10/23	19/01/24
Trade - P65 PHEV EHO MG	PD065A	-\$23,000.00	-\$23,000.00	-\$23,000.00	NA	-\$23,000.00	\$0.00	Completed	Insurance payout after vehicle written off.	Development & Regulatory Services	Complete	100%	01/07/23	01/02/24

Project Title/Task	Job	Original Budget	Current Budget	Actual Exp / Income to 20/03/24	Outstanding PO Exp to 20/03/24	Total Committed Expenditure or Income Received	Budget Remaining (incl P/Os)	Current Risk of completion by 30/6. H=Unlikely	Comments	Accountability	Status	% Complete	Start Date	Due Date
Trade - NGN 219 CATs Vehicle 2020	PD014G	-\$16,000.00	-\$16,000.00	\$0.00	NA	\$0.00	-\$16,000.00	Completed	20/03/24 - To be disposed when new vehicle is delivered	Corporate & Community Services	On Track	50%	28/02/24	26/05/24
Asset Revaluations	NA	\$80,000.00	\$73,000.00	\$73,135.00	\$0.00	\$73,135.00	-\$135.00	Completed	19/10/23 - Revaluations completed, final invoices to be provided once reports finalised 14/11/23 - Completed	Corporate & Community Services	Complete	100%	27/07/23	20/10/23
LG Election	NA	\$50,000.00	\$25,000.00	\$25,000.00	\$0.00	\$25,000.00	\$0.00	Completed	12/9/23 - Noms have closed, 9 for 6, election 21/10. 24/10 - concluded and awaiting bill from WAEC.	Office of CEO	Complete	100%	01/08/23	27/10/23
NDVC Website	NA	\$20,000.00	\$20,000.00	\$18,000.00	\$0.00	\$18,000.00	\$2,000.00	Low	Provider identified (IMPART Media), structure agreed, design agreed and now commencing content phase.	Corporate & Community Services	On Track	80%	27/07/23	31/05/24
NDVC Monopoly Board Game Project	MONOB01	\$90,000.00	\$90,000.00	\$0.00	\$0.00	\$0.00	\$90,000.00	High	Negotiating contractual implications associated with Sponsorship event and engaging with Winning Moves regarding contract subject to appropriate sponsorship for the project being received that warrants project "GO". 19/10/23 - Agreement with no financial commitment to be signed by Shire enabling use of Trademark for sponsorship event. 14/11/23 NFTR. 4/12/23 - Agreement signed. Next step is to arrange sponsorship event early 2024. 21/02/24 - Sponsorship event planned in next few months however this project is likely to carry over into next FY. 20/03/24 - Sponsorship event planned for next FY; Project carry over into next FY.	Corporate & Community Services	Off Track	10%	01/08/23	31/05/24
MAF Bush Fire Prevention Funding	NA	\$207,560.00	\$207,560.00	\$0.00	\$157,430.50	\$157,430.50	\$50,129.50	Low	Waiting for additional Quotes to come through 3/10/23 - currently assessing quotes and confirming costs with contractors before appointing the preferred contractors. 7/11/23 - PO to be issued to preferred contractor in the next two weeks. 2/1/24 - PO issued to preferred contractors and work will commenced by April/May to be completed by June 2024.	Development & Regulatory Services	On Track	20%	23/10/23	31/05/24

## 10.4 OFFICE OF THE CHIEF EXECUTIVE OFFICER

### 10.4.1 COMMUNITY CHEST APPLICATIONS 2023/24 (ROUND 2)

*Cr Pomykala declared an Impartiality Interest.*

File Reference	15.1.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	19 March 2024
Author	Regina Razumovskaya – Community and Economic Development Coordinator
Authorising Officer	Mark Furr – Executive Manager Corporate and Community Services
Attachments 1. Community Chest Applications	

#### Summary

Council is requested to consider the Community Chest 2023/24 Round 2 applications, based on the assessment and eligibility criteria set out in the Community Chest Guidelines.

#### Background

The Shire's Community Chest 2023/24 allocation was \$25,000. Round 1 allocation amounted to \$9,249. Round 2 opened on 1 February 2024, with a balance of \$15,751 to assist eligible groups with a range of community-based projects. Applications for Round 2 closed on 29 February 2024. The maximum amount for which any group could apply is \$2,500.

A total of seven (7) Community Chest applications were received for 2023/24 Round 2. The estimated total project cost across all applications is \$79,926. The total request for cash from the Community Chest Fund is \$16,000 with \$1,000 of in-kind contributions requested representing 21% of total project costs. Across all applications, a total cash contribution of \$62,776 or 79% to total project costs is offered, as well as \$150 of in-kind contributions offered.

Table 1 below presents a summary of total project costs, cash and in-kind contributions offered across the seven (7) applications, along with the Officers' and Reference Group's recommendations.

	Contribution Offered			Community Chest Request				Recommendations
Community Group	Total Project Cost	Cash	In-kind	Sales	% of Project	Cash	In-kind	
	\$	\$	\$	\$		\$	\$	
Narrogin Cottage Homes	3,300	800	0	0	76%	2,500	0	Officers': Not support – ineligible as retrospective funding request.
								Ref Group: Support \$2,500, being 76%, subject to obtaining the copy of quotation to determine eligibility. Postscript: The application has been withdrawn by the applicant.
Quarter Midget Youth Speedway Project Inc.	4,000	1,500	0	0	63%	2,500	0	Officers': Support \$2,500, being 63%
								Ref Group: Support \$2,500, being 63%
Accessibility WA Inc	2,700	200	0	0	93%	2,500	0	Officers': Support \$500 in-kind (venue hire), being 19%
								Ref Group: Support partially. \$500 in-kind (for Shire venue hire)
Narrogin Repertory Club	60,486	57,986	0	0	4%	2,500	0	Officers': Support \$2,500 being 4%
								Ref Group: Support \$2,500 being 4%
Stephen Michael Foundation	3,500	1,000	0	0	71%	1,500	1,000	Officers': Support \$1,000 in-kind (venue hire), being 29%
								Ref Group: Support partially \$1,000 in-kind (for Shire venue hire), being 29%

<b>Narrogin Golf Club</b>	2,000	0	0	0	100%	2,000	0	Officers': Support \$2,000, being 100%
								Ref Group: Support \$2,000, being 100%
<b>Narrogin Croquet Club Inc</b>	3,940	1290	150	0	63%	2,500	0	Officers': Support \$2,500, being 63%
								Ref Group: Support \$2,500, being 63% plus waive landfill fee associated with asbestos removal
<b>TOTAL</b>	<b>79,926</b>	<b>62,776</b>	<b>150</b>	<b>0</b>	<b>20%</b>	<b>16,000</b>	<b>1,000</b>	Officers': Support \$11,000, which includes \$1,500 in-kind, total 14%
								Ref Group: \$11,000, which includes \$1,500 in-kind, total 14%

The Council is requested to consider the Round 2, 2023/24 applications, based on the assessment and eligibility criteria set out below, as per the Community Chest Guidelines.

What may be funded

- Professional fees and charges associated with an event or project (e.g. entertainment, adjudicators, printed, fixed equipment, skilled labour)
- Expenses associated with the production of an event or project (e.g. equipment hire, materials, advertising, venue hire).

What will not be funded

- Deficit funding or retrospective funding.
- Recurrent expenditure (i.e. salaries and operational costs).
- Proposals where alternative sources of funding are available.
- Maintenance, repairs, installation of, or upgrades to buildings or property which are privately owned or are the property of the State Government.
- Projects, programs, events or activities coordinated by religious organisations.



### Eligibility

- Only incorporated not for profit community organisations are eligible for support through the Shire's Community Chest program.
- Successful applicants from Round 1 or 2 in the preceding financial year are ineligible to apply.
- No individual application shall receive in excess of \$2,500 (cash or in-kind).
- Organisations receiving Shire cash and/or in-kind contributions support through annual contribution/sponsorship (excluding any discount to market lease subsidy) greater than 3 times the value of the current maximum Community Chest Grant, per organisation, are ineligible to apply.
- The applicant group must be able to demonstrate substantial community support for the project.
- Evidence of the association's incorporation should be provided with the application.
- Projects are required to be completed within the financial year of receiving the grant.

### Assessment Criteria

- Applications should be submitted using the Application Form, with copies of quotes attached.
- Applications should be received by the closing date.
- Demonstrated capacity to manage and be accountable for the funds and the project.
- Demonstrated cash, donated and in-kind contributions to the proposed project.
- Copies of quotes for materials and services to deliver the project.
- Membership of the organisation is primarily Shire of Narrogin residents.
- Aims and objectives of the organisation benefit primarily the Narrogin community.
- Provision of a detailed cash budget showing expenditure and income including grant amount requested.
- Demonstrate the extent of community involvement and the contribution in cash or in-kind by the organisation.
- Compliance with all acquittal requirements for any previous Shire funding received.
- Compliance with appropriate Local Laws, Policies, Acts, Regulations and Standards.

### **Consultation**

Community Engagement Policy 1.14 relates and has been complied with <https://www.narrogin.wa.gov.au/documents/532/council-policy-manual>

Consultation has also occurred with the following:

1. Community Chest Reference Group members;
2. Chief Executive Officer; and
3. Community Chest Applicants.

## Statutory Environment

There are no known relevant statutory implications.

## Policy Implications

Council Policy 1.14 Community Engagement Policy relates and has been complied with. No other policies relate.

## Financial Implications

The balance remaining for the Community Chest Funds for Round 2 for the current Financial Year is \$15,751. If the Reference Group's recommendations are supported, totalling \$11,000 which includes \$2,500 in-kind, there would be \$4,751 remaining.

It should also be noted that all amounts referenced are exclusive of GST and, if any groups are registered for GST, the Shire's contribution can be grossed up to include the additional component of GST.

## Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	1	Economic Objective (Support growth and progress, locally and regionally)
Outcome:	1.1	Growth in revenue opportunities
Strategy:	1.1.2	Promote Narrogin and the Region
Outcome:	1.2	Increased Tourism
Strategy:	1.2.1	Promote, develop tourism and maintain local attractions
Objective	2.	Social Objective (To provide community facilities and promote social interaction)
Outcome:	2.1	Provision of youth services
Outcome:	2.2	Build a healthier and safer community
Strategy:	2.2.2	Advocate for mental health and social support services
Outcome:	2.3	Existing strong community spirit and pride is fostered, promoted and encouraged
Strategy:	2.3.2	Engage and support community groups and volunteers
Strategy:	2.3.3	Facilitate and support community events
Strategy:	2.3.4	Provide improved community facilities (egg library/recreation)
Strategy:	2.3.5	Encourage and support continued development of arts and culture
Outcome:	2.4	Cultural and heritage diversity is recognised
Strategy:	2.4.2	Support our Narrogin cultural and indigenous community

## Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Non – compliance with eligibility and assessment criteria	Unlikely (2)	Minor (2)	Low (1-4)	Compliance Requirements	Accept Risk

## Risk Matrix

Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of four (4) has been determined for this item. Any items with a risk rating over 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

## Comment/Conclusion

Applications requesting a total of \$16,000 in cash plus \$1,000 as in-kind have been received from seven (7) organisations.

The following presents an overall assessment of each application with the Officers' and Reference Group's recommendations.

### 1. Narrogin Cottage Homes Inc.

The Board of Directors of Narrogin Cottage Homes, an aged care facility, is undertaking an educational initiative focused on governance within the organisation. Leveraging the ACCPA Quality Portal, which offers guidance on standards compliance management, reporting, business risk management, and quality improvement, the project aims to ensure ongoing compliance and excellence in governance practices. By providing education and training to the Board of Management, the project seeks to enhance their understanding and proficiency in governance matters, ultimately ensuring that Narrogin residents, both current and prospective, receive the highest quality of care. Through proactive governance measures, the facility aims to uphold its commitment to providing exceptional care and support to the elderly members of the community.

Officers' Recommendation - The application for \$2,500 in cash is not recommended for support, as it is considered retrospective funding with the indicated start date being March 2024.

Reference Group's Recommendation - The application for \$2,500 in cash is recommended for support subject to obtaining the copy of quotation from the applicant to determine its eligibility.

Postscript - The Applicant upon classification by Officers, advised that the project is proposed to be undertaken in May 2024. The application was withdrawn by the Applicant on 13 March 2024. This decision was made due to the discovery that the project costs turned out to be twice as high as initially planned and the applicant does not have additional financial resources to cover the resulting gap.

## 2. Quarter Midget Youth Speedway Project Inc.

The Club is facing an urgent need to replace its six-month-old helmets with top-of-the-line models following recent changes in insurance regulations, each costing a minimum of \$400 and totalling approximately \$4,000 for the club. Despite concerted fundraising efforts, the club continues to grapple with ongoing repairs, maintenance, and upgrades to its cars and other safety equipment. Striving to maintain affordability, the Club provides safety gear to members. Securing funding for this project is essential to ensuring the safety and compliance of all current and future members, enhancing their experience, and preventing disruptions to club activities. Support for this initiative will sustain the Club's commitment to safety and inclusivity in motorsports.

Officers' Recommendation - The application for \$2,500 in cash, paid in advance, is recommended for support, considering the Club's current financial pressures to sustain its operations.

Reference Group's Recommendation - The application for \$2,500 in cash, paid in advance, is recommended for support.

## 3. Accessability Inc.

Accessability WA will host three self-care workshops tailored for individuals with disabilities and their caregivers in Narrogin. These workshops aim to provide participants with a space for relaxation and rejuvenation while offering holistic strategies to manage stress and anxiety through sound therapy in a group setting. Additionally, attendees will receive take-home self-care information packages to further support their well-being. Accessability will also offer informational sessions, including one from Carers WA, to educate caregivers on available assistance and networking opportunities. By fostering connections within the community and providing a platform for individuals and caregivers to strengthen their support networks, this project seeks to empower participants with valuable resources and strengthen community resilience. Through engagement with local therapists and support networks like Carers WA, attendees will have the opportunity to access self-care activities and build connections with others in similar roles, ultimately contributing to a stronger, more supportive community.

Officers' Recommendation: The application for \$2,500 in cash paid in arrears is recommended for partial support, with the waiver of the venue fees (Shire premises) totalling \$500.

Reference Group's recommendation - The application for \$2,500 in cash, paid in arrears, is recommended for partial support. This recommendation includes considering it as an in-kind contribution, totalling \$500, with the waiver of the venue fees on the condition that the applicant will utilise the Shire venue.

#### 4. Narrogin Repertory Club Incorporated

The Thornton Theatre Upgrade - Northern Enclosure project aims to enhance the theatre's facilities by fully enclosing the north-side veranda to meet regulatory building standards. This comprehensive renovation involves several key tasks, including the replacement of uneven brick paving with concrete, construction of stud walls with accessible doorways at either end, installation of a double sliding door, insulation of the interior, covering of walls with gyprock internally and weatherboard externally, painting of both the interior and exterior, and provision for electrical requirements. Once completed, the upgraded enclosure will serve multiple purposes, including providing an indoor communal area for patrons, offering protection from adverse weather conditions, creating a secure space for belongings, and providing an attractive setting for the display of club memorabilia. Furthermore, the enclosure will seamlessly connect with existing accessibility pathways, enhancing the overall accessibility and functionality of the theatre for all visitors. The project's execution is subject to the successful acquisition of funding from Lotterywest.

Officers' Recommendation: The application for \$2,500 in cash paid in arrears is recommended for support, contingent upon the Club receiving the Lotterywest funds totalling \$54,987 to support the project.

Reference Group's recommendation - The application for \$2,500 in cash, paid in arrears, is recommended for support, contingent upon the Club receiving the Lotterywest funds totalling \$54,987 to support the project.

#### 5. Stephen Michael Foundation

The Narrogin Nighthoops project aims to utilise basketball as a tool for engaging young people aged 10-18 in pro-social activities during peak times for anti-social behaviour, such as after-school hours and weekends. The program's primary goal is to increase participants' engagement in physical activity and foster longer-term commitments to healthy lifestyles. Over a six-week period in Term 3, Monday evenings will host two-hour sessions where participants engage in a variety of basketball-specific activities and games, complemented by a free meal. This initiative is supported by a coalition of local service providers, government agencies, community members, and police, who aid in program promotion and participant engagement.

Nighthoops provides a safe environment for local youth to interact, fostering friendship, resilience, and healthy decision-making. Through connections with volunteers and support organizations like WA Police, Holyoake, KEEDAC Narrogin, Shooting Stars, and Avon Community Services, participants receive positive role modelling and opportunities for personal development. The program also offers involvement opportunities for community members in event coordination, such as refereeing, team management, and coaching.

Research indicates that sports programs coupled with support services and community participation can significantly reduce crime and anti-social behaviour. Nighthoops aims to achieve various outcomes, including increased participation in physical activities among at-risk youth, enhanced collaboration among social service providers, improved access to social, community, and health services, and strengthened connections between participants and local sporting clubs.

Furthermore, the program seeks to strengthen relationships between WA Police and young people, foster community pride and cohesion, and reduce anti-social behaviour and minor crimes committed by youth, particularly after-hours. By addressing community needs identified through collaboration

with local police, schools, and service providers, Nighthoops aims to reverse negative trends highlighted in recent reports, contributing to positive youth engagement and community well-being.

Officers' Recommendation: The application for \$2,500 in cash paid in advance and \$1,000 as an in-kind contribution is recommended for partial support, with the waiver of the venue hire fees totalling \$1,000 only.

Reference Group's recommendation - The application for \$2,500 in cash, paid in advance, is recommended for partial support. This recommendation includes considering an in-kind contribution, totalling \$1,000, as a waiver of the venue fees.

6. Narrogin Golf Club Inc.

The Narrogin Golf Club, in collaboration with the Narrogin Shire Regional Leisure Centre and WA Golf, is embarking on a mission to foster Junior Golf within the Shire of Narrogin and its surrounding areas, aiming to increase participation among young boys and girls. Located outside the town, the club recognises the need to introduce golf to children who may not have access to the sport otherwise. The project's primary goal is to promote active community engagement through non-contact sports, providing opportunities for youth to develop lifelong skills and interests. All funding will be allocated exclusively to the junior program, including the purchase of junior equipment kits and other necessary resources. By investing in the youth and providing access to golf, the Narrogin Golf Club seeks to instil a passion for the sport and promote healthy, active lifestyles among the next generation.

Officers' Recommendation: The application for \$2,000 in cash paid in advance be supported as the club is struggling with attendance numbers currently.

Reference Group's recommendation - The application for \$2,500 in cash paid in arrears (not in advance) is recommended for support.

7. Narrogin Croquet Club Inc.

The Narrogin Croquet Club is undertaking a crucial fencing upgrade project to address the ongoing issue of rabbit incursion on its premises. The project involves the removal of 31 metres of damaged asbestos fencing along the western side of the club's third court, followed by the installation of rabbit netting by club members and the erection of 31 metres of Colorbond fencing by a local Narrogin company. As the Club prepares to celebrate its centenary in November of this year, this upgrade is vital to ensure the safety and security of the club's facilities. For a century, the Narrogin Croquet Club has provided a sporting option for individuals of all ages and genders. The successful completion of this project will not only safeguard the club's grounds against rabbit incursion but also enable over 40 club members to continue enjoying year-round sporting activities. Additionally, it will provide a welcoming space for various groups, including Accessibility, businesses, and families, to engage in regular recreational activities. Through this upgrade, the Narrogin Croquet Club reaffirms its commitment to providing a safe and inclusive environment for sporting enthusiasts and community members alike.

Officers' Recommendation: The application for \$2,500 in cash paid in arrears is recommended for full support, particularly as the Club is celebrating its 100th anniversary this year.

Reference Group's recommendation - The application for \$2,500 in cash paid in arrears is recommended for full support, plus waiving landfill fee associated with asbestos removal.

The Reference Group resolved the following:

### **COMMUNITY CHEST REFERENCE GROUP'S RECOMMENDATION**

Moved: Cr Pomykala

Seconded: Cr T Wiese

That, with respect to applications to the Community Chest Fund 2023/24 Round 2, the Community Reference Group make the following recommendations to Council:

1. Narrogin Cottage Homes Inc - The application for \$2,500 in cash, for Board Governance Training is recommended for support subject to obtaining the copy of quotation from the applicant to determine its eligibility.
2. Quarter Midget Youth Speedway Project Inc - The application for \$2,500 in cash, to be paid in advance, is recommended for support, taking into account the club's current financial pressures in sustaining its operations.
3. Accessibility WA Inc - The application for \$2,500 in cash, to be paid in advance, is recommended for partial support, with in-kind contribution totalling \$500, in case Accessibility WA considers any of the Shire facilities appropriate for the intended purpose.
4. Narrogin Repertory Club Incorporated - The application for \$2,500 in cash, to be paid in arrears, is recommended for support, contingent upon the Club receiving the Lotterywest funds totalling \$54,987 to support the project.
5. Stephen Michael Foundation - The application for \$2,500 in cash, to be paid in advance, and \$1,000 as an in-kind contribution, is recommended for partial support, with the waiver of Shire venue hire fees, totalling \$1,000.
6. Narrogin Golf Club Inc - The application for \$2,000 in cash, to be paid in arrears, is recommended for support, as the club is currently struggling with attendance numbers.
7. Narrogin Croquet Club Inc - The application for \$2,500 in cash, to be paid in arrears, is recommended for support, including in-kind cost associated asbestos tipping fees at the Shire's Narrogin Landfill & Recycling Centre particularly as the Club is celebrating its 100th anniversary this year.

**CARRIED 3/0**

For: President Ballard, Cr Pomykala, Cr Wiese

Against: Nil

Narrogin Cottages have subsequently withdrawn their application on 13 March 2024 after the Community Chest Reference Group meeting had been held. Their decision was made on the basis that the actual project costs turned out to be higher than initially expected.

### **Voting Requirements**

Simple Majority

## **OFFICER'S RECOMMENDATION AND COUNCIL RESOLUTION 270324.07**

Moved: Cr McNab

Seconded: Cr Fisher

That, with respect to applications to the Community Chest Fund 2023/24 Round 2, Council endorses the following recommendations made by the Community Chest Reference Group:

1. Quarter Midget Youth Speedway Project Inc - The application for \$2,500 in cash, for replacement Junior helmets, to be paid in advance, is recommended for support, taking into account the club's current financial pressures in sustaining its operations.
2. Accessibility WA Inc - The application for \$2,500 in cash, towards disability workshops, to be paid in advance, is recommended for partial support, with in-kind contribution totalling \$500, in case Accessibility WA considers any of the Shire facilities appropriate for the intended purpose.
3. Narrogin Repertory Club Incorporated - The application for \$2,500 in cash towards Thornton Theatre upgrades, to be paid in arrears, is recommended for support, contingent upon the Club receiving the Lotterywest funds totalling \$54,987 to support the project.
4. Stephen Michael Foundation - The application for \$2,500 in cash, towards Nighthoops Basketball, to be paid in advance, and \$1,000 as an in-kind contribution, is recommended for partial support, with the waiver of Shire venue hire fees, totalling \$1,000.
5. Narrogin Golf Club Inc - The application for \$2,000 in cash, towards Junior Golf club kits, to be paid in arrears, is recommended for support, as the club is currently struggling with attendance numbers.
6. Narrogin Croquet Club Inc - The application for \$2,500 in cash, towards fencing components, to be paid in arrears, is recommended for support, including in-kind cost associated asbestos tipping fees at the Shire's Narrogin Landfill & Recycling Centre particularly as the Club is celebrating its 100th anniversary this year.

**CARRIED 6/0**

For: President Ballard, Cr Broad, Cr Fisher, Cr Bartron, Cr Pomykala, Cr McNab

Against: Nil



# Narrogin Croquet Club Incorporated

PO Box 248, Narrogin, WA 6312

narrogincroquet@outlook.com

ABN19015955074

29 February 2024

Shire of Narrogin

PO Box 1145

Narrogin, WA 6312

Dear Shire of Narrogin Community Chest Grant Committee,

Request for Funding: Narrogin Croquet Club - Rabbit Netting and Fencing Improvements

On behalf of the Narrogin Croquet Club, I am writing to express our interest in seeking funding assistance from the Community Chest Fund for our upcoming project aimed at enhancing our facilities and ensuring the safety and enjoyment of our members and the wider community.

As we celebrate our **100<sup>th</sup>** anniversary this year, we are embarking on a special project to upgrade our croquet greens by installing rabbit netting and improving fencing around the premises. The total estimated cost of the project amounts to \$5,000, with the Narrogin Croquet Club committing to providing labor and in-kind contributions and the cost of the actual asbestos removal.

Specifically, the funding we are seeking amounts to \$2,500, in accordance with the maximum grant amount outlined in the Community Chest Fund guidelines. This financial support will significantly contribute to the successful completion of our project, benefiting our 40 financial members and the broader community who utilize our facilities.

Additionally, we kindly request assistance from the Shire of Narrogin regarding donated landfill fees for the safe removal of asbestos as part of the project. This assistance would greatly alleviate the financial burden associated with the disposal of hazardous materials and ensure compliance with environmental regulations.

We understand the importance of adhering to the guidelines outlined in the Community Chest Fund, and we have thoroughly reviewed the eligibility criteria and application process. Our proposed timeline aligns with Round 2 of the Community Chest Fund, which opens on February 1st and closes on February 29th. We would greatly appreciate the opportunity to discuss our project further with the Shire's Administration Officer (Development & Regulatory Services), if there are any questions about the project.

We firmly believe that the enhancements to our facilities will not only benefit our members but also contribute to the overall vibrancy and well-being of the Narrogin community. We are eager to work collaboratively with the Shire of Narrogin to bring this project to fruition and create a lasting legacy for future generations to enjoy.

Thank you for considering our request, and we look forward to the opportunity to discuss our project in more detail.

Regards

Malcolm Poultney

Vice President

# COMMUNITY CHEST APPLICATION FORM (FDRS010)



Shire of  
**Narrogin**  
*Love the life*

89 Earl Street  
PO Box 1145  
Narrogin WA 6312

(08) 9890 0900

[www.narrogin.wa.gov.au](http://www.narrogin.wa.gov.au)  
[enquiries@narrogin.wa.gov.au](mailto:enquiries@narrogin.wa.gov.au)

CASHIER HOURS:  
8:30am – 4:30pm  
MONDAY- FRIDAY

Round 1 opens 15 July & closes 31 August  
Round 2 opens 1 February & closes 29 February

The Shire of Narrogin provides funding assistance through the Community Chest to community organisations for events or projects which benefit the general Narrogin community.

Cash and in-kind support is available up to a maximum of \$2,500.

Grants must be acquitted within the financial year of approval.

Applications should be submitted to the undersigned by the closing date.

Chief Executive Officer  
Shire of Narrogin  
89 Earl Street  
PO Box 1145  
Narrogin WA 6312  
[enquiries@narrogin.wa.gov.au](mailto:enquiries@narrogin.wa.gov.au)

## 1. APPLICANT DETAILS

### Name of Organisation

Narrogin Croquet Club Incorporated

### Contact Person

Malcolm Poultney

### Address

PO Box 248, Narrogin, WA 6312

### Position

Vice President

### Phone

Secretary – 0427 812 824

### Mobile

Vice President – 0428 536 478

### Email

narrogincroquet@outlook.com

### What financial year are you applying in?

2023-2024

### Are you applying for Round 1 or Round 2? ✓

Round 1

Round 2



### Organisation's ABN.

19015955074

### Is your organisation registered for GST? ✓

Yes

No



### Is your organisation incorporated? ✓

Yes



No

If yes, please attach a copy of Certificate of Incorporation.

**2. PREVIOUS COMMUNITY CHEST FUNDING**

**Has your organisation previously received Community Chest funding? ✓**

Yes                      No

**If yes, please tell us what year, and describe the project and the amount of Community Chest funds received.**

2017/2018 Retaining wall and fence between Courts 1 and 2. \$2500

2019/2020 New hot water system for and repainting of Clubhouse. \$2500

2020/2021 New oven, rangehood and lino in Clubhouse kitchen. \$2248

**3. PROJECT DETAILS**

**What is the name of your proposed project or event?**

Fencing upgrade to combat rabbit incursion

**Please provide a brief description of project / event (*maximum of 100 words*)**

The project will see the safe removal of 31m of damaged asbestos fencing along the western side of the Croquet Club's third court. Rabbit netting will then be installed by Club members and 31m of Colorbond fencing will be erected by a Narrogin company.

**How will your project / event benefit the Narrogin community?**

The Narrogin Croquet Club will proudly celebrate its centenary in November this year. The Club has provided a sporting option for both men and women of all ages for 100 years. The game requires a level grassed playing surface, which means that substantial volunteer hours are expended in maintaining the three courts in good condition. The deteriorated state of the western fence has given rabbits easy access to the lush grass and their diggings are now creating havoc.

The successful completion of this project will allow the forty or so Club members to continue their year-round sporting exercise as well as provide a regular activity for groups such as Accessibility and occasional visits by businesses, clubs and family groups who enjoy social and team building visits. It will also allow for the continuation of competitions such as the annual Croquet Challenge, enjoyed by many participants.

### **Estimated project start date**

Urgently to prevent further damage to courts. The contractor will be given the go ahead immediately upon confirmation that the Club's application for Community Chest funds has been successful.

### **Estimated project completion date**

Ideally prior to our annual interclub tournament held 12-14 April when we welcome competitors from around the State.

## **4. PROJECT BUDGET DETAILS**

### **Is your request for cash or in-kind support?**

We request a cash contribution towards this project plus the waiving of landfill fees for the disposal of the asbestos panels appropriately removed and wrapped by a licensed operator.

### **If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity? ✓**

Yes      No      ✓

### **Please tell us how the Community Chest funds will be used**

The Community Chest funds will significantly contribute towards the project that is aimed at restricting access by rabbits to the croquet courts, thus protecting the playing surfaces.

It will also complete the fencing around the entire croquet and bowling clubs precinct, giving the whole complex a uniform and attractive appearance.

**In-kind contributions:**

**Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)**

*\*Volunteer and donated labour is calculated at \$25 per hour per person\**

<i>Contributions</i>	<i>Estimated value \$</i>
<i>3 hours installing rabbit netting</i>	<i>\$75.00</i>
<i>3 hours site preparation and clean up</i>	<i>\$75.00</i>
 <i>Total In-kind</i>	 <i>\$150.00</i>

**Project Budget – Total Project Income and Expenditure**

TOTAL PROJECT INCOME	\$	TOTAL PROJECT EXPENDITURE	\$
**Amount of Community Chest Funds requested in cash	2500.00	Materials (netting)	200.00
**Amount of Community Chest funds requested in-kind (e.g. Shire Hall hire fee waived if applicable /required).		Hire of equipment:	
Applicant's cash contribution	1290.00	Venue hire	
In-kind ( <i>volunteer, donated labour</i> )	150.00	Labour/contractor costs	3740.00
Sponsorship		Advertising	
Donations ( <i>cash/materials from others- please list</i> )		Catering costs	
Other grants		Entertainment	
Sales ( <i>stall fees, event tickets/food/merchandise</i> )		Office/administration	
Other income ( <i>please list</i> )		Other expenditure ( <i>please list</i> )	
<b>TOTAL *INCOME</b>	<b>3940.00</b>	<b>TOTAL *EXPENDITURE</b>	<b>3940.00</b>

*\*Income and \*Expenditure amounts must be equal*

*\*\*The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.*

## 5. ADVERTISING AND PROMOTION

### How will the project/event be advertised and promoted?

The successful receipt of Community Chest funds will be highlighted on the Club's Facebook page along with photographs of the old and new fenceline.

The contribution of the Shire of Narrogin will be noted at events such as the Croquet Challenge, the Guns 'n' Roses tournament and the Centenary Celebrations.

The Shire logo will be used in a new promotional brochure to be designed and printed prior to the Centenary.

### Acknowledgement of Shire of Narrogin sponsorship

It is a requirement of funding approval that the words "*Sponsored by the Shire of Narrogin*" and the Shire's logo be displayed at /on your project/event.

✓	<b>Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:</b>
✓	Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Narrogin page.
✓	Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers.
✓	Display the Shire of Narrogin flag or banner at your event if possible. ( <i>Available upon request from Administration Support Officer</i> ).
✓	Afix Community Chest sign on project ( <i>available on request</i> ).
✓	Verbal announcements at event.
	Other ( <i>please describe</i> ).



## 6. FUNDING CONDITIONS

1. The grant funds will be expended on the agreed project only.
2. The Shire of Narrogin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Shire of Narrogin for your event or project.
4. The project will conform to all relevant local laws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Shire of Narrogin.
6. The funds must be expended and acquitted within the financial year of receiving the grant.
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

***Please ensure you have read the above Funding Conditions before signing below***

Our organisation (*insert name below*)

Narrogin Croquet Club Inc.

Agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

### **Print Name**

Malcolm Poultney

### **Position** (*President or Vice President*)

Vice President

### **Signature**



### **Date**

29 February 2024

ASSOCIATIONS INCORPORATION ACT 1987  
SECTION 9 (1)

Registered No. **1004618**

**Certificate of Incorporation**

This is to certify that

**NARROGIN CROQUET CLUB INCORPORATED**

has this day been incorporated under the  
Associations Incorporation Act 1987

Dated this **19th** day of **May 1995**

.....  
FOR THE COMMISSIONER FOR CORPORATE AFFAIRS

## QUOTE

Narrogin Croquet Club  
Earl St  
NARROGIN WA 6312  
AUSTRALIA

Date  
16 Feb 2024

Expiry  
16 Apr 2024

Quote Number  
QU-1493

ABN  
37 552 320 793

Roger Hall  
PO BOX 497  
NARROGIN WA 6312  
MOBILE: 0429811655

### Colorbond Fence

Description	Quantity	Unit Price	GST	Amount AUD
To remove old asbestos fence breaking of below ground level. Then replace with 1.2m high Colorbond fence				
LABOUR, PANELS & CEMENT	14.00	200.00	10%	2,800.00
LABOUR TO REMOVE EXISTING FENCE AND BLACK PLASTIC TO WRAP THEN TAKE TO TIP.	1.00	450.00	10%	450.00
FREIGHT	1.00	150.00	10%	150.00
Subtotal				3,400.00
TOTAL GST 10%				340.00
TOTAL AUD				3,740.00



# QUOTE

Narrogin Croquet Club

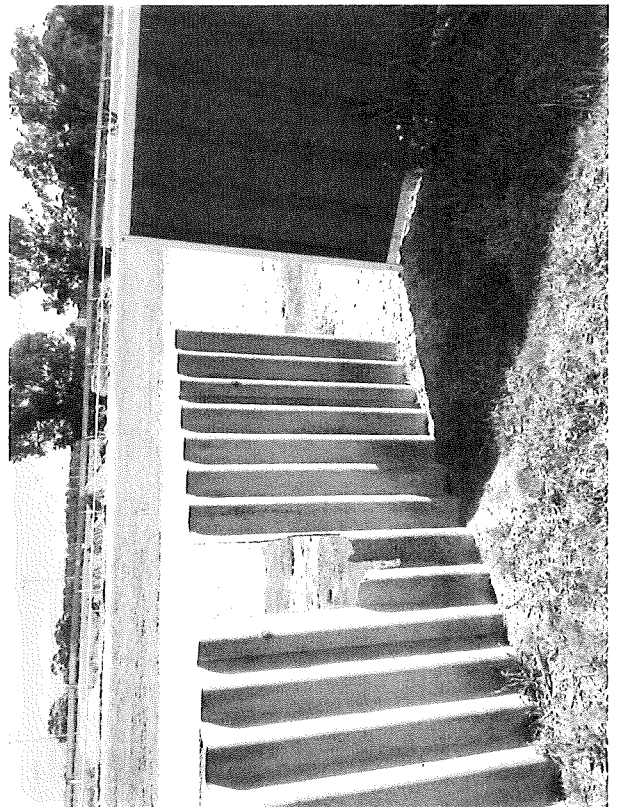
Date  
13 Feb 2024

Quote Number  
QU-0006

ABN  
19 673 170 191

Corasaniti Constructions  
Pty Ltd  
PO Box 506  
NARROGIN WA 6312  
JOS: 0427 216 240  
RAF: 0427 447 613  
Email:  
corasaniticonstructions@g  
mail.com

Description	Quantity	Unit Price	GST	Amount AUD
Remove 31 metres of asbestos fencing and replace with colorbond fencing.				
Remove Asbestos (includes labour)	1.00	3,100.00	10%	3,100.00
13 panels of colorbond fencing	1.00	4,900.00	10%	4,900.00
Subtotal				8,000.00
TOTAL GST 10%				800.00
TOTAL AUD				8,800.00



# COMMUNITY CHEST APPLICATION FORM (FDRS010)



89 Earl Street  
PO Box 1145  
Narrogin WA 6312

(08) 9890 0900

[www.narrogin.wa.gov.au](http://www.narrogin.wa.gov.au)  
[enquiries@narrogin.wa.gov.au](mailto:enquiries@narrogin.wa.gov.au)

CASHIER HOURS:  
8:30am – 4:30pm  
MONDAY- FRIDAY

Round 1 opens 15 July & closes 31 August  
Round 2 opens 1 February & closes 28 February

The Shire of Narrogin provides funding assistance through the Community Chest to community organisations for events or projects which benefit the general Narrogin community.

Cash and in-kind support is available up to a maximum of \$2,500.

Grants must be acquitted within the financial year of approval.

Applications should be submitted to the undersigned by the closing date.

Chief Executive Officer  
Shire of Narrogin  
89 Earl Street  
PO Box 1145  
Narrogin WA 6312  
[enquiries@narrogin.wa.gov.au](mailto:enquiries@narrogin.wa.gov.au)

Shire of Narrogin RECEIVED	
Directed to	CDO TEAM
29 FEB 2024	
Ref No	ICR 2433607
Property File	
Subject File	15-1-1
Ref	

## 1. APPLICANT DETAILS

### Name of Organisation

The Narrogin Golf Club

### Contact Person

Brett Coxon

### Address

Williams Road, Narrogin

### Position

Club Captain / Junior coordinator

### Phone

### Mobile

0427766560

### Email

ngngolfclub@bigpond.net.au

### What financial year are you applying in?

2023-24

### Are you applying for Round 1 or Round 2? ✓

Round 1    Y    Round 2

### Organisation's ABN.

88 020 098 852

### Is your organisation registered for GST? ✓

Yes    y    No

### Is your organisation incorporated? ✓

Yes    y    No

If yes, please attach a copy of Certificate of Incorporation.

**2. PREVIOUS COMMUNITY CHEST FUNDING**

**Has your organisation previously received Community Chest funding? ✓**

Yes ☒ y No ☐

**If yes, please tell us what year, and describe the project and the amount of Community Chest funds received**

Yes, but do not know the information, new secretary

**3. PROJECT DETAILS**

**What is the name of your proposed project or event?**

Junior golf foundation

**Please provide a brief description of project / event (*maximum of 100 words*)**

In conjunction with the Narrogin Shire Recreation centre. Brendon Firman and W.A. Golf to encourage Junior golf in the Shire Of Narrogin and surrounds to encourage participation.

To bring a sport that is not available to kids with the club being located out of town.

**How will your project / event benefit the Narrogin community?**

Participation of boys and girls in active community sports which will last a lifetime and not require physical contact.



**Estimated project start date**

Week starting 15<sup>th</sup> April 2024

**Estimated project completion date**

End of September

**4. PROJECT BUDGET DETAILS**

**Is your request for cash or in-kind support?**

Cash

**If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity? ✓**

Yes Y No

**Please tell us how the Community Chest funds will be used**

The money will be spent only on the Junior program and the purchase of Junior equipment kits and all necessary extras.

**In-kind contributions:**

**Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)**

*\*Volunteer and donated labour is calculated at \$25 per hour per person\**

<i>Contributions</i>	<i>Estimated value \$</i>
<i>Coaching &amp; external coaches</i>	<i>500</i>
<i>Total In-kind</i>	<i>\$500</i>

### Project Budget – Total Project Income and Expenditure

TOTAL PROJECT INCOME		TOTAL PROJECT EXPENDITURE	
	\$		\$
**Amount of Community Chest Funds requested in cash	2000	Materials	1500
**Amount of Community Chest funds requested in-kind (e.g. Shire Hall hire fee waived if applicable /required).		Hire of equipment:	
Applicant's cash contribution		Venue hire	
In-kind ( <i>volunteer, donated labour</i> )		Labour/contractor costs	500
Sponsorship		Advertising	
Donations ( <i>cash/materials from others- please list</i> )		Catering costs	
Other grants		Entertainment	
Sales ( <i>stall fees, event tickets/food/merchandise</i> )		Office/administration	
Other income ( <i>please list</i> )		Other expenditure ( <i>please list</i> )	
TOTAL *INCOME	2000	TOTAL *EXPENDITURE	2000

*\*Income and \*Expenditure amounts must be equal*

**\*\*The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.**

## 5. ADVERTISING AND PROMOTION

### How will the project/event be advertised and promoted?

Through The Narrogin Recreation Centre advertising.  
All Narrogin Golf club Social media and members.  
All Schools and flyers.

### Acknowledgement of Shire of Narrogin sponsorship

It is a requirement of funding approval that the words "*Sponsored by the Shire of Narrogin*" and the Shire's logo be displayed at /on your project/event.

✓	<b>Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:</b>
y	Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Narrogin page.
y	Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers.
y	Display the Shire of Narrogin flag or banner at your event if possible. ( <i>Available upon request from Administration Support Officer</i> ).
y	Afix Community Chest sign on project ( <i>available on request</i> ).
y	Verbal announcements at event.
y	Other ( <i>please describe</i> ). <i>Word of mouth</i>

## 6. FUNDING CONDITIONS

1. The grant funds will be expended on the agreed project only.
2. The Shire of Narrogin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Shire of Narrogin for your event or project.
4. The project will conform to all relevant local laws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Shire of Narrogin.
6. The funds must be expended and acquitted within the financial year of receiving the grant.
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

***Please ensure you have read the above Funding Conditions before signing below***

Our organisation *(insert name below)*

The Narrogin Golf Club

Agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

**Print Name**

Brett Coxon

**Position** *(President or Vice President)*

Club Captain/ Junior Coordinator

**Signature**



**Date**

29/2/2024

# COMMUNITY CHEST APPLICATION FORM (FDRS010)



Shire of  
**Narrogin**  
*Love the life*

89 Earl Street  
PO Box 1145  
Narrogin WA 6312

(08) 9890 0900

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[enquiries@narrogin.wa.gov.au](mailto:enquiries@narrogin.wa.gov.au)

CASHIER HOURS:  
8:30am – 4:30pm  
MONDAY- FRIDAY

**Round 1 opens 15 July & closes 31 August**  
**Round 2 opens 1 February & closes 28 February**

The Shire of Narrogin provides funding assistance through the Community Chest to community organisations for events or projects which benefit the general Narrogin community.

Cash and in-kind support is available up to a maximum of \$2,500.

Grants must be acquitted within the financial year of approval.

Applications should be submitted to the undersigned by the closing date.

Chief Executive Officer  
Shire of Narrogin  
89 Earl Street  
PO Box 1145  
Narrogin WA 6312  
[enquiries@narrogin.wa.gov.au](mailto:enquiries@narrogin.wa.gov.au)

## 1. APPLICANT DETAILS

### Name of Organisation

Stephen Michael Foundation

### Contact Person

Toby Prunty

### Address

70 Parry Street, Fremantle, WA, 6160

### Position

Program Coordinator

### Phone

6270 4606

### Mobile

0435 867 602

### Email

toby@smfoundation.org.au

### What financial year are you applying in?

2023/2024

### Are you applying for Round 1 or Round 2? ✓

Round 1

Round 2



### Organisation's ABN.

28 617 468 658

### Is your organisation registered for GST? ✓

Yes



No

### Is your organisation incorporated? ✓

Yes



No

If yes, please attach a copy of Certificate of Incorporation.

## 2. PREVIOUS COMMUNITY CHEST FUNDING

Has your organisation previously received Community Chest funding? ✓

Yes	✓	No	
-----	---	----	--

If yes, please tell us what year, and describe the project and the amount of Community Chest funds received

In 2021, the Stephen Michael Foundation successfully received \$2500 for a Nighthoops Regional Carnival. The Night Hoops Regional Carnival was a marquee event that saw local youth and youth from surrounding towns come to Narrogin to participate in a one-day carnival. In the lead-up to the carnival, there was a five-week Night Hoops program running in Narrogin and Katanning. The event was promoted to other communities across the region, and over 150 youth attended.

## 3. PROJECT DETAILS

What is the name of your proposed project or event?

Narrogin Nighthoops

Please provide a brief description of project / event (*maximum of 100 words*)

Nighthoops utilises basketball as an engagement tool to encourage young-people (10-18 years) to participate in pro-social activities during peak times for anti-social behaviour including after-school hours and weekends. The program aims to increase young people's engagement in physical activity, and longer-term commitment to healthy lifestyles.

Participants play in a range of basketball-specific activities and games and receive a free meal. Sessions are supported by a broad range of local service providers, government agencies, community members and police who assist in program promotions and participant engagement. Nighthoops will run for 6-weeks in Term 3 on Monday evenings for a 2-hour period.

### How will your project / event benefit the Narrogin community?

The program connects young people to positive role modelling through connections with a large team of local volunteers and support organization's such as WA Police, Holyoake, Keedac Narrogin, Shooting Stars and Avon Community Services.

Nighthoops provides opportunities for local youth to participate in a safe environment, to connect with their peers and further develop their comradery, resilience and enhance healthy choices. Furthermore, local community members can assist in the coordination of the event through refereeing, team management and coaching.

There is a growing body of evidence that sports programs coupled with support services and linkages to community participation can lead to huge benefits in crime prevention and reductions in anti-social behaviour. These sport and recreation programs have the capacity to help transform individual behaviours and provide alternative opportunities to risk taking as well as opportunities to build healthy relationships with the broader communities in which the youth reside.

Whilst engagement of young people is our key objective, Nighthoops also aims to achieve the following outcomes:

- Increased participation by at-risk and disengaged young people in physical activities
- Increased collaboration across social service provider networks and organisations within the Shire of Narrogin
- Improved links for youth to social, community and health services
- Improved links between project participants and local sporting clubs
- Exposure to positive community role models
- Increased volunteering opportunities for locals
- Strengthen relationships between WA Police and young people
- Strengthened pride and cohesion in the local community
- Reduction in anti-social behaviour
- Reduction in minor crimes committed by youth especially after-hours.

The Program aims to reverse some of the trends found in the latest SEIFA report by maintaining strong relationships to support the local Police, schools, and other services with positive youth engagement. The Nighthoops Program has been targeted to best address the needs of the community based on information provided by these services.

### Estimated project start date

July 2<sup>nd</sup> 2024

### Estimated project completion date

August 19<sup>th</sup> 2024

## 4. PROJECT BUDGET DETAILS



**Is your request for cash or in-kind support?**

Both

**If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity? ✓**

Yes



No

**Please tell us how the Community Chest funds will be used**

An in-kind contribution is requested for use of the Narrogin Regional Leisure Centre. This will be for 3 hours a week, for six weeks with a focus on the indoor basketball courts and additional space to prepare and provide food for the participants. Toilet access will be required.

The Community Chest funds will be utilised to support the coordination of the Nighthoops program. Catering requirements will be fulfilled using the Community Chest funds, and if the Narrogin Regional Leisure Centre is not able to be provided as an in-kind contribution, funding will be used to cover these costs. Furthermore, promotional material printing, advertising will be covered through the Community Chest funds.

**In-kind contributions:**

**Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)**

*\*Volunteer and donated labour is calculated at \$25 per hour per person\**

<i>Contributions</i>	<i>Estimated value \$</i>
<i>Narrogin Regional Leisure Centre</i>	<i>1000</i>
<i>Total In-kind</i>	<i>\$1000</i>

## Project Budget – Total Project Income and Expenditure

TOTAL PROJECT INCOME	\$	TOTAL PROJECT EXPENDITURE	\$
**Amount of Community Chest Funds requested in cash	\$1500	Materials	
**Amount of Community Chest funds requested in-kind (e.g. Shire Hall hire fee waived if applicable /required).	\$1000	Hire of equipment:	
Applicant's cash contribution	\$1000	Venue hire	\$1000
In-kind ( <i>volunteer, donated labour</i> )		Labour/contractor costs	
Sponsorship		Advertising	\$375
Donations ( <i>cash/materials from others- please list</i> )		Catering costs	\$750
Other grants		Entertainment	
Sales ( <i>stall fees, event tickets/food/merchandise</i> )		Office/administration	\$375
Other income ( <i>please list</i> )		Other expenditure ( <i>please list</i> ) <i>Casual umpires</i>	\$1000
<b>TOTAL *INCOME</b>	<b>\$3,500</b>	<b>TOTAL *EXPENDITURE</b>	<b>\$3,500</b>

*\*Income and \*Expenditure amounts must be equal*

*\*\*The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.*

## 5. ADVERTISING AND PROMOTION

### How will the project/event be advertised and promoted?

Nighthoops' promotional efforts will encompass a multifaceted approach, combining traditional face-to-face methods with strategic utilisation of social media and online platforms. Recognising the significance of community engagement, we aim to leverage the established presence of Social Media Followers (SMF) in the region to amplify our outreach efforts. Moreover, our partnership with Narrogin SHS, Primary School and other community agencies provides a valuable opportunity to tap into existing networks and foster meaningful connections within the community. We aim to utilize promotion through the local newspaper, community noticeboard and physical flyer distribution in schools. Through these collaborative initiatives, we aim to raise awareness and participation in Nighthoops, ultimately contributing to its success in empowering and enriching the lives of young people.

### Acknowledgement of Shire of Narrogin sponsorship

It is a requirement of funding approval that the words "*Sponsored by the Shire of Narrogin*" and the Shire's logo be displayed at /on your project/event.

✓	<b>Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:</b>
✓	Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Narrogin page.
✓	Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers.
✓	Display the Shire of Narrogin flag or banner at your event if possible. ( <i>Available upon request from Administration Support Officer</i> ).
	Afix Community Chest sign on project ( <i>available on request</i> ).
	Verbal announcements at event.
	Other ( <i>please describe</i> ).

## 6. FUNDING CONDITIONS

1. The grant funds will be expended on the agreed project only.
2. The Shire of Narrogin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Shire of Narrogin for your event or project.
4. The project will conform to all relevant local laws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Shire of Narrogin.
6. The funds must be expended and acquitted within the financial year of receiving the grant.
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

***Please ensure you have read the above Funding Conditions before signing below***

Our organisation (*insert name below*)

Stephen Michael Foundation Ltd

Agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

**Print Name**

Liam Anthony

**Position** (*President or Vice President*)

Acting CEO

**Signature**



**Date**

28/2/2024

# COMMUNITY CHEST APPLICATION FORM (FDRS010)



Shire of  
**Narrogin**  
*Love the life*

89 Earl Street  
PO Box 1145  
Narrogin WA 6312

(08) 9890 0900

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[enquiries@narrogin.wa.gov.au](mailto:enquiries@narrogin.wa.gov.au)

CASHIER HOURS:  
8:30am – 4:30pm  
MONDAY- FRIDAY

**Round 1 opens 15 July & closes 31 August**  
**Round 2 opens 1 February & closes 28 February**

The Shire of Narrogin provides funding assistance through the Community Chest to community organisations for events or projects which benefit the general Narrogin community.

Cash and in-kind support is available up to a maximum of \$2,500.

Grants must be acquitted within the financial year of approval.

Applications should be submitted to the undersigned by the closing date.

Chief Executive Officer  
Shire of Narrogin  
89 Earl Street  
PO Box 1145  
Narrogin WA 6312  
[enquiries@narrogin.wa.gov.au](mailto:enquiries@narrogin.wa.gov.au)

## 1. APPLICANT DETAILS

### Name of Organisation

Narrogin Cottage Homes

### Contact Person

Carla Sanders

### Address

50 Felspar Street, Narrogin 6312

### Position

Executive Officer

### Phone

9881 1677

### Mobile

### Email

ceo@nch.org.au

### What financial year are you applying in?

2024

### Are you applying for Round 1 or Round 2? ✓

Round 1		Round 2	x
---------	--	---------	---

### Organisation's ABN.

27 465 964 008

### Is your organisation registered for GST? ✓

Yes	x	No	
-----	---	----	--

### Is your organisation incorporated? ✓

Yes	x	No	
-----	---	----	--

If yes, please attach a copy of Certificate of Incorporation.

**2. PREVIOUS COMMUNITY CHEST FUNDING**

Has your organisation previously received Community Chest funding? ✓

Yes	x	No	
-----	---	----	--

If yes, please tell us what year, and describe the project and the amount of Community Chest funds received

Dec 2022 we received \$2500 for an end of year function to thanks the staff and Board for their service to the organisation.

**3. PROJECT DETAILS**

What is the name of your proposed project or event?

Board of Director Education on Governance of an Aged Care Facility

Please provide a brief description of project / event (*maximum of 100 words*)

The ACCPA Quality Portal guides aged care providers through standards compliance management, reporting, business risk management and quality improvement.

The Portal contains a series of modules and resources to help you stay across the various requirements of the Aged Care system including board governance responsibilities, the Serious Incident Response Scheme, the Aged Care Quality Standards, and more.

Webinar sessions are available.

How will your project / event benefit the Narrogin community?

Raises awareness of the ever-changing obligations of the Board of Management required (by legislation and the Aged Care Commission) to ensure the facility remains compliant in the area of governance thereby ensuring Narrogin residents who are currently in the facility, or propose coming to the facility, receive the best of care.

Estimated project start date

March 2024

Estimated project completion date

June 2024

#### 4. PROJECT BUDGET DETAILS

Is your request for cash or in-kind support?

Cash

If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity? ✓

Yes

No

x

Please tell us how the Community Chest funds will be used

- Obtain learning modules on governance which all Directors are required to complete
- Access webinars on governance that Directors will be required to attend.

**In-kind contributions:**

**Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)**

*\*Volunteer and donated labour is calculated at \$25 per hour per person\**

Contributions	Estimated value \$
Board time (volunteers)	
Food and Beverages during sessions	
Preparation/liason with training company/organisation/venue/	
Total In-kind	



### Project Budget – Total Project Income and Expenditure

TOTAL PROJECT INCOME	\$	TOTAL PROJECT EXPENDITURE	\$
**Amount of Community Chest Funds requested in cash	2500	Materials	500
**Amount of Community Chest funds requested in-kind (e.g. Shire Hall hire fee waived if applicable /required).	0	Hire of equipment:	
Applicant's cash contribution	800	Venue hire	
In-kind ( <i>volunteer, donated labour</i> )	0	Labour/contractor costs	
Sponsorship	0	Advertising	
Donations ( <i>cash/materials from others- please list</i> )	0	Catering costs	300
Other grants		Entertainment	
Sales ( <i>stall fees, event tickets/food/merchandise</i> )		Office/administration	500
Other income ( <i>please list</i> )		Other expenditure ( <i>please list</i> )	
		Fee for attendance for the Board members	2000
<b>TOTAL *INCOME</b>	<b>3300</b>	<b>TOTAL *EXPENDITURE</b>	<b>3300</b>

*\*Income and \*Expenditure amounts must be equal*

*\*\*The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.*

## 5. ADVERTISING AND PROMOTION

### How will the project/event be advertised and promoted?

It will be advertised internally to the Narrogin Cottage Homes Board and Executive Team. Attendance will be mandatory.

The other local aged care facilities are run by Perth based organisations and may not be interested in these educational sessions. They will be invited to attend but attendance cannot be guaranteed.

I will be attending a regional aged care facility/home care meeting in Wagin on 13 February, and I will be advising of the training and extending an invitation.

### Acknowledgement of Shire of Narrogin sponsorship

It is a requirement of funding approval that the words "*Sponsored by the Shire of Narrogin*" and the Shire's logo be displayed at /on your project/event.

✓	<b>Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:</b>
	Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Narrogin page.
	Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers.
	Display the Shire of Narrogin flag or banner at your event if possible. ( <i>Available upon request from Administration Support Officer</i> ).
	Afix Community Chest sign on project ( <i>available on request</i> ).
X	Verbal announcements at event.
X	Other ( <i>please describe</i> ) <i>It will be mentioned in our Annual Report and advised to residents and their families.</i>

## 6. FUNDING CONDITIONS

1. The grant funds will be expended on the agreed project only.
2. The Shire of Narrogin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Shire of Narrogin for your event or project.
4. The project will conform to all relevant local laws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Shire of Narrogin.
6. The funds must be expended and acquitted within the financial year of receiving the grant.
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

***Please ensure you have read the above Funding Conditions before signing below***

Our organisation (*insert name below*)

Narrogin Cottage Homes Inc

Agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

**Print Name**

Carla Sanders

**Position** (*President or Vice President*)

Executive Officer

**Signature**

CSanders

**Date**

02 February 2024

# COMMUNITY CHEST APPLICATION FORM (FDRS010)



89 Earl Street  
PO Box 1145  
Narrogin WA 6312

(08) 9890 0900

[www.narrogin.wa.gov.au](http://www.narrogin.wa.gov.au)  
[enquiries@narrogin.wa.gov.au](mailto:enquiries@narrogin.wa.gov.au)

CASHIER HOURS:  
8:30am – 4:30pm  
MONDAY- FRIDAY

**Round 1 opens 15 July & closes 31 August**  
**Round 2 opens 1 February & closes 28 February**

The Shire of Narrogin provides funding assistance through the Community Chest to community organisations for events or projects which benefit the general Narrogin community.

Cash and in-kind support is available up to a maximum of \$2,500.

Grants must be acquitted within the financial year of approval.

Applications should be submitted to the undersigned by the closing date.

Chief Executive Officer  
Shire of Narrogin  
89 Earl Street  
PO Box 1145  
Narrogin WA 6312  
[enquiries@narrogin.wa.gov.au](mailto:enquiries@narrogin.wa.gov.au)

## 1. APPLICANT DETAILS

### Name of Organisation

Accessability WA Inc

### Contact Person

Heather Waters

### Address

64 Federal Street, Narrogin

### Position

Operations Manager

### Phone

0898814557

### Mobile

0499 773 419

### Email

admin@accessability.org.au

### What financial year are you applying in?

2023/24

### Are you applying for Round 1 or Round 2? ✓

Round 1

Round 2

✓

### Organisation's ABN.

16 121 614 620

### Is your organisation registered for GST? ✓

Yes

✓

No

### Is your organisation incorporated? ✓

Yes

✓

No

If yes, please attach a copy of Certificate of Incorporation.

2. **PREVIOUS COMMUNITY CHEST FUNDING**

Has your organisation previously received Community Chest funding? ✓

Yes		No	✓
-----	--	----	---

If yes, please tell us what year, and describe the project and the amount of Community Chest funds received

3. **PROJECT DETAILS**

What is the name of your proposed project or event?

Looking after Me  
A self-care workshop for people with disability and their carers.

Please provide a brief description of project / event (*maximum of 100 words*)

Accessability will host three self-care workshops for people with disability in the community and their carers.  
  
This project will provide an opportunity for self-care, a space to unwind, relax and recharge. This will be done using a holistic approach on how to deal with different stresses and anxieties in life through the medium of sound therapy in a group setting and supported with take-home self-care information packages for participants and carers.  
  
Accessability will provide information to carers on where to find assistance, including an information session from Carers WA. This will include information around networking opportunities for unpaid care providers.

How will your project / event benefit the Narrogin community?

Our event will provide a platform that will assist participants with disability along with their carers from our community, to strengthen ties to the community, link them with people with similar roles and responsibilities, keep them in regular contact with others, as well as helping them to develop a solid support base.  
  
It will empower participants with knowledge, resources from within the community and assist in keeping our community strong, resilient and to look after our own to the best of our ability.  
  
Those who attend will have the opportunity to engage with self-care and relaxation activities that are delivered by local trained therapists, as well as the opportunity to connect with other unpaid carers and support networks, such as Carers WA.

01/04/2024

30/06/2024

Cash to pay for the therapy workshops, venue hire and refreshments.

Yes	✓	No
-----	---	----

As per budget below, venue hire, facilitator/therapist fee x 3 sessions, food and refreshments for workshop attendees. Cost of resource materials for sessions and self-care information and pamper packs for participants and carers to take home.

[illegible]

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### Project Budget – Total Project Income and Expenditure

<b>TOTAL PROJECT INCOME</b>	<b>\$</b>	<b>TOTAL PROJECT EXPENDITURE</b>	<b>\$</b>
**Amount of Community Chest Funds requested in cash	\$2,500.00	Materials Yoga Mats	\$250.00
**Amount of Community Chest funds requested in-kind (e.g. Shire Hall hire fee waived if applicable /required).		Hire of equipment:	
Applicant's cash contribution		Venue hire – 3 x sessions	\$500.00
In-kind ( <i>volunteer, donated labour</i> )		Labour/contractor costs Sound therapist	\$900.00
Sponsorship		Advertising	\$100.00
Donations ( <i>cash/materials from others- please list</i> )	\$200.00	Catering costs – 3 x sessions -	\$225.00
		Self care gift pack/resource material to take away	\$600.00
Other grants		Entertainment	
Sales <i>(stall fees, event tickets/food/merchandise)</i>		administration/ incidentals	\$125.00
Other income ( <i>please list</i> )		Other expenditure <i>(please list)</i>	
<b>TOTAL *INCOME</b>	<b>\$2,700.00</b>	<b>TOTAL *EXPENDITURE</b>	<b>\$2,700.00</b>

*\*Income and \*Expenditure amounts must be equal*

**\*\*The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.**



## 5. ADVERTISING AND PROMOTION

### How will the project/event be advertised and promoted?

Advertise on local social media pages – Local community group pages.

Flyers will be placed in suitable areas to promote event.

Emails sent out to local service providers regarding the event for expressions of interest.

### Acknowledgement of Shire of Narrogin sponsorship

It is a requirement of funding approval that the words “*Sponsored by the Shire of Narrogin*” and the Shire’s logo be displayed at /on your project/event.

✓	<b>Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:</b>
✓	Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Narrogin page.
✓	Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers.
✓	Display the Shire of Narrogin flag or banner at your event if possible. ( <i>Available upon request from Administration Support Officer</i> ).
✓	Afix Community Chest sign on project ( <i>available on request</i> ).
✓	Verbal announcements at event.
	Other ( <i>please describe</i> ).

## 6. FUNDING CONDITIONS

1. The grant funds will be expended on the agreed project only.
2. The Shire of Narrogin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Shire of Narrogin for your event or project.
4. The project will conform to all relevant local laws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Shire of Narrogin.
6. The funds must be expended and acquitted within the financial year of receiving the grant.
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

***Please ensure you have read the above Funding Conditions before signing below***

Our organisation (*insert name below*)

Accessability WA Inc

Agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

**Print Name**

Shanthi Collins

**Position** (*President or Vice President*)

Chief Executive Officer

**Signature**



**Date**

23/02/2024



Government of Western Australia  
Department of Mines, Industry Regulation and Safety  
Consumer Protection

**WESTERN AUSTRALIA**  
*Associations Incorporation Act 2015*  
(Section 31)

IARN: A1001869L

# Certificate of Incorporation on Change of Name

This is to certify that

**UPPER GREAT SOUTHERN FAMILY SUPPORT ASSOCIATION INC**

an association incorporated under the  
*Associations Incorporation Act 2015* changed its name to

**ACCESSABILITY WA INC.**

The new name commenced on the  
twenty fourth day of November 2017

David Hillyard  
Acting Commissioner for Consumer Protection

**CERTIFICATE**

# COMMUNITY CHEST APPLICATION FORM (FDRS010)



Shire of  
**Narrogin**  
*Love the life*

89 Earl Street  
PO Box 1145  
Narrogin WA 6312

(08) 9890 0900

[www.narrogin.wa.gov.au](http://www.narrogin.wa.gov.au)  
[enquiries@narrogin.wa.gov.au](mailto:enquiries@narrogin.wa.gov.au)

CASHIER HOURS:  
8:30am – 4:30pm  
MONDAY- FRIDAY

**Round 1 opens 15 July & closes 31 August**  
**Round 2 opens 1 February & closes 28 February**

The Shire of Narrogin provides funding assistance through the Community Chest to community organisations for events or projects which benefit the general Narrogin community.

Cash and in-kind support is available up to a maximum of \$2,500.

Grants must be acquitted within the financial year of approval.

Applications should be submitted to the undersigned by the closing date.

Chief Executive Officer  
Shire of Narrogin  
89 Earl Street  
PO Box 1145  
Narrogin WA 6312  
[enquiries@narrogin.wa.gov.au](mailto:enquiries@narrogin.wa.gov.au)

## 1. APPLICANT DETAILS

### Name of Organisation

Quarter Midget Youth Speedway Project Inc.

### Contact Person

Lisa Patmore

### Address

PO Box 538 Narrogin WA 6312

### Position

Secretary

### Phone

### Mobile

0428 730 025

### Email

quartermidgetproject@gmail.com

### What financial year are you applying in?

2023/2024

### Are you applying for Round 1 or Round 2? ✓

Round 1      Round 2      X

### Organisation's ABN.

85 373 758 479

### Is your organisation registered for GST? ✓

Yes      No      X

### Is your organisation incorporated? ✓

Yes      X      No

If yes, please attach a copy of Certificate of Incorporation.

**2. PREVIOUS COMMUNITY CHEST FUNDING**

**Has your organisation previously received Community Chest funding? ✓**

Yes ☒ No

**If yes, please tell us what year, and describe the project and the amount of Community Chest funds received**

2021 \$4000 Sea Container Upgrades

Attach lean-to to keep members protected from the sun and rain.

Add concrete to keep the ground level, safe and keep members from working in the mud.

**3. PROJECT DETAILS**

**What is the name of your proposed project or event?**

Safety Upgrades

**Please provide a brief description of project / event (*maximum of 100 words*)**

Due to insurance company changing rules we are in need to throw out our 6 month old helmets and replace with top of the line range before our next season September 2024. These helmets cost a minimum of \$400 each which will add up to roughly \$4000 for our club. We are fundraising hard to make this doable however we still have ongoing repairs, maintenance and upgrades to our cars and other safety gear.

**How will your project / event benefit the Narrogin community?**

Our club supplies safety gear to all our members to make it more affordable for families. By upgrading our gear, we can make sure that all our current and future members have up to date safety measurers for many years to come. Without following these upgrades & timelines we will see cars sitting on the sideline until they comply.

**Estimated project start date**

1<sup>st</sup> June 2024

**Estimated project completion date**

30<sup>th</sup> June 2024

**4. PROJECT BUDGET DETAILS**

**Is your request for cash or in-kind support?**

Cash

**If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity? ✓**

Yes ☒ No ☐

**Please tell us how the Community Chest funds will be used**

The Community Chest funds will be used to relieve the pressure from our club and members who rely heavily on fundraising efforts. Whilst we will still be working hard in the community, it will allow us to continue to upgrade and repair cars, other safety equipment etc. without missing the deadline for our helmet upgrades.

**In-kind contributions:**

**Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)**

*\*Volunteer and donated labour is calculated at \$25 per hour per person\**

Contributions	Estimated value \$
---------------	--------------------

Total In-kind	\$
---------------	----

## Project Budget – Total Project Income and Expenditure

TOTAL PROJECT INCOME		TOTAL PROJECT EXPENDITURE	
	\$		\$
**Amount of Community Chest Funds requested in cash	\$2,500	Materials	\$4,000
**Amount of Community Chest funds requested in-kind (e.g. Shire Hall hire fee waived if applicable /required).		Hire of equipment:	
Applicant's cash contribution	\$1,500	Venue hire	
In-kind ( <i>volunteer, donated labour</i> )		Labour/contractor costs	
Sponsorship		Advertising	
Donations ( <i>cash/materials from others- please list</i> )		Catering costs	
Other grants		Entertainment	
Sales ( <i>stall fees, event tickets/food/merchandise</i> )		Office/administration	
Other income ( <i>please list</i> )		Other expenditure ( <i>please list</i> )	
<b>TOTAL *INCOME</b>	<b>\$4,000</b>	<b>TOTAL *EXPENDITURE</b>	<b>\$4,000</b>

*\*Income and \*Expenditure amounts must be equal*

*\*\*The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.*



## 5. ADVERTISING AND PROMOTION

### How will the project/event be advertised and promoted?

We will gladly promote the Shire of Narrogin and Community Chest Grant on our social media page and place signage on our trailer for the generosity we have received as a Thankyou.

### Acknowledgement of Shire of Narrogin sponsorship

It is a requirement of funding approval that the words "*Sponsored by the Shire of Narrogin*" and the Shire's logo be displayed at /on your project/event.

✓	<b>Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:</b>
X	Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Narrogin page.
X	Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers.
X	Display the Shire of Narrogin flag or banner at your event if possible. ( <i>Available upon request from Administration Support Officer</i> ).
X	Afix Community Chest sign on project ( <i>available on request</i> ).
	Verbal announcements at event.
	Other ( <i>please describe</i> ).

## 6. FUNDING CONDITIONS

1. The grant funds will be expended on the agreed project only.
2. The Shire of Narrogin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Shire of Narrogin for your event or project.
4. The project will conform to all relevant local laws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Shire of Narrogin.
6. The funds must be expended and acquitted within the financial year of receiving the grant.
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

***Please ensure you have read the above Funding Conditions before signing below***

Our organisation (*insert name below*)

Quarter Midget Youth Speedway Project Inc.

Agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

**Print Name**

Lisa Patmore

**Position (*President or Vice President*)**

Secretary

**Signature**



**Date**

19<sup>th</sup> February 2024



## WESTERN AUSTRALIA

*Associations Incorporation Act 1987*  
(Section 9(1))

Registered No: A1013241G

# Certificate of Incorporation

This is to certify that

**1/4 MIDGEY YOUTH SPEEDWAY PROJECT INCORPORATED**

was on the twenty-fifth day of May 2007  
incorporated under the  
*Associations Incorporation Act 1987*.

Dated this twenty-fifth day of May 2007

Commissioner for Consumer Protection

I hereby certify this to be a true copy of the original	
Signed:	
Dated:	27/6/07
WL & KJ Everett	

Jane Louise Keeling  
27 Hansard Street  
Narrogin WA 6312  
Solicitor

# COMMUNITY CHEST APPLICATION FORM (FDRS010)



Shire of  
**Narrogin**  
*Love the life*

89 Earl Street  
PO Box 1145  
Narrogin WA 6312

(08) 9890 0900

[www.narrogin.wa.gov.au](http://www.narrogin.wa.gov.au)  
[enquiries@narrogin.wa.gov.au](mailto:enquiries@narrogin.wa.gov.au)

CASHIER HOURS:  
8:30am – 4:30pm  
MONDAY- FRIDAY

**Round 1 opens 15 July & closes 31 August**

**Round 2 opens 1 February & closes 28 February**

The Shire of Narrogin provides funding assistance through the Community Chest to community organisations for events or projects which benefit the general Narrogin community.

Cash and in-kind support is available up to a maximum of \$2,500.

Grants must be acquitted within the financial year of approval.

Applications should be submitted to the undersigned by the closing date.

Chief Executive Officer  
Shire of Narrogin  
89 Earl Street  
PO Box 1145  
Narrogin WA 6312  
[enquiries@narrogin.wa.gov.au](mailto:enquiries@narrogin.wa.gov.au)

## 1. APPLICANT DETAILS

### Name of Organisation

Narrogin Repertory Club

### Contact Person

Dave Pettit

### Address

PO Box 1051, Narrogin WA 6312

### Position

President

### Phone

### Mobile

0428 413 392

### Email

narroginrepertoryclub@gmail.com

### What financial year are you applying in?

2023/24

### Are you applying for Round 1 or Round 2? ✓

Round 1

Round 2

✓

### Organisation's ABN.

94 201 507 214

### Is your organisation registered for GST? ✓

Yes

No

✓

### Is your organisation incorporated? ✓

Yes

✓

No

If yes, please attach a copy of Certificate of Incorporation.

## 2. PREVIOUS COMMUNITY CHEST FUNDING

Has your organisation previously received Community Chest funding? ✓

Yes

✓

No

If yes, please tell us what year, and describe the project and the amount of Community Chest funds received

Round 1 2022/23 - \$2,500

Electrical Upgrade of the Thornton Theatre – included equipment for public movie screenings and production equipment.

## 3. PROJECT DETAILS

What is the name of your proposed project or event?

Thornton Theatre Upgrade – Northern Enclosure

Please provide a brief description of project / event (*maximum of 100 words*)

Overall, the project is to fully enclose the north-side verandah of the Thornton Theatre to regulatory building standards, which will include:

- Removing the uneven brick paving and replacing with concreting.
- Constructing of stud walls with accessible doorways at either end (east and west sides), and one double sliding door (to meet the accessible pathway).
- Insulation of the interior, covering the walls with gyprock (internal) and weatherboard (external).
- Painting of the interior and exterior.
- Electrical provisions (lighting, power points etc.).

**Note:** The project will only go ahead if the proposed funding from Lotterywest (the bulk of the funding component) is successful – if the Lotterywest funding is not successful and the Community Chest funding is successful, the Club agrees to reimburse the Shire for any funds received.

## How will your project / event benefit the Narrogin community?

This project will:

- Provide an indoor communal area for patrons during productions and other events.
- Provide protection from weather events (e.g. wind, rain etc.).
- Provide a safe place for patrons to leave personal belongings during performances (e.g. walking frames, wheelchairs, umbrellas etc.).
- Provide a space for the Club to display historical memorabilia.
- Connect the already existing accessibility pathways that have been built to aid patrons and members with disabilities.

### Estimated project start date

1 August 2024

### Estimated project completion date

5 September 2024

## 4. PROJECT BUDGET DETAILS

### Is your request for cash or in-kind support?

Cash

If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity? ✓

Yes

No

✓

### Please tell us how the Community Chest funds will be used

The funding will be used to contribute to the overall cost of the project.

### In-kind contributions:

Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)

*\*Volunteer and donated labour is calculated at \$25 per hour per person\**

<i>Contributions</i>	<i>Estimated value \$</i>
<i>Total In-kind</i>	\$



## Project Budget – Total Project Income and Expenditure

TOTAL PROJECT INCOME	\$	TOTAL PROJECT EXPENDITURE	\$
**Amount of Community Chest Funds requested in cash	2,500	Materials	49,487.00
**Amount of Community Chest funds requested in-kind (e.g. Shire Hall hire fee waived if applicable /required).		Hire of equipment:	
Applicant's cash contribution	2,998.70	Venue hire	
In-kind ( <i>volunteer, donated labour</i> )		Labour/contractor costs	(included in materials cost)
Sponsorship		Advertising	
Donations ( <i>cash/materials from others- please list</i> )		Catering costs	
Other grants	54,987.00	Entertainment	
Sales ( <i>stall fees, event tickets/food/merchandise</i> )		Office/administration	
Other income ( <i>please list</i> )		Other expenditure ( <i>please list</i> )	
		Electrical provisions	5,500
		GST	5,498.70
<b>TOTAL *INCOME</b>	<b>60,485.70</b>	<b>TOTAL *EXPENDITURE</b>	<b>60,485.70</b>

*\*Income and \*Expenditure amounts must be equal*

*\*\*The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.*

## 5. ADVERTISING AND PROMOTION

### How will the project/event be advertised and promoted?

The Narrogin Repertory Club will promote the completed project:

- On its Facebook page
- On its website (under About Us → Extensive Projects)
- Announce the project at the production following the project completion.

### Acknowledgement of Shire of Narrogin sponsorship

It is a requirement of funding approval that the words "*Sponsored by the Shire of Narrogin*" and the Shire's logo be displayed at /on your project/event.

✓	<b>Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:</b>
✓	Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Narrogin page.
	Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers.
	Display the Shire of Narrogin flag or banner at your event if possible. ( <i>Available upon request from Administration Support Officer</i> ).
	Affix Community Chest sign on project ( <i>available on request</i> ).
✓	Verbal announcements at event.
	Other ( <i>please describe</i> ).

## 6. FUNDING CONDITIONS

1. The grant funds will be expended on the agreed project only.
2. The Shire of Narrogin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Shire of Narrogin for your event or project.
4. The project will conform to all relevant local laws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Shire of Narrogin.
6. The funds must be expended and acquitted within the financial year of receiving the grant.
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

***Please ensure you have read the above Funding Conditions before signing below***

Our organisation (*insert name below*)

Narrogin Repertory Club

Agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

**Print Name**

David Pettit

**Position (*President or Vice President*)**

President

**Signature**



**Date**

26/02/2024

**11. ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**12. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING**

Nil

**13. CLOSURE OF MEETING**

There being no further business to discuss, the Presiding Member declared the meeting closed at 8.04 pm and pursuant to resolution 251023.07 of 25 October 2023, reminded Councillors of the next Ordinary Meeting of the Council, scheduled for 7.00 pm on 24 April 2024, at this same venue.



Shire of  
**Narrogin**  
*Love the life*

89 Earl Street, Narrogin  
**Correspondence to:**  
PO Box 1145, Narrogin WA 6312  
**T** (08) 9890 0900  
**E** [enquiries@narrogin.wa.gov.au](mailto:enquiries@narrogin.wa.gov.au)  
**W** [www.narrogin.wa.gov.au](http://www.narrogin.wa.gov.au)